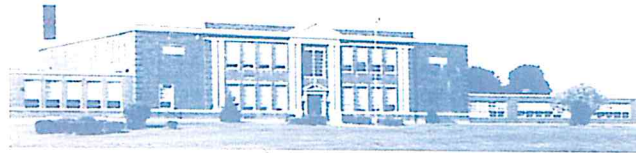


Bard of Education

Mr. Jona Snyder
President
Mrs. Stephanie Clark-Tanner
Vice President
Mr. Steven Yancey
Mrs. Beverly Biedermann
Mrs. Mary Bartlett-Linden
Mrs. Heather Still
Mr. James Mitchell



MADISON CENTRAL SCHOOL DISTRICT

7303 Route 20, Madison, New York 13402
Phone: (315) 893-1878
Fax: (315) 893-7111

Mr. Perry T. Dewey
Superintendent
Mr. Larry Nichols
Building Principal
Mr. Brian Latella
Elementary Principal
Mrs. Melanie Brouillette
Treasurer
Mrs. Tracey Lewis
District Clerk

**BOARD OF EDUCATION
REGULAR MEETING**

**DECEMBER 16, 2015
6:30 P.M. – LGI ROOM**

- I. Call to Order
- II. Executive Session
 - a. To discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
(particular person)
- III. Adjourn Executive Session and Resume Regular Meeting
- IV. Agenda Additions
- V. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 1. November 18, 2015 Regular Meeting Minutes
- VI. Public Forum
 - a. Review of Public Forum Expectations
- VII. Reports
 - a. Treasurer
 1. Internal Claim Auditor's Report
 2. Treasurer's Report dated November 30, 2015
 3. Detail Warrants
 - a. Warrant Number 18 – Fund A – 11/13/15 – 7 pages
 - b. Warrant Number 19 – Fund A – 11/30/15 – 1 page
 - c. Warrant Number 11 – Fund C – 11/13/15 – 1 page
 - d. Warrant Number 5 – Fund TA – 11/30/15 – 4 pages
 - e. Warrant Number 4 – Fund HBUS – 11/30/15 – 1 page
 - f. Warrant Number 4 – Fund FA16 – 11/13/15 – 1 page
 4. Financial Status Report

- b. Committee Reports
 - 1. Budget - Jan. 28, Feb. 25, Mar. 24 – Yancey, Snyder
 - 2. Building & Grounds - Every Board Meeting – Chair Yancey, Snyder
 - 3. Curriculum, Sports, Music & Drama –Feb. 23, May 31 – Biedermann, Tanner, Bartlett-Linden, Still
 - 4. Negotiations & Labor –, Jan. 28, Feb. 25, Mar. 31 – Snyder, Yancey
 - 5. Policy –Dec. 7, Jan. 4, Feb. 1, Mar. 7, Apr. 4, May 2, Jun. 6 - Snyder, Biedermann
 - 6. Strategic Plan – Snyder, Tanner
 - 7. Technology - Jan. 5, Apr. 5 – Snyder, Biedermann
 - 8. Safety –Jan. 20, May 18 – Snyder, Tanner
- c. Superintendent – Information Items
 - 1. Updated SBI Calendar for 2015-16
 - 2. Carpenter’s Union Informational Discussion
- d. Superintendent – Approval Items
 - 1. Approval of Adam Caswell as Fitness Room Volunteer
 - 2. Approval of Michael Best as Fitness Room Volunteer
 - 3. Acceptance of December 10, 2015 Capital Project Vote Results
 - 4. Approval of FFA Overnight Trip to 212/360 Leadership Conference in Syracuse January 30-31, 2016
- e. Principals’ Reports

VIII. Policy

- a. Second Reading of Policy # 7405 Student Freedom of Speech
- b. Second Reading of Policy # 7500 Education Records
- c. Second Reading of Regulation # 7500.1 Education Records
- d. Second Reading of Regulation # 7500.2 Application to Inspect FERPA Records
- e. Second Reading of Regulation # 7500.3 Student Privacy – Record of FERPA Requests
- f. Second Reading of Regulation # 7500.4 Request to Correct FERPA Records
- g. Second Reading of Regulation # 7500.5 Student Privacy FERPA Notice
- h. Second Reading of Policy # 7501 Parental Access to Instructional Materials, Third Party Surveys and Marketing Surveys
- i. Second Reading of Regulation # 7501.1 Student Privacy – PPRA Opt-Out Letter
- j. Second Reading of Policy # 7502 Uniform Violent Incident Reporting
- k. Second Reading of Regulation # 7502.1 Violent and Disruptive Incident Report (VADIR) Form
- l. Second Reading of Policy # 7600 Providing A Safe Public School Choice to Students Who Have Been Victims of a Violent Criminal Offense
- m. Second Reading of Policy # 7601 Student Drug and Alcohol Abuse Policy
- n. Second Reading of Regulation # 7601.1 Student Drugs and Alcohol Detection

IX. Old Business

- X. New Business
 - a. Personnel
 - 1. Position Changes
 - a. Approval of elimination of Social Worker position effective December 16, 2015
 - b. Approval of creation of School Counselor position effective December 16, 2015
 - 2. Resignation
 - a. Amanda Tomaino – Student Council Advisor effective 12/31/15
 - 3. Amendment to Motion
 - a. Amendment to the original motion granting Linda Wood additional vacation days to read: The board grants an addition to the current total of vacation days to 3 more days to be added to the 2015-16 school year with 2 more days to be added in the 2016-17 school (five total days over the two year period)
 - 4. Appointment
 - a. School Counselor
 - b. Teacher's Aide
 - b. CSE/CPSE Recommendations – in official packet
- IX. Correspondence
 - a. Richard Engelbrecht's monthly BOCES Newsletter for December 2015
 - b. Copy of article in Watertown Daily Times from 11/15/15 entitled "End of life is never pretty"
 - c. Waterville Times article entitled "Madison District Proposes \$10 Million Building Project"
 - d. Mid York Weekly Letter to the Editor
 - e. Waterville Times Letter to the Editor
 - f. Paper Ballot Process Information
 - g. Library Media Center Monthly Report for November 2015
 - h. Carpenter's Union Literature
 - i. 2016-17 Madison Oneida BOCES Service Directory
- X. Adjournment

MADISON CENTRAL SCHOOL DISTRICT

School Board Operating Protocols

In the interest of effective governance and for the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Madison Central School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Mission comes first.** Advancing academic achievement and youth development for all students in the district. The board's work will reflect that highest priority.
2. **Clearly State Goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the Madison Central School District. Such goals will cohere with the mission and strategic plans of the district.
3. **Practice the governance role.** The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the school. Toward that end, we will
 - 3.1. **Utilize CEO input.** The superintendent is the chief executive officer and should make recommendations, proposals or suggestions on most matters that come before the board
 - 3.2. **Act only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. The board president serves as the official spokesperson for the board and will communicate the position(s) of the board on controversial issues. When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.
 - 3.3. **Monitor interactions with staff:** Except when functioning in ordinary roles as a parent or district resident, we will refrain from visiting schools or engaging in substantive contact with staff unless authorized by the board to do so. (*Appeal of Silanno, Matter of Bruno*).
 - 3.4. **Request information or action judiciously:** To avoid overstepping our authority or disrupting staff productivity, we will request information or action from staff through the superintendent and from the superintendent through the board president. ("Copy" the superintendent or BOE president for simple requests, but work through the superintendent or board president for others.) We agree that the more complicated or time consuming a request appears to be, the more that request should be scrutinized for its coherence with stated district or board priorities.
 - 3.5. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, we will refer constituents and staff to the person who can properly and expeditiously address the issue. The board will not be a ball carrier for others – but rather, will encourage others to present their own points, problems or proposals when discussing issues. All personnel complaints and criticisms as well as compliments received by the board or its individual members will be directed to the superintendent.

4. **Model the way:** The board will conduct its meetings with the same decorum we expect of staff, and we will follow the consensus better practices of effective school boards. Toward those ends we will
 - 4.1. **Debate the issues, not one another.** Conduct at a board meeting is very important. We agree to avoid words, actions, and expressions that create a negative impression on an individual, the board or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents.
 - 4.2. **Not spring surprises on other board members or the superintendent.** Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
 - 4.3. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn't have enough information or has questions, either the superintendent or board chair is to be called before the meeting.
 - 4.4. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
 - 4.5. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent, not to individual members of the leadership team.
 - 4.6. **Executive/closed sessions will be held only for appropriate subjects.** Board members will be extremely sensitive to the legal ramifications of their meetings and comments.
 - 4.7. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by yearly self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information

Adapted from model provided by the Washington State School Districts' Association

Approved and adopted by MCS June 19, 2012

**Madison Central School
District
Core Values**

- ◆ **Order and Discipline**
- ◆ **High Expectations for Student Achievement**
- ◆ **Honesty and Integrity**
- ◆ **Compassion and Understanding**
- ◆ **Seriousness of Purpose**



Communication Chain of Command

- ◆ School Board
- ◆ Superintendent
- ◆ Principals
- ◆ Athletic Director and Head Bus Driver
- ◆ Teachers, Staff, and Coaches

The board of education acts as one body and not as individuals. Only the board as a whole has authority. Parents and community members are asked to follow the chain of command from the bottom to the top to resolve school related issues. We are here to serve the public and meet the needs of the learning community with a focus on our students and their growth.

The mission of Madison Central School's students, staff, faculty, administration, and the board of education, in cooperation with the community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.



If you have concerns you are free to write or email the Board of Education at:

BoardofEducation@madisoncentralny.org
or

Contact Linda Wood, Secretary to the Superintendent at 893-1878, ext. 201 or by email at lwood@madisoncentralny.org

*Madison Central
School District*

*2015-16
Board of
Education*



**Madison Central School
District**

7303 State Route 20
Madison, NY 13402

Telephone: (315) 893-1878

Fax: (315) 893-7111

www.madisoncentralny.org

The Board of Education is committed to providing quality educational opportunities within the fiscal realities of the community. The strategic plans are key to decision-making throughout the district in areas such as curriculum development, professional development, program revisions and course offerings.

2015-16 Board Members

	<u>Term</u>
Jona Snyder, President Telephone: 315-750-8720	2012-2016
Stephanie Clark-Tanner, Vice President Telephone: 315-520-5701	2012-2016
Mary Bartlett-Linden Telephone: 315-982-8253	2014-2018
Beverly Biedermann Telephone: 315-269-4878	2015-2019
James Mitchell Telephone 315-893-1753	2015-2016
Steve Yancey Telephone: 315-893-7262	2013-2017
Heather Still Telephone: 315-750-0971	2015-2017

2015-2016 Board of Education Meetings

Board of Education Meetings will be held on the dates listed below. Meetings will begin at 6:30 pm unless otherwise noted. Board of Education Meetings will be held in the Library unless otherwise noted.

<u>July</u> 8th (Reorg. Mtg.) 8th (Reg. Mtg.-7 pm)	<u>January</u> 20th (R)
<u>August</u> 19th (R)	<u>February</u> 10th (R)
<u>September</u> 15th (R)	<u>March</u> 2nd (BW) 16th (R)
<u>October</u> 21st (R)	<u>April</u> 6th (BW) 19th (R & BOCES Vote)
<u>November</u> 18th (R)	<u>May</u> 11th(Budget Hearing) 17th (R—7:30 pm)
<u>December</u> 16th (R)	<u>June</u> 1st (W) 15th (R)

**Annual Meeting and School Budget Vote
Tuesday, May 17, 2016
12 Noon — 8:00 p.m.—Main Foyer**

(R) - Regular Mtg. (W) - Workshop Mtg.
(BW) - Budget Workshop

There are two designated times at each meeting for Public Forum to address the Board of Education on any issue.

Public Forum Information / Guidelines

1. Please place your name, address, and email or phone number on the sign-up sheet.
2. Public forum is a time **for the public** to make statements, comments, or suggestions to the Board. **We respectfully remind you that this is the appropriate time for public interaction at the BOE meeting. Comments at other times during the BOE meeting will not be heard. If you wish to ask questions to the BOE they must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education. The following email addresses should be used:**
tlewis@madisoncentralny.org or
BoardofEducation@madisoncentralny.org
3. The Board will listen to your words and bear them in mind, but generally not respond during public forum or the board meeting. Many matters can be handled by following the chain of command and first speaking with the appropriate person without bringing the matter to the board meeting. If you don't know who it would be you may contact the district office to help you through the process and identify the appropriate person.
3. By district policy, public forum is **not** the place to make derogatory comments about specific persons. Such comments can be made privately to the superintendent or board president who can follow up appropriately.
4. If you have concerns but would prefer not to speak during public forum, you are free to write or email the board and your issue will be addressed. Again, all questions must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education for an answer. The following email addresses should be used:
tlewis@madisoncentralny.org or
BoardofEducation@madisoncentralny.org
5. We respectfully ask public forum speakers to limit themselves to fewer than five minutes. Please be brief. There will be an opportunity for public forum at the beginning and the end of each meeting.

**Current Board of
Education Members**

Jona Snyder, President
Stephanie Clark-Tanner, Vice President
Mary Bartlett-Linden
Beverly Biedermann
Kathy Bridge
William Langbein
Steven Yancey

Administration

Perry T. Dewey, III
Superintendent of Schools
Larry Nichols
Principal
Brian Latella
Principal

Copies of the Budget

Copies of the entire school budget are available in the district office for anyone who would like to review it.



7303 State Route 20
Madison, New York 13402
Main Office: (315) 893-1878
www.madisoncentralny.org



SCHOOL BUDGET VOTE

Tuesday, May 19, 2015

12:00 p.m.—8:00 p.m.

Main Foyer

The proposed budget is a 3.75% increase from the current budget. Estimated tax levy increase is 1.50%. Information to calculate property tax rates is not available until August.

Voter Qualifications

A voter must be:

- ◆ A citizen of the United States.
- ◆ At least 18 years of age.
- ◆ A resident of the school district for at least 30 days prior to the vote.

You do not have to be a property owner in the district, but you do have to reside in the district. You may be required to show proof of residency and/or age before being allowed to vote.

The mission of Madison Central School's Students, Staff, Faculty, Administration, and the Board of Education, in cooperation with the Community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.

**MADISON
CENTRAL SCHOOL
DISTRICT**



**2015-2016 School
Budget Brochure**

BUDGET HEARING

Tuesday, May 5, 2015

6:30 p.m.

ANNUAL VOTE

Tuesday, May 19, 2015

12:00 p.m.—8:00 p.m.

Main Foyer

Propositions As They Appear on the Ballot

Proposition No. 1

2015-2016 Spending Plan

Shall the following resolution be adopted:

RESOLVED: That the Madison Central School District, as recommended by the Board of Education, adopt a spending plan for the 2015-2016 school year in the amount of \$9,615,371 and to levy the necessary tax therefor? The proposed \$9,615,371 represents a spending increase of 3.75% over last year. The budget equates to an estimated increase of 1.50% on the tax levy before any changes in assessed property values are determined.

Proposition No. 2

Board Member Election

To elect (2) new Board Members commencing on July 1, 2015 and (1) expiring on June 30, 2017 and (1) on June 30, 2019. The candidates running for the board seats are listed as their names will appear on the ballot following a random drawing:

- Mrs. Heather Still
- Ms. Beverly Biedermann
- Mr. William Langbein

Proposition No. 3

Transportation Purchase

Shall the proposition set forth in the legal notice of this meeting authorizing expending up to \$161,488.44 on the purchase of one (1) new 65 passenger bus and one (1) new 24 passenger wheelchair bus and to levy taxes to be collected in annual installments, with obligations for the District to be issued in anticipation thereof.

Proposed Revenues

<u>Description</u>	<u>2015-2016 Budget</u>
Property Taxes & STAR	3,070,114
Other Tax Revenues	420,092
State Aid	5,750,165
Interfund—Debt Service	225,000
TOTAL REVENUES	\$9,465,371
Designated Fund Balance	150,000
TOTAL BUDGET	\$9,615,371

Proposed Expenditures

<u>Description</u>	<u>2015-2016 Budget</u>
Board of Education	7,797
Central Administration	153,684
Finance	166,644
Staff	51,155
Central Services	635,823
Special Items	121,945
Administration & Curriculum	217,118
Teaching—Regular Education	2,057,388
Special Programs	1,119,517
Occupational Education	328,931
Teaching—Special Schools	231,675
Instructional Media	171,917
Pupil Services	287,454
Transportation	425,855
Employee Benefits	2,655,375
Debt Service	983,093
TOTAL EXPENDITURE	\$ 9,615,371



ABSENTEE BALLOTS WILL BE AVAILABLE FOR THE MAY 19, 2015, VOTE ON THE BUDGET, BUS PURCHASES, AND BOARD OF EDUCATION MEMBERS

If you are eligible to use an Absentee Ballot because of physical disability or legitimate absence from the District (business purposes, vacation, or studies) you may obtain an Absentee Ballot application by contacting Linda Wood, Madison Central School, 7303 State Route 20, Madison, NY 13402, phone number (315) 893-1878 ext. 201. Applications will be available between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.

Applications must be received at least seven days before the date of the aforesaid annual district meeting (May 12th) if the ballot is to be mailed, or the day before the election (May 18th) if the ballot is hand delivered personally.

Absentee ballots must be received in the office of the District Clerk no later than 5:00 p.m. prevailing time, on Tuesday, May 19, 2015.

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on November 18, 2015 at 6:30 pm in the large group instruction room.

MEMBERS PRESENT: Mrs. Mary Bartlett-Linden – 6:31 pm
Ms. Beverly Biedermann
Mr. James Mitchell
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: Mrs. Heather Still

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder called the meeting to order at 6:30 pm.
- II. Executive Session

MOTION # 1 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to enter into Executive Session for discussion regarding proposed, pending or current litigation at 6:30 pm with an invitation extended to Ms. Shingler and Mr. Mead. Motion carried 5 yes, 0 no.

Mrs. Bartlett-Linden arrived at 6:31 pm and joined Executive Session.

- III. Adjourn Executive Session and Resume Regular Meeting

MOTION # 2 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to adjourn Executive Session and resume the Regular Meeting at 7:05 pm. Motion carried 6 yes, 0 no.

- IV. Agenda Additions

MOTION # 3 – APPROVAL OF BOARD TO UPHOLD SUPERINTENDENT’S HEARING DECISION

ON THE MOTION of Ms. Biedermann, seconded by Mr. Yancey, the board moved to uphold the decision of the Superintendent in the recent Superintendent’s hearing as presented to the board. Motion carried 6 yes, 0 no.

- V. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 4 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
 - 1. October 21, 2015 Audit and Regular Meeting Minutes

MOTION # 5 – APPROVAL OF OCTOBER 21, 2015 AUDIT AND REGULAR MEETING MINUTES

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve the October 21, 2015 Audit and Regular Meeting minutes. Motion carried 6 yes, 0 no.

- VI. Public Forum
 - a. Mr. Snyder reviewed the Public Forum Expectations.
 - b. YEARBOOK PHOTO – will be done at end of meeting
 - c. Mr. Mead did a presentation regarding FERPA and the unauthorized release of personally identifiable information.
 - d. A resident commented on the Building Project with ideas concerning the increase in parking opportunities at the school.
- VII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor’s Report

MOTION # 6 – APPROVAL OF INTERNAL CLAIM AUDITOR’S REPORT

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the Internal Claim Auditor’s Report. Motion carried 6 yes, 0 no.

- 2. Treasurer’s Report dated October 31, 2015

MOTION # 7 – APPROVAL OF TREASURER’S REPORT DATED OCTOBER 31, 2015

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve the Treasurer’s Report dated October 31, 2015. Motion carried 6 yes, 0 no.

- 3. Detail Warrants

MOTION # 8 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the Detail Warrants as follow: Warrant Number 13 – Fund A – 10/2/15 – 8 pages, Warrant Number 10 – Fund A – 10/16/15 – 10 pages, Warrant Number 15 – Fund A – 11/3/15 – 2 pages, Warrant Number 16 – Fund A – 10/30/15 – 7 pages, Warrant Number 8 – Fund C – 10/2/15 – 2 pages, Warrant Number 9 – Fund C – 10/16/15 – 2 pages, Warrant Number 10 – Fund C – 10/30/15 – 2 pages, Warrant Number 5 – Fund TA – 11/3/15 – 5 pages, Warrant Number 3 – Fund HBUS – 11/3/15 – 1 page, Warrant Number 1 – Fund FA16 – 10/2/15 – 1 page, Warrant Number 2 – Fund FA16 – 10/16/15 – 1 page, Warrant Number 3 – Fund FA16 – 10/30/15 – 1 page. Motion carried 6 yes, 0 no.

- 4. The Financial Status Report was provided for review.

- b. Committee Reports
 - 1. Budget - Mr. Yancey updated the board on the discussion the Budget Committee has been having in comparing diesel powered buses to gas powered buses and the cost benefits of possible switching to gas powered buses as well as the committee starting to determine the current cost savings so far from the EPC project.
 - 2. Building & Grounds - No changes, public hearing on Capital Project December 2nd and vote on Capital Project December 10, 2015.
 - 3. Curriculum, Sports, Music & Drama – Did not meet
 - 4. Negotiations & Labor –The committee is working towards the future negotiations but there is nothing to report at this time.
 - 5. Policy – Committee met and policy information is on this agenda.

6. Strategic Plan – Committee met and finalized the action plan.
 7. Technology - Committee is exploring grant opportunities and will present a detailed plan at a future board meeting.
 8. Safety – Did not meet.
- c. Superintendent – Information Items
1. The Tax Collector’s Report was provided to the board.
 2. Mr. Dewey provided and Oneida Indian Nation update as to how it pertains to the school tax and land acquisitions in our district.
 3. Mr. Dewey discussed the Hamilton Natural Gas Survey which would provide natural gas to the township and village if it could be afforded by all entities.
 4. Mr. Dewey held a Golf discussion as far as costs and benefits. The board would like Mr. Dewey to continue to explore ways to keep the golf program at Madison School.
 5. Discussion was held regarding the Official School Voting procedures and the use of Ballots vs. Machines

MOTION # 9 – MOTION TO USE PAPER BALLOTS FOR UPCOMING CAPITAL PROJECT VOTE

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to use a paper ballot system for the Capital Building Project vote to be held on December 10, 2015. The board will continue to explore this topic for the annual vote in May. Motion carried 6 yes, 0 no.

6. Notice was given to the board for the “Legislative Lobbying and Budget Strategies as you Prepare your 2016-17 School District Budget” workshop to be held on December 7, 2015. Mr. Dewey, Mr. Snyder and Mrs. Brouillette expressed interest in attending. Any other board member interested in attending will contact Mrs. Lewis.

d. Superintendent – Approval Items

1. Approval of school tax adjustment for Daniel Rouillier Tax Map # 363.000-1-24.6

MOTION # 10 – APPROVAL OF SCHOOL TAX ADJUSTMENT FOR DANIEL ROUILLIER

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Bartlett-Linden, the board moved to approve the school tax adjustment for Daniel Rouillier for tax map # 363.000-1-24.6. Motion carried 6 yes, 0 no.

2. Approval of proposed Senior Class trip for June 10-12, 2016 to Cleveland, Ohio

MOTION # 11 – APPROVAL OF PROPOSED SENIOR CLASS TRIP TO CLEVELAND, OH

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Mitchell, the board moved to approve the proposed Senior Class Trip to Cleveland, OH on June 10-12, 2016. Motion carried 6 yes, 0 no.

3. Approval of Fitness Center Volunteers
 - a. Heather Still
 - b. Tara Ford

MOTION # 12 – APPROVAL OF FITNESS CENTER VOLUNTEERS

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve Heather Still and Tara Ford as Fitness Center volunteers. Motion carried 6 yes, 0 no.

e. Principal Reports

1. Mr. Nichols discussed the college credit opportunities for our students to earn during their high school years.

2. Mr. Latella discussed the additional training with Jody Popple that the staff will be receiving as well as more Data Driven Instruction training that was given to the staff during the recent Superintendent's Conference Days. Kudos were given to the very successful Veteran's Breakfast and he discussed how the elementary has been participating in a "Mix It Up" day in which the children are seated with different students at lunch time to encourage making new friends. Finally, he discussed the Student of the Month celebration and the Positive Behavior Exercises that have been utilized in elementary including a short video of our students encouraging proper social behavior in school.

Mr. Dewey took this time to share the creation of the first Distinguished Service Award which was presented to Chris Post during a school wide rally in the gym. The award is to thank Mr. Post, as well his staff, for all the hard work and dedication he puts into this building every day. Thank you Mr. Post!

VIII. Policy

- a. Review of Athletic Placement Process
- b. Review of Section 3012-d Hardship Waiver Required, Regardless of Collective Bargaining

MOTION # 13 – APPROVAL OF SECOND READINGS

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the second readings of the following policies:

- c. Second Reading of Limited English Proficiency Instruction English Language Learners
- d. Second Reading of Immunization and Dental Health of Students
- e. Second Reading to Delete Regulations # 7030.3, 7031.2, 7033.1, 7036.1, 7036.2, 7060.1, 7060.2, 7060.3, 7060.4, 7060.5, 7060.6, 7060.7, 7060.8
- f. Second Reading to Delete Policies # 7012, 7016, 7018, 7032, 7033, 7034, 7035, 7036, 7040, 7041, 7042, 7043, 7044, 7045, 7046, 7047, 7048, 7049, 7060, 7070, 7077, 7082
- g. Second Reading of Regulation 5500.1 Bus Rules and Regulations
- h. Second Reading of Policy # 7008 Academic Credit
- i. Second Reading of Policy # 7300 Sports and Athletic Programs
- j. Second Reading of Policy # 7301 Co-Curricular and Interscholastic Athletics Student Activity Eligibility Code of Conduct
- k. Second Reading of Policy # 7302 Concussion Management
- l. Second Reading of Policy # 7303 Student Awards and Scholarships
- m. Second Reading of Policy # 7400 Communication and Other Electronic Devices
- n. Second Reading of Regulation # 7400.1 Communication and Other Electronic Devices Acknowledgment
- o. Second Reading of Regulation # 7400.2 Procedure for Granting Medical Exemptions to the Cell Phone Policy
- p. Second Reading of Policy # 7401 Student Publications
- q. Second Reading of Policy # 7402 Student Lockers
- r. Second Reading of Policy # 7403 Student Contents
- s. Second Reading of Policy # 7404 Gifts to Teachers

Motion carried 6 yes, 0 no.

The First Readings of the following policies was done at this time.

- t. First Reading of Policy # 7405 Student Freedom of Speech
- u. First Reading of Policy # 7500 Education Records
- v. First Reading of Regulation # 7500.1 Education Records
- w. First Reading of Regulation # 7500.2 Application to Inspect FERPA Records
- x. First Reading of Regulation # 7500.3 Student Privacy – Record of FERPA Requests
- y. First Reading of Regulation # 7500.4 Request to Correct FERPA Records
- z. First Reading of Regulation # 7500.5 Student Privacy FERPA Notice

- aa. First Reading of Policy # 7501 Parental Access to Instructional Materials, Third Party Surveys and Marketing Surveys
- bb. First Reading of Regulation # 7501.1 Student Privacy – PPRA Opt-Out Letter
- cc. First Reading of Policy # 7502 Uniform Violent Incident Reporting
- dd. First Reading of Regulation # 7502.1 Violent and Disruptive Incident Report (VADIR) Form
- ee. First Reading of Policy # 7600 Providing A Safe Public School Choice to Students Who Have Been Victims of a Violent Criminal Offense
- ff. First Reading of Policy # 7601 Student Drug and Alcohol Abuse Policy
- gg. First Reading of Regulation # 7601.1 Student Drugs and Alcohol Detection
- hh. OPTIONAL First Reading of Optional Policy # 7601 Student Alcohol and Drug Abuse

IX. Old Business
 a. None

X. New Business
 a. Personnel

1. Resignation

- a. Christina Matteson – Social Worker effective 11/13/15
- b. Emily Lamphear – Teacher Assistant effective 11/27/15

MOTION # 14 – ACCEPTANCE OF RESIGNATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to accept the resignations of Christina Matteson as a Social Worker effective 11/13/15 and Emily Lamphear as a Teacher Assistant effective 11/27/15. Motion carried 6 yes, 0 no.

2. Appointments

- a. Margaret Maney – Non Certified Substitute Teacher effective 10/22/15

MOTION # 15 – APPROVAL OF MARGARET MANEY AS NON CERTIFIED SUBSTITUTE

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve Margaret Maney as a Non Certified Substitute teacher for the district effective 10/22/15. Motion carried 6 yes, 0 no.

b. CSE/CPSE Recommendations

MOTION # 16 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 6 yes, 0 no.

XI. Correspondence

- a. Copies of the Madison-Oneida BOCES Banner Newsletter were provided.
- b. Copies of the Madison-Oneida BOCES Annual Report 2014-2015 were provided.
- c. A copy of the Legal Ad for the Building Project which was posted in the Oneida Daily Dispatch was provided.
- d. A copy of the letter to a Non-Resident family was provided to the board.
- e. Richard Engelbrecht’s BOCES Newsletter for November 2015 was provided.
- f. The Library Media Center monthly report for October 2015 was provided.

Mr. Dewey informed the board that there had been an error in the Capital Project brochure which was mailed to all residents. The day of the public hearing and day of the vote were reported incorrectly. However, the DATES that were used are correct. We will be sending a follow up post card with this correction out to all residents within a few days.

Mr. Mitchell thanked Mrs. Kathy Bridge Owens for her years of superior service to this district and this board of education.

XII. Executive Session

- a. Appoint temporary District Clerk to record adjournment from Executive Session and Regular Meeting Adjournment
- b. Discussion regarding proposed, pending or current litigation

MOTION # 17 – ENTER EXECUTIVE SESSION AND APPOINT TEMPORARY DISTRICT CLERK

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Bartlett-Linden, the board moved to enter into Executive Session at 8:09 pm to continue discussion regarding proposed, pending or current litigation. Ms. Biedermann was recommended to serve as Temporary District Clerk. Motion carried 6 yes, 0 no.

XIII. Adjourn Executive Session

MOTION # 18 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to adjourn Executive Session at 9:07 pm. Motion carried 6 yes, 0 no.

XIV. Adjournment

MOTION # 19 – ADJOURNMENT

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to adjourn this meeting at 9:08 pm. Motion carried 6 yes, 0 no.

Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
4	11/13/2015	2811-2813	FA16	11/24/2015	\$ 2,849.80	Good
11	11/13/2015	3311	C	11/24/2015	\$ 455.70	Good
18	11/13/2015	16949-16984	A	11/24/2015	\$ 176,153.03	Good
12	12/1/2015	3312-3318	C	12/7/2015	\$ 5,265.35	Good
20	12/1/2015	16985-17024	A	12/7/2015	\$ 12,855.19	Good



Jessica L. Clark- Internal Claims Auditor

(Condensed Version)

MADISON CENTRAL SCHOOL DISTRICT

MADISON, NEW YORK

BUDGET STATUS REPORTS

November 30, 2015

FUND	CODE	REPORT	Page #
GENERAL FUND	A	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	2 - 10
SCHOOL LUNCH	C	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	11 - 16
TRUST & AGENCY	TA	TREASURER'S REPORT - NBT TRIAL BALANCE PAYROLL TREASURER'S REPORT - NBT	17 - 21
EXPENDABLE TRUSTS	TE	TRIAL BALANCE	22
CAPITAL FUND	H	TREASURER'S REPORT - NBT TRIAL BALANCE REVENUE & EXPENDITURES	23-26
DEBT SERVICE	V	TRIAL BALANCE REVENUE	27-28
FEDERAL FUND	F	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	29-35

MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND CHECKING - NBT
TREASURER'S MONTHLY REPORT
ACCT # ***3251**

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 248,085.42

RECEIPTS during month

DATE	SOURCE	AMOUNT
NOVEMBER 1-30	VARIOUS - LAURA FUESS - TAXES	\$ 122,378.05
1-30	VARIOUS - COMPENSATION FOR LOSS	\$ 5.00
1-30	VARIOUS - TUITION	3,169.21
1-30	VARIOUS - E-RATE REFUND	3,444.69
6	CMS - MEDICARE PART D	20,740.29
12	TRUST AND AGENCY - NYSTRS	1,271.65
13	VARIOUS DUE TO/ DUE FROMS	3,536.32
13	NYS - GEN AID, VLT LOTTERY	197,363.47
17	MADISON ONEIDA BOCES - SCHOOL IMPROVEMENT PLANNING	1,010.70
20	NYS - DUE TO FEDERAL	653.00
20	TRANSFER FROM GENERAL SAVINGS	300,000.00
20	TRUST AND AGENCY - NYSTRS	1,280.70
30	INTEREST - NBT	5.60

\$ 654,858.68

Total Receipts, including balance:

\$ 902,944.10

DISBURSEMENTS made during month

BY CHECK	FROM: 16949	TO: 16984	\$ 176,153.03
	16335	TO: 16338 MANUAL	1,589.65
BY DEBIT CHARGE	TRANSFER TO TRUST & AGENCY - PAYROLL	\$ 300,035.92	
	HEALTH/DENTAL INSURANCE	130,567.48	
	DUE TO/ DUE FROM - TO FEDERAL	4,744.60	
	TRANSFER TO SCHOOL LUNCH	4,000.00	
	SIB 2009C	22,340.63	
	HASLER - POSTAGE METER REFILL/ FEE	500.00	

Total Disbursements: \$ 639,931.31

CASH BALANCE SHOWN BY RECORDS:

\$ 263,012.79

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 277,126.56
Less total of outstanding checks:	<u>(15,258.76)</u>
Net balance in bank:	\$ 261,867.80
Transfers in transit:	1,144.99

TOTAL AVAILABLE BALANCE:

\$ 263,012.79

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

 Clerk of the Board of Education

 Treasurer

 Prepared


LIST OF OUTSTANDING CHECKS - NBT
GENERAL FUND

11/30/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
14872	10/2/2014	\$ 3.58	16949-16950	11/30/2015	\$ 833.39
15872	11/14/2014	174.72	16952-16955	11/13/2015	\$ 2,993.74
16128	2/6/2015	14.99	16957-16959	11/13/2015	448.13
16584	6/26/2015	3.00	16961	11/13/2015	262.00
16602	6/26/2015	3.00	16963-16965	11/13/2015	735.78
16831	10/2/2015	104.20	16967	11/13/2015	85.00
16840	10/2/2015	55.50	16972-16975	11/13/2015	1,486.23
16330	10/8/2015	65.00	16977-16979	11/13/2015	445.62
16877	10/16/2015	113.80	16981-16984	11/13/2015	7,043.37
16906	10/16/2015	55.50			
16917	10/30/2015	93.81			
16932	10/30/2015	35.00			
16940	10/30/2015	203.40			
TOTAL		\$ 925.50			\$ 14,333.26
			GRAND TOTAL		\$ 15,258.76

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
11/30/15	RECEIPT 7511 - NORTH SYRACUSE - TUITION	1,144.99
TOTAL DEPOSITS IN TRANSIT		\$ 1,144.99


Prepared

MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND SAVINGS - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****8801

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 1,899,152.95

RECEIPTS during month:

DATE	SOURCE	AMOUNT
NOVEMBER		
30	INTEREST - NBT	29.41

Total Receipts: \$ 29.41
 Total Receipts, including balance: \$ 1,899,182.36

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

TRANSFER TO GENERAL CHECKING \$ 300,000.00

Total Disbursements: \$ 300,000.00
CASH BALANCE SHOWN BY RECORDS: \$ 1,599,182.36

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 1,599,182.36
	\$ -
Net balance in bank:	\$ 1,599,182.36
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 1,599,182.36

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

 Clerk of the Board of Education

 Treasurer
 Prepared

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND MONEY MARKET - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****6933**

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$1,268,347.82

RECEIPTS during month:

DATE	SOURCE	AMOUNT
NOVEMBER 30	INTEREST - NBT	\$ 156.34

Total Receipts: \$ 156.34
Total Receipts, including balance: \$ 1,268,504.16

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE: \$ -

Total Disbursements: \$ -
CASH BALANCE SHOWN BY RECORDS: \$ 1,268,504.16

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 1,268,504.16
Net balance in bank:	<u>\$ 1,268,504.16</u>
Amount of deposits in transit:	<u>\$ -</u>

TOTAL AVAILABLE BALANCE: \$ 1,268,504.16

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

Clerk of the Board of Education

Treasurer
Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	263,012.79	0.00
A 201	CASH IN SAVINGS - NBT	1,599,182.36	0.00
A 201 04	MONEY MARKET ACCOUNT - NBT	1,268,504.16	0.00
A 210	PETTY CASH	100.00	0.00
A 230	CASH-CAPITAL RESERVE	294,289.22	0.00
A 230 01	UNEMPLOYMENT RESERVE - NIAGARA	196,769.78	0.00
A 391	DUE FROM OTHER FUNDS	64,004.37	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	9,410.00	0.00
A 510	ESTIMATED REVENUE	9,465,371.00	0.00
A 521	ENCUMBRANCES	3,856,681.16	0.00
A 522	EXPENDITURES	2,728,332.67	0.00
A 599	APPROPRIATED FUND BALANCE	315,983.42	0.00
A 630	DUE TO OTHER FUNDS	0.00	653.00
A 631	DUE TO OTHER GOVERNMENTS	0.00	18,800.00
A 632	DUE TO NYSTRS	0.00	46,822.39
A 632 01	DUE TO NYSTRS-ACCR 14-15	0.00	513,268.39
A 637	DUE TO NYSERS - ACCR 14-15	0.00	23,058.50
A 690	OVERPAYMENTS	0.00	1,303.07
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	196,753.29
A 821	RESERVE FOR ENCUMBRANCES	0.00	4,022,664.58
A 827	ERS RESERVE	0.00	69,175.50
A 827 01	TRS RESERVE	0.00	180,000.00
A 862	RESERVE FOR LIABILITY	0.00	432,302.04
A 864	TAX CERTIORARI RESERVE	0.00	90,000.00
A 867	EBALR RESERVE	0.00	683,621.10
A 878	CAPITAL RESERVE	0.00	294,222.32
A 910	APPROPRIATED FUND BALANCE	0.00	150,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	337,009.57
A 960	ESTIMATED APPROPRIATIONS	0.00	9,781,354.42
A 980	REVENUES	0.00	3,220,632.76
A Fund Totals:		20,061,640.93	20,061,640.93
Grand Totals:		20,061,640.93	20,061,640.93

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2015 To 11/30/2015



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	2,475,114.00	0.00	2,475,114.00	2,174,720.61	300,393.39
A 1083	E-ON - WINDMILLS	82,000.00	0.00	82,000.00	84,476.21	-2,476.21
A 1085	STAR REIMBURSEMENT	595,000.00	0.00	595,000.00	0.00	595,000.00
A 1090	INTEREST & PENALTIES	3,800.00	0.00	3,800.00	0.00	3,800.00
A 1311	TUITION FROM INDIVIDUALS	1,850.00	0.00	1,850.00	4,729.44	-2,879.44
A 1335	OTHER STUDENT FEES	0.00	0.00	0.00	2,198.00	-2,198.00
A 2230	TUITION - OTHER DISTRICTS	45,000.00	0.00	45,000.00	26,004.60	18,995.40
A 2401	INTEREST & EARNINGS	3,000.00	0.00	3,000.00	925.29	2,074.71
A 2401.001	INTEREST-CAPITAL RSV-A878	0.00	0.00	0.00	66.90	-66.90
A 2401.002	INTEREST-UNEMPLOY-A815	0.00	0.00	0.00	16.49	-16.49
A 2690	COMPENSATION FOR LOSS	0.00	0.00	0.00	33.83	-33.83
A 2700	MEDICARE PART D	25,000.00	0.00	25,000.00	20,740.29	4,259.71
A 2701	REFUND PRIOR YEAR - BOCES	41,000.00	0.00	41,000.00	70,472.91	-29,472.91
A 2703	REFUND PRIOR YEAR - MISC	3,500.00	0.00	3,500.00	0.00	3,500.00
A 2705	GIFTS & DONATIONS	0.00	0.00	0.00	13.51	-13.51
A 2770	UNCLASSIFIED REVENUE	2,500.00	0.00	2,500.00	2,610.00	-110.00
A 2770.002	PRIOR YEAR E-RATE REFUND	3,000.00	0.00	3,000.00	3,444.69	-444.69
A 2801	INTERFUND REVENUES	0.00	0.00	0.00	3,531.31	-3,531.31
A 2801.827.01	NYSTRS RES - A82701	180,000.00	0.00	180,000.00	0.00	180,000.00
A 2801.864	TAX CERTIORARI RESERVE - A864	29,442.00	0.00	29,442.00	0.00	29,442.00
A 3101	NYS - GENERAL AID	3,709,342.00	0.00	3,709,342.00	161,285.04	3,548,056.96
A 3101.001	NYS - EXCESS COST AID	495,000.00	0.00	495,000.00	0.00	495,000.00
A 3102	LOTTERY AID	540,000.00	0.00	540,000.00	515,697.50	24,302.50
A 3102.001	VLT LOTTERY AID	320,000.00	0.00	320,000.00	96,209.14	223,790.86
A 3103	BOCES AID	639,082.00	0.00	639,082.00	-3,683.00	642,765.00
A 3260	TEXTBOOK AID	28,000.00	0.00	28,000.00	7,140.00	20,860.00
A 3262	COMPUTER SOFTWARE AID	6,206.00	0.00	6,206.00	0.00	6,206.00
A 3262.001	COMPUTER HARDWARE AID	9,285.00	0.00	9,285.00	0.00	9,285.00
A 3263	LIBRARY MATERIALS AID	3,250.00	0.00	3,250.00	0.00	3,250.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	50,000.00	-50,000.00
A 5050	INTERFUND TRANSFER - V	225,000.00	0.00	225,000.00	0.00	225,000.00
A Totals:		9,465,371.00	0.00	9,465,371.00	3,220,632.76	6,244,738.24
Grand Totals:		9,465,371.00	0.00	9,465,371.00	3,220,632.76	6,244,738.24

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MADISON CENTRAL SCHOOL

Appropriation Status Summary Report By Function From 7/1/2015 To 11/30/2015



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	2,363.00	1,232.92	3,595.92	1,238.28	1,897.07	460.57
1040	DISTRICT CLERK	*	4,434.00	0.00	4,434.00	1,672.09	2,786.81	-24.90
1060	DISTRICT MEETING	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1240	CHIEF SCHOOL ADMINISTRATOR	*	153,684.00	0.00	153,684.00	67,087.16	88,453.40	-1,856.56
1310	BUSINESS ADMINISTRATION	*	100,077.00	0.00	100,077.00	37,213.66	59,087.64	3,775.70
1320	AUDITING	*	9,300.00	0.00	9,300.00	9,300.00	0.00	0.00
1325	TREASURER	*	49,200.00	0.00	49,200.00	19,532.85	28,273.65	1,393.50
1330	TAX COLLECTOR	*	4,500.00	0.00	4,500.00	3,156.20	0.00	1,343.80
1345	PURCHASING	*	3,566.00	0.00	3,566.00	1,069.71	2,496.01	0.28
1420	LEGAL	*	15,100.00	0.00	15,100.00	731.00	0.00	14,369.00
∞ 1430	PERSONNEL	*	36,055.00	0.00	36,055.00	9,178.50	21,416.50	5,460.00
1620	OPERATION OF PLANT	*	472,229.00	0.00	472,229.00	142,102.62	261,488.66	68,637.72
1621	MAINTENANCE OF PLANT	*	100,478.00	2,001.31	102,479.31	51,816.77	26,483.50	24,179.04
1670	CENTRAL PRINTING & MAILING	*	13,600.00	0.00	13,600.00	7,637.03	11,872.92	-5,909.95
1680	CENTRAL DATA PROCESSING	*	49,516.00	0.00	49,516.00	25,458.44	24,055.16	2.40
1910	UNALLOCATED INSURANCE	*	36,000.00	0.00	36,000.00	34,035.06	0.00	1,964.94
1964	REFUND ON REAL PROPERTY TAXES	*	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981	BOCES ADMINISTRATIVE COSTS	*	35,446.00	0.00	35,446.00	10,633.80	24,812.20	0.00
1983	BOCES CAPITAL EXPENSES	*	47,999.00	0.00	47,999.00	14,399.70	33,599.30	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	162,465.00	0.00	162,465.00	62,412.39	95,038.64	5,013.97
2060	RESEARCH, PLANNING & EVALUAT	*	1,555.00	0.00	1,555.00	4,309.28	1,088.50	-3,842.78

MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2070	INSERVICE TRAINING-INSTRUCTION	*	53,098.00	0.00	53,098.00	16,105.74	34,158.62	2,833.64
2110	TEACHING-REGULAR SCHOOL	*	2,057,389.00	410.00	2,057,799.00	542,980.66	1,368,636.95	146,181.39
2250	PROGRAMS-STUDENTS W/ DISABIL	*	1,119,516.00	641.25	1,120,157.25	261,827.88	867,187.98	-8,858.61
2280	OCCUPATIONAL EDUCATION	*	328,931.00	0.00	328,931.00	98,509.09	230,907.33	-485.42
2330	TEACHING-SPECIAL SCHOOLS	*	231,675.00	0.00	231,675.00	75,909.15	130,881.02	24,884.83
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	106,428.00	0.00	106,428.00	24,935.55	69,714.16	11,778.29
2630	COMPUTER ASSISTED INSTRUCTION	*	65,489.00	0.00	65,489.00	27,175.14	21,543.82	16,770.04
2805	ATTENDANCE-REGULAR SCHOOL	*	8,765.00	0.00	8,765.00	2,632.66	6,142.90	-10.56
2810	GUIDANCE-REGULAR SCHOOL	*	88,859.00	0.00	88,859.00	27,254.10	59,651.93	1,952.97
2815	HEALTH SERVICES-REGULAR SCHOOL	*	42,930.00	0.00	42,930.00	10,180.84	30,121.16	2,628.00
2825	SOCIAL WORK SRVC-REG SCHOOL	*	45,000.00	0.00	45,000.00	10,959.33	29,244.67	4,796.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	15,667.00	0.00	15,667.00	1,271.38	1,733.62	12,662.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	86,233.00	209.50	86,442.50	26,127.51	4,650.53	55,664.46
5510	DISTRICT TRANSPORT	*	408,631.00	161,488.44	570,119.44	246,620.57	309,100.09	14,398.78
5530	GARAGE BUILDING	*	17,225.00	0.00	17,225.00	2,547.25	5,925.00	8,752.75
9010	STATE RETIREMENT	*	105,342.00	0.00	105,342.00	-696.29	0.00	106,038.29
9020	TEACHERS' RETIREMENT	*	505,839.00	0.00	505,839.00	0.00	0.00	505,839.00
9030	SOCIAL SECURITY	*	279,812.00	0.00	279,812.00	87,354.87	0.00	192,457.13
9040	WORKERS' COMPENSATION	*	25,200.00	0.00	25,200.00	21,160.00	0.00	4,040.00
9045	LIFE INSURANCE	*	4,000.00	0.00	4,000.00	1,000.00	0.00	3,000.00
9050	UNEMPLOYMENT INSURANCE	*	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00

MADISON CENTRAL SCHOOL

Appropriation Status Summary Report By Function From 7/1/2015 To 11/30/2015



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9055	DISABILITY INSURANCE	*	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	1,715,682.00	0.00	1,715,682.00	648,195.82	4,231.42	1,063,254.76
9089	OTHER	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9711	SERIAL BOND CONSTRUCTION	*	801,769.00	0.00	801,769.00	22,340.63	0.00	779,428.37
9722	STATUTORY BONDS - BUS PURCHASES	*	36,401.00	0.00	36,401.00	0.00	0.00	36,401.00
9770	REVENUE ANTICIPATION NOTES	*	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00
9789		*	132,423.00	0.00	132,423.00	66,211.65	0.00	66,211.35
9901	TRANSFER TO SPECIAL AID	*	0.00	0.00	0.00	4,744.60	0.00	-4,744.60
Fund ATotals:			9,615,371.00	165,983.42	9,781,354.42	2,728,332.67	3,856,681.16	3,196,340.59
Grand Totals:			9,615,371.00	165,983.42	9,781,354.42	2,728,332.67	3,856,681.16	3,196,340.59

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MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND CHECKING - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****3278

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 7,391.91

RECEIPTS during month:

DATE	SOURCE	AMOUNT
NOVEMBER 1-30	VARIOUS - BRKFST/ LUNCH SALES	\$ 3,779.32
20	TRANSFER FROM GENERAL CHECKING	4,000.00
24	MADISON CENTRAL SCHOOL - FEDERAL FUND	758.00
30	INTEREST - NBT	0.15

Total Receipts: \$ 8,537.47

Total Receipts, including balance: \$ 15,929.38

DISBURSEMENTS made during month:

BY CHECK FROM: 3311 TO: 3311 \$ 455.70
 TO: -

BY DEBIT CHARGE:

PAYROLL TRANSFERS \$ 5,489.73
 HEALTH/DENTAL INSURANCE 1,820.24
 DUE TO / DUE FROM TO GENERAL -

\$ 7,765.67

CASH BALANCE SHOWN BY RECORDS: \$ 8,163.71

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month: \$ 7,819.18
 Less total of outstanding checks: -
 Net balance in bank: \$ 7,819.18
 Amount of deposits in transit: 344.53

TOTAL AVAILABLE BALANCE \$ 8,163.71

Received by the Board of Education and entered as part of the minutes of the Board meeting held on:

December 16, 2015

 Clerk of the Board of Education

 Treasurer

[Signature]
 Prepared

LIST OF OUTSTANDING CHECKS - NBT
 SCHOOL LUNCH FUND

11/30/2015

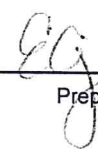
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
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TOTAL		\$ -	GRAND TOTAL		\$ -
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STATEMENT OF CASH ON HAND

NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
11/30/15	RECIPT 8749 - LORRIE GRIDLEY	\$ 344.03
11/19/15	RECIPT 8744 - ADDITION AMOUNT	0.50
		\$ 344.53


 Prepared

MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND SAVINGS - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****8803

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: 0

RECEIPTS during month:

DATE	SOURCE	AMOUNT
NOVEMBER 30	INTEREST - NBT	\$ -

Total Receipts: \$ -
 Total Receipts, including balance: \$ -

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE: \$ -

Total Disbursements: \$ -

CASH BALANCE SHOWN BY RECORDS: \$ -

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ -
Less total of outstanding checks:	<u> </u>
Net balance in bank:	\$ -
Amount of transfers in transit:	<u> </u>
TOTAL AVAILABLE BALANCE:	\$ -

Received by the Board of Education and entered as part of the minutes of the Board meeting held December 16, 2015

 Clerk of the Board of Education

 Treasurer
[Signature]
 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	8,163.71	0.00
C 210	PETTY CASH	25.00	0.00
C 410	STATE & FEDERAL AID RECEIVABLE	22,190.00	0.00
C 445	MAT & SUPP INVENTORY 14-15	2,692.52	0.00
C 446	FOOD INVENTORY 14-15	6,375.13	0.00
C 510	ESTIMATED REVENUE	209,400.00	0.00
C 521	ENCUMBRANCES	126,774.97	0.00
C 522	EXPENDITURES	55,926.83	0.00
C 630	DUE TO OTHER FUNDS	0.00	64,000.00
C 631	DUE TO OTHER GOVERNMENTS	0.00	120.20
C 821	RESERVE FOR ENCUMBRANCES	0.00	126,774.97
C 911	UNAPPROPRIATED FUND BALANCE	22,643.69	0.00
C 960	ESTIMATED APPROPRIATIONS	0.00	209,400.00
C 980	REVENUES	0.00	53,896.68
C Fund Totals:		454,191.85	454,191.85
Grand Totals:		454,191.85	454,191.85

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2015 To 11/30/2015



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440	TYPE A - BRKFST/LUNCH	30,000.00	0.00	30,000.00	11,517.91	18,482.09
C 1445	OTHER FOOD SALES	28,000.00	0.00	28,000.00	4,664.06	23,335.94
C 2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.71	-0.71
C 2701	REFUND PRIOR YEAR	300.00	0.00	300.00	0.00	300.00
C 2701.001	REFUND OF PRIOR YEAR - BOCES	500.00	0.00	500.00	0.00	500.00
C 2770	UNCLASSIFIED REVENUE	100.00	0.00	100.00	25.00	75.00
C 2770.001	BOCES AID	23,000.00	0.00	23,000.00	0.00	23,000.00
C 3190	NYS AID - BREAKFAST/LUNCH	6,500.00	0.00	6,500.00	1,483.00	5,017.00
C 4190	NYS FED AID-BRKFST/LUNCH	115,000.00	0.00	115,000.00	36,206.00	78,794.00
C 4190.100	DONATED FOOD VALUE	6,000.00	0.00	6,000.00	0.00	6,000.00
C Totals:		209,400.00	0.00	209,400.00	53,896.68	155,503.32
Grand Totals:		209,400.00	0.00	209,400.00	53,896.68	155,503.32

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MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	SCHOOL LUNCH	*	181,000.00	0.00	181,000.00	45,190.01	126,774.97	9,035.02
9030	SOCIAL SECURITY	*	5,900.00	0.00	5,900.00	1,635.62	0.00	4,264.38
9060	INSURANCE	*	22,500.00	0.00	22,500.00	9,101.20	0.00	13,398.80
Fund CTotals:			209,400.00	0.00	209,400.00	55,926.83	126,774.97	26,698.20
Grand Totals:			209,400.00	0.00	209,400.00	55,926.83	126,774.97	26,698.20

**MADISON CENTRAL SCHOOL DISTRICT
TRUST & AGENCY FUND CHECKING - NBT
TREASURER'S MONTHLY REPORT**

ACCT # *****3294

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 32,885.18

RECEIPTS during month:

DATE	SOURCE	AMOUNT	
NOVEMBER 1-30	VARIOUS - HEALTH DENTAL VISION INSURANCE	\$ 566.00	
12	NOVEMBER 2015 HEALTH INSURANCE	130,718.06	
12	NOVEMBER 2015 DENTAL INSURANCE	1,669.66	
12	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERA	157,440.73	
12	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	11,624.55	
20	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERA	153,376.46	
20	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	11,266.73	
33	INTEREST - NBT	0.97	
	Total Receipts:	\$ 466,663.16	
	Total Receipts, including balance:	\$ 499,548.34	

DISBURSEMENTS made during month:

BY CHECK	FROM: 1284	TO: 1292	WIRES - SEE BELOW
	5996	TO: 6005	\$ 151,788.68

BY DEBIT CHARGE:

WIRE TRANSFER - NYS TAX	\$ 12,539.19	
TRANSFER TO GENERAL - NYSTRS	2,552.35	
ACH TRANSFER - DIRECT DEPOSIT	177,038.57	
TRANSFER TO PAYROLL - NET PAYROLL	37,536.33	
NYSERS	877.67	
WIRE TRANSFER-FED TAX	78,284.34	
OMNI WIRE TRANSFER	7,611.28	
DUE TO/ DUE FROM - TO GENERAL	0.73	
Total Disbursements:	\$ 468,229.14	

CASH BALANCE SHOWN BY RECORDS: \$ 31,319.20

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 34,401.57
Less total of outstanding checks:	(3,082.37)
Net balance in bank:	\$ 31,319.20
Amount of deposits in transit:	-

TOTAL AVAILABLE BALANCE: \$ 31,319.20

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

Clerk of the Board of Education

Treasurer

Prepared


LIST OF OUTSTANDING CHECKS - NBT
TRUST & AGENCY FUND

11/30/2015

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
5949	6/19/2015	\$ 200.00	6002-6005	11/24/2015	\$ 2,444.97
5950	6/19/2015	100.00			
5962	6/19/2015	50.00			
5965	6/30/2015	287.40			
TOTAL		\$ 637.40	GRAND TOTAL		\$ 2,444.97
					\$ 3,082.37

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -


Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits
TA 010 02	PAYROLL - NBT	0.29	0.00
TA 020 01	HEALTH INSURANCE	0.00	29,227.80
TA 020 02	DENTAL INSURANCE	63.98	0.00
TA 020 25	FLEX (14-15)	0.00	1,019.08
TA 020 26	FLEX (15-16)	0.00	526.12
TA 038	STUDENT DEPOSITS	0.00	474.00
TA 085	SCHOLARSHIP HOLDING ACCOUNT	0.00	105.00
TA 085 03	HONORS TRIP	0.00	530.21
TA 200	CASH IN CHECKING	31,319.20	0.00
TA 391	DUE FROM OTHER FUNDS	500.00	0.00
TA 630	DUE TO OTHER FUNDS	0.00	1.26
TA Fund Totals:		31,883.47	31,883.47
Grand Totals:		31,883.47	31,883.47

MADISON CENTRAL SCHOOL DISTRICT

PAYROLL ACCOUNT - NBT

TREASURER'S MONTHLY REPORT

ACCT # ****3421

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 0.21

RECEIPTS during month:

DATE	SOURCE	AMOUNT
NOVEMBER 12	TRUST & AGENCY - NET PAYROLL	\$ 19,609.98
24	TRUST & AGENCY - NET PAYROLL	\$ 17,926.35
30	INTEREST - NBT	0.29
		Total Receipts: \$ 37,536.62
		Total Receipts, including balance: \$ 37,536.83

DISBURSEMENTS made during month:

BY CHECK	FROM: 29534	TO: 29562	\$ 19,609.98
	29563	TO: 29589	17,926.35
BY DEBIT CHARGE:	DUE TO/ DUE FROM - TO GENERAL		\$ 0.21
			Total Disbursements: \$ 37,536.54

CASH BALANCE SHOWN BY RECORDS: \$ 0.29

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 10,162.62
Less total of outstanding checks:	\$ (10,162.33)
Net balance in bank:	\$ 0.29
Amount of deposits in transit:	\$ -
TOTAL AVAILABLE BALANCE:	\$ 0.29

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

Clerk of the Board of Education

Treasurer

Prepared


LIST OF OUTSTANDING CHECKS - NBT
PAYROLL ACCOUNT

11/30/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
29527	10/29/15	1,196.70	29575	11/24/2015	\$ 22.62
29532	10/29/15	1,632.72	29580-29581	11/24/2015	\$ 1,222.48
29547	11/12/15	281.88	29586	11/24/2015	\$ 64.64
29553	11/12/15	1,196.70	29588	11/24/2015	\$ 1,632.72
29559	11/12/15	1,632.72			
29563	11/24/15	320.91			
29570	11/24/15	110.82			
29572-29573	11/24/15	847.42			
29413		\$ 7,219.87			\$ 2,942.46
GRAND TOTAL					\$ 10,162.33

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -


Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits
TE 092	ENDOWMENTS & SCHOLARSHIPS	0.00	36,769.37
TE 201 02	CASH IN SAVINGS - NIAGARA	36,769.37	0.00
TE Fund Totals:		36,769.37	36,769.37
Grand Totals:		36,769.37	36,769.37

MADISON CENTRAL SCHOOL DISTRICT

CAPITAL FUND CHECKING - NBT

TREASURER'S MONTHLY REPORT

ACCT # *****0556

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 23,505.21

RECEIPTS during month:

DATE	SOURCE	AMOUNT
------	--------	--------

NOVEMBER

Total Receipts: \$ -

Total Receipts, including balance: \$ 23,505.21

DISBURSEMENTS made during month:

BY CHECK FROM: 1063 TO: 1063 \$ 369.32

BY DEBIT CHARGE:

Total Disbursements: \$ 369.32

CASH BALANCE SHOWN BY RECORDS: \$ 23,135.89

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 44,764.87
Less total of outstanding checks:	\$ (21,628.98)
Net balance in bank:	\$ 23,135.89
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 23,135.89

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

Clerk of the Board of Education

Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
CAPITAL FUND


11/30/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1056	6/29/2015	\$ 11,080.63			
1058	6/29/2015	\$ 10,179.03			
1063	11/19/2015	\$ 369.32			
TOTAL		\$ 21,628.98	GRAND TOTAL		\$ -
					\$ 21,628.98

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
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TOTAL DEPOSITS IN TRANSIT	\$ -
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Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits	Balance
HRP3 200	CASH - 2012-13 REPOINTING - 0001015	11,301.78	0.00	11,301.78
HRP4 200	CASH - 2013-14 REPOINTING - 0001016	4,854.87	0.00	4,854.87
HRP5 200	CASH - 2014-15 REPOINTING - 0001019	48,729.23	41,749.99	6,979.24
200 Totals:		64,885.88	41,749.99	23,135.89
HEPP 230	ENERGY PERFORMANCE - 0001018	723,237.30	537,891.75	185,345.55
230 Totals:		723,237.30	537,891.75	185,345.55
HEPP 522	Expenditures	537,891.75	0.00	537,891.75
HRP5 522	Expenditures	41,749.99	0.00	41,749.99
522 Totals:		579,641.74	0.00	579,641.74
HEPP 899	UNAPPROPRIATED FUND BALANCE	0.00	723,237.30	-723,237.30 CR
899 Totals:		0.00	723,237.30	-723,237.30
HRP3 911	UNAPPROPRIATED FUND BALANCE +	0.00	11,301.78	-11,301.78 CR
HRP4 911	UNAPPROPRIATED FUND BALANCE +	0.00	4,854.87	-4,854.87 CR
HRP5 911	UNAPPROPRIATED FUND BALANCE +	0.00	48,729.23	-48,729.23 CR
911 Totals:		0.00	64,885.88	-64,885.88
Grand Totals:		1,367,764.92	1,367,764.92	0.00

MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>HEPP 1621.200</u>	MAINTENANCE OF PLANT	0.00	0.00	0.00	537,891.75	0.00	-537,891.75
	Fund HEPPTotals:	0.00	0.00	0.00	537,891.75	0.00	-537,891.75
<u>HRP5 1620.293</u>	GENERAL CONSTRUCTION	0.00	0.00	0.00	38,702.00	0.00	-38,702.00
<u>HRP5 2110.245</u>	ARCHITECT FEES	0.00	0.00	0.00	3,047.99	0.00	-3,047.99
	Fund HRP5Totals:	0.00	0.00	0.00	41,749.99	0.00	-41,749.99
<u>HSAFE 1620.293</u>	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>HSAFE 2110.245</u>	ARCHITECT FEES	0.00	0.00	0.00	0.00	0.00	0.00
	Fund HSAFETotals:	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals:	0.00	0.00	0.00	579,641.74	0.00	-579,641.74

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits
V 201 01	CASH IN SAVINGS - NIAGARA	957,618.78	0.00
V 884	FUND BALANCE	0.00	864,227.89
V 884 01	PREMIUM REVENUE-A FUND	0.00	93,190.21
V 980	REVENUES	0.00	200.68
V Fund Totals:		957,618.78	957,618.78
Grand Totals:		957,618.78	957,618.78

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2015 To 11/30/2015



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401.001	DEBT INTEREST - V884.01	0.00	0.00	0.00	200.68	-200.68
	V Totals:	0.00	0.00	0.00	200.68	-200.68
	Grand Totals:	0.00	0.00	0.00	200.68	-200.68

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**MADISON CENTRAL SCHOOL DISTRICT
FEDERAL FUND CHECKING - NBT**

TREASURER'S MONTHLY REPORT

ACCT # *****3405

November 1, 2015

through

November 30, 2015

Total available balance as reported at the end of preceding period: \$ 160,719.10

RECEIPTS during month:

DATE	SOURCE	AMOUNT	
NOVEMBER 2	NYS - TITLE I, SECT 611, SECT 619, TITLE IIA - 2014-15	\$ 33,853.00	
5	NYS - SECT 611 - 2015-16	\$ 23,249.00	
13	DUE TO/ DUE FROM - FROM GENERAL	\$ 4,744.60	
30	INTEREST - NBT	3.11	
	Total Receipts:		<u>\$ 61,849.71</u>
	Total Receipts, including balance:		<u>\$ 222,568.81</u>

DISBURSEMENTS made during month:

BY CHECK	FROM: 2811	TO: 2813	\$ 2,849.80	
			-	
BY DEBIT CHARGE:				
	TRANSFER TO TRUST AND AGENCY - PAYROLL		\$ 28,182.82	
	VARIOUS DUE TO/ DUE FROM		\$ 3,535.38	
	Total Disbursements:			\$ 34,568.00
	CASH BALANCE SHOWN BY RECORDS:			<u>\$ 188,000.81</u>

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 188,319.99	
Less total of outstanding checks:	\$ (319.18)	
Net balance in bank:	<u>\$ 188,000.81</u>	
Amount of deposits in transit:	<u>\$ -</u>	
TOTAL AVAILABLE BALANCE:		<u>\$ 188,000.81</u>

Received by the Board of Education and entered as part of the minutes of the Board meeting held

December 16, 2015

Clerk of the Board of Education

Treasurer
Prepared

LIST OF OUTSTANDING CHECKS - NBT
 FEDERAL FUND

11/30/15


CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
2773	5/1/2015	\$ 126.38			
2813	11/13/2015	192.80			

TOTAL		\$ 319.18			\$ -
			GRAND TOTAL		\$ 319.18

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
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TOTAL DEPOSITS IN TRANSIT		\$ -
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 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits	Balance
F181 200	CASH IN CHECKING - WIND POWER	297,838.67	0.00	297,838.67
FA15 200	CASH IN CHECKING - 14-15 TITLE I	5,704.30	5,703.62	0.68
FA16 200	CASH IN CHECKING - 15-16 TITLE I	7.18	48,411.14	-48,403.96 CR
FB15 200	CASH IN CHECKING - 14-15 SECTION 611	24,868.00	24,868.48	-0.48 CR
FB16 200	CASH IN CHECKING - 15-16 SECT 611	23,249.00	42,333.81	-19,084.81 CR
FC16 200	CASH IN CHECKING 15-16 SECT 619	0.00	896.22	-896.22 CR
FD16 200	CASH IN CHECKING 15-16 TITLE IIA	0.00	19,223.37	-19,223.37 CR
FG15 200	CASH IN CHECKING - 14-15 UNIVERSAL PRE-K	19,070.00	22,528.92	-3,458.92 CR
FG16 200	CASH IN CHECKING 15-16 UNIV PRE-K	40,760.00	18,346.10	22,413.90
FH13 200	CASH IN CHECKING - SECTION 4408 12/13	6,858.98	0.00	6,858.98
FH14 200	CASH IN CHECKING - SECT 4408 (13-14)	0.00	305.75	-305.75 CR
FH15 200	CASH IN CHECKING - 14-15 SECTION 4408	2,230.59	3,978.31	-1,747.72 CR
FH16 200	CASH IN CHECKING - 15-16 SECT 4408	4,744.60	28,537.73	-23,793.13 CR
FJ16 200	CASH IN CHECKING 15-16 ALL DAY PRE-K	0.00	29,340.89	-29,340.89 CR
FP15 200	CASH IN CHECKING - 14-15 TEACH OF TOM	2,900.00	0.00	2,900.00
FQ15 200	CASH IN CHECKING - FOOD FOR ALL GRANT	1,638.83	0.00	1,638.83
FT12 200	CASH IN CHECKING - LOWES GRANT 11/12	2,605.00	0.00	2,605.00
200 Totals:		432,475.15	244,474.34	188,000.81
FC16 391	Due From Other Funds	653.00	0.00	653.00
391 Totals:		653.00	0.00	653.00
FB15 410	STATE & FEDERAL AID RECIEVABLE	24,868.48	24,868.00	0.48
FG15 410	STATE & FEDERAL AID RECEIVABLE	22,528.92	19,070.00	3,458.92
FH14 410	STATE & FEDERAL AID RECEIVABLE	305.75	0.00	305.75
FH15 410	STATE & FEDERAL AID RECEIVABLE	3,978.31	2,230.59	1,747.72
410 Totals:		51,681.46	46,168.59	5,512.87
FA15 510	Estimated Revenue	9,182.68	0.00	9,182.68
FA16 510	Estimated Revenue	163,032.00	0.00	163,032.00
FB15 510	Estimated Revenue	785.52	0.00	785.52
FB16 510	Estimated Revenue	116,248.00	0.00	116,248.00
FC16 510	Estimated Revenue	3,265.00	0.00	3,265.00
FD16 510	Estimated Revenue	26,360.00	0.00	26,360.00
FG15 510	Estimated Revenue	13.08	0.00	13.08
FJ15 510	Estimated Revenue	26,457.31	0.00	26,457.31
FJ16 510	Estimated Revenue	190,326.00	0.00	190,326.00
FP15 510	Estimated Revenue	5,000.00	0.00	5,000.00
FQ15 510	Estimated Revenue	1,638.83	0.00	1,638.83
FT12 510	ESTIMATED REVENUE	2,605.00	0.00	2,605.00
510 Totals:		544,913.42	0.00	544,913.42
FA16 521	Encumbrances	90,104.00	48,407.07	41,696.93
FB16 521	Encumbrances	103,599.00	40,842.81	62,756.19
FC16 521	Encumbrances	891.00	488.22	402.78
FD16 521	Encumbrances	18,014.01	11,377.38	6,636.63
FG16 521	Encumbrances	64,376.81	18,325.66	46,051.15
FJ15 521	Encumbrances	55,532.00	0.00	55,532.00
FJ16 521	Encumbrances	90,356.16	27,756.09	62,600.07
521 Totals:		422,872.98	147,197.23	275,675.75
FA16 522	Expenditures	48,407.07	0.00	48,407.07
FB16 522	Expenditures	42,333.81	0.00	42,333.81
FC16 522	Expenditures	896.22	0.00	896.22
FD16 522	Expenditures	19,223.37	0.00	19,223.37
FG16 522	Expenditures	18,346.10	0.00	18,346.10
FH16 522	Expenditures	28,537.73	0.00	28,537.73
FJ15 522	Expenditures	13,720.55	10,189.24	3,531.31

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 11/30/2015



Account	Description	Debits	Credits	Balance	
FJ16 522	Expenditures	29,340.89	0.00	29,340.89	
522 Totals:		200,805.74	10,189.24	190,616.50	
FA15 599	Appropriated Fund Balance	0.00	0.00	0.00	
FB15 599	Appropriated Fund Balance	0.00	0.00	0.00	
FG15 599	Appropriated Fund Balance	1,392.13	0.00	1,392.13	
FJ15 599	Appropriated Fund Balance	0.00	0.00	0.00	
FP15 599	Appropriated Fund Balance	0.00	0.00	0.00	
FQ15 599	Appropriated Fund Balance	0.00	0.00	0.00	
FT12 599	APPROPRIATED FUND BALANCE	0.00	0.00	0.00	
599 Totals:		1,392.13	0.00	1,392.13	
FA16 630	DUE TO OTHER FUNDS	4.07	7.18	-3.11	CR
630 Totals:		4.07	7.18	-3.11	
FA16 821	Reserve for Encumbrances	48,407.07	90,104.00	-41,696.93	CR
FB16 821	Reserve for Encumbrances	40,842.81	103,599.00	-62,756.19	CR
FC16 821	Reserve for Encumbrances	488.22	891.00	-402.78	CR
FD16 821	Reserve for Encumbrances	11,377.38	18,014.01	-6,636.63	CR
FG16 821	Reserve for Encumbrances	18,325.66	64,376.81	-46,051.15	CR
FJ15 821	Reserve for Encumbrances	0.00	55,532.00	-55,532.00	CR
FJ16 821	Reserve for Encumbrances	27,756.09	90,356.16	-62,600.07	CR
821 Totals:		147,197.23	422,872.98	-275,675.75	
FA15 960	Appropriations	0.00	9,182.68	-9,182.68	CR
FA16 960	Appropriations	0.00	163,032.00	-163,032.00	CR
FB15 960	Appropriations	0.00	785.52	-785.52	CR
FB16 960	Appropriations	0.00	116,248.00	-116,248.00	CR
FC16 960	Appropriations	0.00	3,265.00	-3,265.00	CR
FD16 960	Appropriations	0.00	26,360.00	-26,360.00	CR
FG15 960	Appropriations	0.00	1,405.21	-1,405.21	CR
FJ15 960	Appropriations	0.00	26,457.31	-26,457.31	CR
FJ16 960	Appropriations	0.00	190,326.00	-190,326.00	CR
FP15 960	Appropriations	0.00	5,000.00	-5,000.00	CR
FQ15 960	Appropriations	0.00	1,638.83	-1,638.83	CR
FT12 960	APPROPRIATIONS	0.00	2,605.00	-2,605.00	CR
960 Totals:		0.00	546,305.55	-546,305.55	
F181 980	REVENUES	0.00	297,838.67	-297,838.67	CR
FA15 980	Revenues	0.00	0.68	-0.68	CR
FB16 980	Revenues	0.00	23,249.00	-23,249.00	CR
FC16 980	Revenues	0.00	653.00	-653.00	CR
FG16 980	Revenues	0.00	40,760.00	-40,760.00	CR
FH13 980	REVENUES	0.00	6,858.98	-6,858.98	CR
FH16 980	Revenues	0.00	4,744.60	-4,744.60	CR
FJ15 980	Revenues	0.00	3,531.31	-3,531.31	CR
FP15 980	Revenues	0.00	2,900.00	-2,900.00	CR
FQ15 980	Revenues	0.00	1,638.83	-1,638.83	CR
FT12 980	REVENUES	0.00	2,605.00	-2,605.00	CR
980 Totals:		0.00	384,780.07	-384,780.07	
Grand Totals:		1,801,995.18	1,801,995.18	0.00	

Revenue Status Report From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F181 2770	WINDPOWER	0.00	0.00	0.00	297,838.67	-297,838.67
FA15 4126	TITLE I - 0021151310	9,182.68	0.00	9,182.68	0.68	9,182.00
FA16 4126	TITLE I - 0021161310	163,032.00	0.00	163,032.00	0.00	163,032.00
FB15 4256	SECTION 611 - 0032150349	785.52	0.00	785.52	0.00	785.52
FB16 4256	SECTION 611 - 0032160349	116,248.00	0.00	116,248.00	23,249.00	92,999.00
FC16 4256	SECTION 619 - 0033160349	3,265.00	0.00	3,265.00	653.00	2,612.00
FD16 4289	TITLE IIA - 0147161310	26,360.00	0.00	26,360.00	0.00	26,360.00
FG15 3289	UNIVERSAL PRE-K (14-15)	13.08	0.00	13.08	0.00	13.08
FG16 3289	UNIV PRE-K - 0409167349	0.00	0.00	0.00	40,760.00	-40,760.00
FH13 3289	SECTION 4408	0.00	0.00	0.00	6,858.98	-6,858.98
FH16 5031	INTERFUND TRANSFER	0.00	0.00	0.00	4,744.60	-4,744.60
FJ15 3289	UNIVERSAL PRE-K (14-15) ALL DAY	26,457.31	0.00	26,457.31	3,531.31	22,926.00
FJ16 3289	UNIV ALL DAY PRE-K - 0545162042	190,326.00	0.00	190,326.00	0.00	190,326.00
FP15 3289	TEACHERS OF TOMORROW	5,000.00	0.00	5,000.00	2,900.00	2,100.00
FQ15 2770	FOOD FOR ALL GRANT - FFA	1,638.83	0.00	1,638.83	1,638.83	0.00
FT12 2770	LOWE'S GRANT	2,605.00	0.00	2,605.00	2,605.00	0.00
		<u>544,913.42</u>	<u>0.00</u>	<u>544,913.42</u>	<u>384,780.07</u>	<u>160,133.35</u>

MADISON CENTRAL SCHOOL



Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FA15 2110.150</u>	INSTRUCTIONAL SALARIES	7,354.60	0.00	7,354.60	0.00	0.00	7,354.60
<u>FA15 2110.400</u>	CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<u>FA15 2110.450</u>	MATERIALS AND SUPPLIES	1,328.08	0.00	1,328.08	0.00	0.00	1,328.08
Fund FA15Totals:		9,182.68	0.00	9,182.68	0.00	0.00	9,182.68
<u>FA16 2110.150</u>	INSTRUCTIONAL SALARIES	126,991.00	0.00	126,991.00	48,407.07	41,696.93	36,887.00
<u>FA16 2110.400</u>	CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<u>FA16 2110.450</u>	MATERIALS AND SUPPLIES	4,441.00	0.00	4,441.00	0.00	0.00	4,441.00
<u>FA16 2110.800</u>	TEACHER RETIREMENT	21,385.00	0.00	21,385.00	0.00	0.00	21,385.00
<u>FA16 2110.801</u>	FICA/MEDICARE	9,715.00	0.00	9,715.00	0.00	0.00	9,715.00
Fund FA16Totals:		163,032.00	0.00	163,032.00	48,407.07	41,696.93	72,928.00
<u>FB15 2250.450</u>	MATERIALS AND SUPPLIES	785.52	0.00	785.52	0.00	0.00	785.52
Fund FB15Totals:		785.52	0.00	785.52	0.00	0.00	785.52
<u>FB16 2250.150</u>	INSTRUCTIONAL SALARIES	103,599.00	0.00	103,599.00	40,842.81	62,756.19	0.00
<u>FB16 2250.400</u>	CONTRACTUAL	2,980.00	0.00	2,980.00	0.00	0.00	2,980.00
<u>FB16 2250.450</u>	MATERIALS AND SUPPLIES	376.00	0.00	376.00	0.00	0.00	376.00
<u>FB16 2250.490</u>	BOCES SERVICES	1,490.00	0.00	1,490.00	1,491.00	0.00	-1.00
<u>FB16 2250.801</u>	FICA/MEDICARE	7,803.00	0.00	7,803.00	0.00	0.00	7,803.00
Fund FB16Totals:		116,248.00	0.00	116,248.00	42,333.81	62,756.19	11,158.00
<u>FC16 2250.150</u>	INSTRUCTIONAL SALARIES	891.00	0.00	891.00	488.22	402.78	0.00
<u>FC16 2250.400</u>	CONTRACTUAL	816.00	0.00	816.00	0.00	0.00	816.00
<u>FC16 2250.450</u>	MATERIALS AND SUPPLIES	1,082.00	0.00	1,082.00	0.00	0.00	1,082.00
<u>FC16 2250.490</u>	BOCES SERVICES	408.00	0.00	408.00	408.00	0.00	0.00
<u>FC16 2250.801</u>	FICA/MEDICARE	68.00	0.00	68.00	0.00	0.00	68.00
Fund FC16Totals:		3,265.00	0.00	3,265.00	896.22	402.78	1,966.00
<u>FD16 2070.150</u>	INSTRUCTIONAL SALARIES	25,860.00	0.00	25,860.00	19,223.37	6,636.63	0.00
<u>FD16 2070.450</u>	MATERIALS AND SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
Fund FD16Totals:		26,360.00	0.00	26,360.00	19,223.37	6,636.63	500.00
<u>FG15 2510.400</u>	CONTRACTUAL	1,256.96	0.00	1,256.96	0.00	0.00	1,256.96
<u>FG15 2510.450</u>	MATERIALS AND SUPPLIES	148.25	0.00	148.25	0.00	0.00	148.25
Fund FG15Totals:		1,405.21	0.00	1,405.21	0.00	0.00	1,405.21
<u>FG16 2510.150</u>	INSTURCTIONAL SALARIES	0.00	0.00	0.00	18,165.00	46,051.15	-64,216.15
<u>FG16 2510.450</u>	MATERIALS AND SUPPLIES	0.00	0.00	0.00	181.10	0.00	-181.10

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MADISON CENTRAL SCHOOL



Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
Fund FG16Totals:		0.00	0.00	0.00	18,346.10	46,051.15	-64,397.25
<u>FH16 2253.490</u>	BOCES SERVICES	0.00	0.00	0.00	23,723.00	0.00	-23,723.00
<u>FH16 5511.160</u>	NON INSTRUCTIONAL SALARIES	0.00	0.00	0.00	3,825.77	0.00	-3,825.77
<u>FH16 5511.801</u>	FICA/FICM	0.00	0.00	0.00	292.67	0.00	-292.67
<u>FH16 5511.802</u>	NYSERS	0.00	0.00	0.00	696.29	0.00	-696.29
Fund FH16Totals:		0.00	0.00	0.00	28,537.73	0.00	-28,537.73
<u>FJ15 1988.400</u>	INDIRECT COSTS	0.00	0.00	0.00	3,531.31	0.00	-3,531.31
<u>FJ15 2510.150</u>	INSTRUCTIONAL SALARIES	5,073.15	0.00	5,073.15	0.00	55,532.00	-50,458.85
<u>FJ15 2510.200</u>	EQUIPMENT	6,258.04	0.00	6,258.04	0.00	0.00	6,258.04
<u>FJ15 2510.400</u>	CONTRACTUAL	743.47	0.00	743.47	0.00	0.00	743.47
<u>FJ15 2510.460</u>	TRAVEL EXPENSES	5,538.13	0.00	5,538.13	0.00	0.00	5,538.13
<u>FJ15 2510.490</u>	BOCES SERVICES	5,332.00	0.00	5,332.00	0.00	0.00	5,332.00
<u>FJ15 2510.808</u>	HEALTH/DENTAL INSURANCE	3,512.52	0.00	3,512.52	0.00	0.00	3,512.52
Fund FJ15Totals:		26,457.31	0.00	26,457.31	3,531.31	55,532.00	-32,606.00
<u>FJ16 2510.150</u>	INSTRUCTIONAL SALARIES	87,650.00	0.00	87,650.00	25,735.67	59,413.48	2,500.85
<u>FJ16 2510.160</u>	NON-INSTRUCTIONAL SALARIES	4,399.00	0.00	4,399.00	1,827.57	2,571.43	0.00
<u>FJ16 2510.200</u>	EQUIPMENT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>FJ16 2510.400</u>	CONTRACTUAL	13,500.00	0.00	13,500.00	634.00	0.00	12,866.00
<u>FJ16 2510.450</u>	MATERIALS AND SUPPLIES	10,000.00	0.00	10,000.00	0.00	98.91	9,901.09
<u>FJ16 2510.460</u>	TRAVEL EXPENSES	6,200.00	0.00	6,200.00	1,143.65	516.25	4,540.10
<u>FJ16 2510.490</u>	BOCES SERVICES	13,762.00	0.00	13,762.00	0.00	0.00	13,762.00
<u>FJ16 2510.800</u>	TEACHER'S RETIREMENT	14,760.00	0.00	14,760.00	0.00	0.00	14,760.00
<u>FJ16 2510.801</u>	FICA/FICM	7,042.00	0.00	7,042.00	0.00	0.00	7,042.00
<u>FJ16 2510.802</u>	EMPLOYEE RETIREMENT	741.00	0.00	741.00	0.00	0.00	741.00
<u>FJ16 2510.806</u>	WORKERS COMPENSATION	341.00	0.00	341.00	0.00	0.00	341.00
<u>FJ16 2510.808</u>	HEALTH/DENTAL INSURANCE	30,931.00	0.00	30,931.00	0.00	0.00	30,931.00
Fund FJ16Totals:		190,326.00	0.00	190,326.00	29,340.89	62,600.07	98,385.04
<u>FP15 2110.150</u>	INSTRUCTIONAL SALARIES	3,400.00	0.00	3,400.00	0.00	0.00	3,400.00
<u>FP15 2110.400</u>	CONTRACTUAL	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
Fund FP15Totals:		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>FQ15 2110.450</u>	MATERIALS & SUPPLIES	1,638.83	0.00	1,638.83	0.00	0.00	1,638.83
Fund FQ15Totals:		1,638.83	0.00	1,638.83	0.00	0.00	1,638.83
<u>FT12 2110.450</u>	MATERIALS & SUPPLIES	2,605.00	0.00	2,605.00	0.00	0.00	2,605.00
Fund FT12Totals:		2,605.00	0.00	2,605.00	0.00	0.00	2,605.00

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MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
	Grand Totals:	546,305.55	0.00	546,305.55	190,616.50	275,675.75	80,013.30

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MADISON CENTRAL SCHOOL

Check Warrant Report For A - 18: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
16949	11/13/2015	1	A & W EZ MART					
A 5510.453		GASOLINE			10/31/15 STATEMENT	160084	785.29	785.29
							Check Total:	785.29
16950	11/13/2015	1596	ALL SEASONS TEXTILE SERVICES					
A 1620.400		CONTRACTUAL			676746	160005	48.10	48.10
							Check Total:	48.10
16951	11/13/2015	2729	AMERICAN READING COMPANY					
A 2110.480		TEXTBOOKS			0000059761	160201	156.30	156.30
							Check Total:	156.30
16952	11/13/2015	61	AT & T					
A 5530.404		TELEPHONE			1262915141		2.99	
A 1620.404		TELEPHONE			1262915141		108.54	
							Check Total:	111.53
16953	11/13/2015	168	CARQUEST BOUCKVILLE					
A 1621.458		MAINTENANCE VEHICLE			12224-71784	160104	34.78	34.78
							Check Total:	34.78
16954	11/13/2015	2872	CENTER STATE PROPANE					
A 1620.401		FUEL OIL			9631	160199	2,347.43	2,347.43
							Check Total:	2,347.43
16955	11/13/2015	180	CENTRAL COUNTIES LEAGUE					
A 2855.420		TRAVEL,DUES,CONFERENCES			2015-16 CCL DUES		500.00	
							Check Total:	500.00
16956	11/13/2015	210	CLINTON TRACTOR & IMPLEMENT CO					
A 1621.450		MATERIALS & SUPPLIES			IC79406	160103	427.59	427.59

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 18: WARRANT

Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	427.59
16957	11/13/2015	1538	CURTIS LUMBER CO, INC					
A 1621.450		MATERIALS & SUPPLIES			1510-091504	160202	44.08	44.08
							Check Total:	44.08
16958	11/13/2015	2871	EDHELPER					
A 2630.460		STATE AIDED SOFTWARE			3125232358442	160204	299.85	299.85
							Check Total:	299.85
16959	11/13/2015	2979	GARY SADLER					
A 2855.430		OFFICIAL FEES			9/24/15 FBALL VS WSTMRLND		19.20	
A 2855.430		OFFICIAL FEES			9/24/15 FBALL VS WESTMORELAN D		85.00	
							Check Total:	104.20
16960	11/13/2015	2304	HANNAFORD BROS.					
A 2280.450		MATERIALS & SUPPLIES			556673 69556673	160128	11.76	11.76
A 2280.450		MATERIALS & SUPPLIES			587896 69587896	160128	27.69	27.69
A 2280.450		MATERIALS & SUPPLIES			472045 69472045	160128	11.78	11.78
							Check Total:	51.23
16961	11/13/2015	1169	HOWLAND PUMP AND SUPPLY CO INC					
A 1621.455		PLUMBING SUPPLIES			U003617-01	160044	12.72	12.72
A 1621.455		PLUMBING SUPPLIES			U003879-00	160044	154.40	154.40
A 1621.455		PLUMBING SUPPLIES			O003930-00	160044	94.88	94.88
							Check Total:	262.00
16962	11/13/2015	522	HUMMEL'S OFFICE PLUS					
A 2110.450		MATERIALS & SUPPLIES			1111425-0	160214	457.67	457.67
							Check Total:	457.67
16963	11/13/2015	546	J W PEPPER & SON INC					

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 18: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2110.480		TEXTBOOKS			01P19184	160048	126.79	126.79
A 2110.480		TEXTBOOKS			01P26489	160049	23.99	23.99
Check Total:							150.78	
16964	11/13/2015	2978	JEFF WILLIAMS					
A 2855.430		OFFICIAL FEES			9/24/15 FBALL VS WESTMORELAND		85.00	
Check Total:							85.00	
16965	11/13/2015	2722	JEMCO WATER TREATMENT SER. INC					
A 1621.400		CONTRACTUAL			37195	160210	500.00	500.00
Check Total:							500.00	
16966	11/13/2015	2547	JESSICA CLARK					
A 2250.420		TRAVEL,DUES,CONFERENCES			10/27/15 MILEAGE REIMB		19.55	
Check Total:							19.55	
16967	11/13/2015	2976	KEVIN MAXWELL					
A 2855.430		OFFICIAL FEES			9/24/15 FOOTBALL VS WESTMORELA		85.00	
Check Total:							85.00	
16968	11/13/2015	650	**CONTINUED** MADISON ONEIDA BOCES	Voided During Printing				
Check Total:							0.00	
16969	11/13/2015	650	**CONTINUED** MADISON ONEIDA BOCES	Voided During Printing				
Check Total:							0.00	
16970	11/13/2015	650	MADISON ONEIDA BOCES					

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 18: WARRANT

Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 1621.490		BOCES SERVICES			C0055-16	160125	111.11	0.00
A 1010.490		BOCES SERVICES			C0055-16	160125	130.00	130.00
A 2110.491		BOCES SERVICES			C0055-16	160125	367.84	367.84
A 5510.490		BOCES SERVICES			C0055-16	160125	546.30	546.30
A 5510.400		CONTRACTUAL			C0055-16	160125	10,500.00	10,500.00
A 2810.490		BOCES SERVICES			C0055-16	160125	1,468.77	1,468.77
A 2805.490		BOCES SERVICES			C0055-16	160125	877.56	877.56
A 2630.490		BOCES SERVICES			C0055-16	160125	2,691.20	2,691.20
A 2610.491		BOCES SERVICES - INTERNET			C0055-16	160125	736.30	736.30
A 2610.490		BOCES SERVICES			C0055-16	160125	2,096.94	2,096.94
A 2330.492		BOCES SERVICES			C0055-16	160125	331.00	331.00
A 2330.491		BOCES - ALT HIGH SCHOOL			C0055-16	160125	12,905.80	12,905.80
A 2330.490		BOCES - ACADEMIC SUMMER SCHOOL			C0055-16	160125	4,970.00	4,970.00
A 2280.490		BOCES SERVICES			C0055-16	160125	18,752.90	18,752.90
A 2250.490		BOCES SERVICES			C0055-16	160125	60,713.72	60,713.72
A 2110.490		BOCES SERVICES			C0055-16	160125	12,264.01	12,264.01
A 2070.490		BOCES SERVICES			C0055-16	160125	5,516.14	5,516.14
A 2060.490		BOCES SERVICES			C0055-16	160125	155.50	155.50
A 1983.490		BOCES SERVICES			C0055-16	160125	4,799.90	4,799.90
A 1981.490		BOCES SERVICES			C0055-16	160125	3,544.60	3,544.60
A 1680.490		BOCES SERVICES			C0055-16	160125	3,738.80	3,738.80
A 1670.490		BOCES SERVICES			C0055-16	160125	1,523.28	1,523.28
A 1620.490		BOCES SERVICES			C0055-16	160125	1,035.23	1,035.23
A 1430.490		BOCES SERVICES			C0055-16	160125	3,059.50	3,059.50
A 1345.490		BOCES SERVICES			C0055-16	160125	356.57	356.57
A 1310.490		BOCES SERVICES			C0055-16	160125	6,094.30	6,094.30
Check Total:							159,287.27	
16971	11/13/2015	694	MCQUADE & BANNIGAN					
A 2280.450		MATERIALS & SUPPLIES			3600558	160212	260.66	260.66
Check Total:							260.66	
16972	11/13/2015	2331	NYS DEPART OF TRANSPORTATION					
A 5510.400		CONTRACTUAL			11/1/15-10/31/16 PERMIT 20901S		1,251.62	
Check Total:							1,251.62	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 18: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
16973	11/13/2015	796	NYSPHSAA					
A 2855.450		MATERIALS & SUPPLIES		i4281		160200	35.50	35.50
							Check Total:	35.50
16974	11/13/2015	827	ONEIDA MUSIC CO					
A 2110.200		EQUIPMENT		085644 REPAIR		160017	75.00	75.00
A 2110.450		MATERIALS & SUPPLIES		085652 SUPPLIES		160018	11.89	11.89
A 2110.450		MATERIALS & SUPPLIES		085539 SUPPLIES		160018	12.27	12.27
							Check Total:	99.16
16975	11/13/2015	1927	PAMELA HYNES					
A 1620.450		MATERIALS & SUPPLIES		11/4/15 SHOE REIMBURSEMENT			99.95	
							Check Total:	99.95
16976	11/13/2015	854	PARRY'S(HARDWARE)					
A 1621.450		MATERIALS & SUPPLIES		10894205		160126	140.99	140.99
A 1621.450		MATERIALS & SUPPLIES		10893366		160126	33.51	33.51
A 1621.450		MATERIALS & SUPPLIES		10893633		160126	98.81	98.81
A 1621.450		MATERIALS & SUPPLIES		10892171		160126	20.01	20.01
A 1621.450		MATERIALS & SUPPLIES		10891704		160126	19.04	19.04
A 1621.450		MATERIALS & SUPPLIES		10890380		160185	713.06	683.06
							Check Total:	1,025.42
16977	11/13/2015	1380	PAT CARDINALE					
A 2855.430		OFFICIAL FEES		9/14/15 FBALL VS WMRLND MILES			33.60	
A 2855.430		OFFICIAL FEES		9/24/15 FBALL VS WESTMORELAN F			85.00	
							Check Total:	118.60
16978	11/13/2015	2580	PERRY DEWEY					
A 1620.404		TELEPHONE		NOV 2015 PHONE			30.00	

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 18: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 1620.404		TELEPHONE			OCT 2015 PHONE		30.00	
A 1620.404		TELEPHONE			SEPT 2015 PHONE		30.00	
A 1240.420		TRAVEL,DUES,CONFERENCES			TOLLS AND PARKING		5.80	
A 1240.420		TRAVEL,DUES,CONFERENCES			9/11/15 - 10/15/15 MILEAGE		155.83	
Check Total:							251.63	
16979	11/13/2015	921	REALLY GOOD STUFF, INC					
A 2110.450		MATERIALS & SUPPLIES			5390402	160194	75.39	64.44
Check Total:							75.39	
16980	11/13/2015	987	SCHOOL SPECIALTY					
A 2110.450		MATERIALS & SUPPLIES			208115472534	160207	134.08	134.08
Check Total:							134.08	
16981	11/13/2015	2977	TERRANCE KAVANAUGH					
A 2855.430		OFFICIAL FEES			9/24/15 FOOTBALL VS WESTMORELA		85.00	
Check Total:							85.00	
16982	11/13/2015	1171	UTICA VALLEY ELECTRIC SUPPLY C					
A 1621.456		ELECTRICAL			387399	160100	6.04	6.04
Check Total:							6.04	
16983	11/13/2015	1431	WATERVILLE CSD					
A 1001		REAL PROPERTY TAXES			HOPSICKER 2015-16 TAXES		4,702.33	
Check Total:							4,702.33	
16984	11/13/2015	2200	WIDEWATERS					
A 1621.420		BOILER MAINTENANCE			26720	160148	1,300.00	1,300.00
A 1621.420		BOILER MAINTENANCE			26719	160148	950.00	950.00

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 18: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	2,250.00
							Warrant Total:	176,153.03
							Vendor Portion:	176,153.03

Number of Transactions: 36

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 19: NOVEMBER 2015 MANUAL CHECKS

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
16335 A 1001	11/13/2015	2980	WHITE EAGLE NONFARM, LLC		REFUND OF TAXES		605.77	
							Check Total:	605.77
16336 A 1670.450	11/10/2015	887	POSTMASTER		NOV/DEC 2015 BUILDING PROJ		174.55	
							Check Total:	174.55
16337 A 1670.450	11/20/2015	887	POSTMASTER		CAPITAL PROJECT POSTCARD		210.33	
							Check Total:	210.33
16338 A 1001	11/20/2015	2983	ROUILLIER, DANIEL AND RENEE		2015-16 STAR REFUND		599.00	
							Check Total:	599.00
Number of Transactions: 4							Warrant Total:	1,589.65
							Vendor Portion:	1,589.65

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 11: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
3311	11/13/2015	650	MADISON ONEIDA BOCES					
C 2860.490		BOCES SERVICES			C0055-16	160125	455.70	455.70
							Check Total:	455.70
							Warrant Total:	455.70
							Vendor Portion:	455.70

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

MADISON CENTRAL SCHOOL



Check Warrant Report For TA - 5: NOVEMBER 2015 PAYROLLS/INS

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
1284	11/12/2015	1373	NYS TAX WIRE	Trust & Agency Payment				
TA 021							6,339.30	
							Check Total:	6,339.30
1285	11/12/2015	1374	FED TAX WIRE	Trust & Agency Payment				
TA 026							9,421.19	
TA 026							9,421.21	
TA 022							16,456.22	
TA 026 01							2,203.35	
TA 026 01							2,203.34	
							Check Total:	39,705.31
1286	11/12/2015	1375	NET PAYROLL WIRE	Trust & Agency Payment				
TA 010 02							19,609.98	
							Check Total:	19,609.98
1287	11/12/2015	2031	OMNI TSA WIRE	Trust & Agency Payment				
TA 029							587.01	
TA 029							255.00	
TA 029							1,827.00	
TA 029							200.00	
TA 029							181.00	
TA 029							645.63	
TA 029							85.00	
TA 029							25.00	
							Check Total:	3,805.64
1288	11/24/2015	793	NYSERS	Trust & Agency Payment				
TA 018							837.67	
TA 018							40.00	
							Check Total:	877.67
1289	11/24/2015	1373	NYS TAX WIRE	Trust & Agency Payment				
TA 021							6,199.89	
							Check Total:	6,199.89

MADISON CENTRAL SCHOOL



Check Warrant Report For TA - 5: NOVEMBER 2015 PAYROLLS/INS

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
1290	11/24/2015	1374	FED TAX WIRE	Trust & Agency Payment				
			TA 026				9,131.20	
			TA 026				9,131.22	
			TA 022				16,045.56	
			TA 026 01				2,135.54	
			TA 026 01				2,135.51	
						Check Total:	38,579.03	
1291	11/24/2015	1375	NET PAYROLL WIRE	Trust & Agency Payment				
			TA 010 02				17,926.35	
						Check Total:	17,926.35	
1292	11/24/2015	2031	OMNI TSA WIRE	Trust & Agency Payment				
			TA 029				587.01	
			TA 029				255.00	
			TA 029				1,827.00	
			TA 029				200.00	
			TA 029				181.00	
			TA 029				645.63	
			TA 029				85.00	
			TA 029				25.00	
						Check Total:	3,805.64	
5996	11/12/2015	108	EXCELLUS BLUECROSS BLUESHIELD					
			TA 020 02		NOVEMBER 2015 GROUP 1248900		2,708.82	
						Check Total:	2,708.82	
5997	11/12/2015	651	M-O-H CONSORTIUM					
			TA 020 01		NOVEMBER 2015		144,279.84	
						Check Total:	144,279.84	
5998	11/12/2015	639	MADISON CSD EMPLOYEE ASSOC.	Trust & Agency Payment - EMP DUES				
			TA 024 02		11/12/15 PAYROLL - SEE LISTING		294.57	

MADISON CENTRAL SCHOOL



Check Warrant Report For TA - 5: NOVEMBER 2015 PAYROLLS/INS

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	294.57
5999	11/12/2015	641	MADISON CSD TEACHER ASSOC.	Trust & Agency Payment - TCH DUES				
TA 024 01					11/12/15 PAYROLL - SEE LISTING		1,849.88	
							Check Total:	1,849.88
6000	11/12/2015	650	MADISON ONEIDA BOCES					
TA 020 26					NOVEMBER 2015 FLEX CLAIMS		191.60	
							Check Total:	191.60
6001	11/12/2015	1518	VOTE/COPE	Trust & Agency Payment - VOTECOPE				
TA 024 04					11/12/15 PAYROLL - SEE LISTING		19.00	
							Check Total:	19.00
6002	11/24/2015	639	MADISON CSD EMPLOYEE ASSOC.	Trust & Agency Payment - EMP DUES				
TA 024 02					11/24/15 PAYROLL - SEE LISTING		339.09	
							Check Total:	339.09
6003	11/24/2015	641	MADISON CSD TEACHER ASSOC.	Trust & Agency Payment - TCH DUES				
TA 024 01					11/24/15 PAYROLL - SEE LISTING		1,849.88	
							Check Total:	1,849.88
6004	11/24/2015	798	NYS TEACHERS RETIREMENT SYSTEM	Trust & Agency Payment - TRSLN				
TA 027					NOVEMBER 2015 - 4205		237.00	
							Check Total:	237.00

MADISON CENTRAL SCHOOL



Check Warrant Report For TA - 5: NOVEMBER 2015 PAYROLLS/INS

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
6005	11/24/2015	1518	VOTE/COPE	Trust & Agency Payment - VOTECOPE				
TA 024 04					11/24/15 PAYROLL - SEE LISTING		19.00	
Check Total:							19.00	
Warrant Total:							288,637.49	
Vendor Portion:							288,637.49	

Number of Transactions: 19

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date
Signature
Title

MADISON CENTRAL SCHOOL



Check Warrant Report For FA16 - 4: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
2811	11/13/2015	650	MADISON ONEIDA BOCES					
		FC16 2250.490	BOCES SERVICES		013-16F		408.00	
		FB16 2250.490	BOCES SERVICES		013-16F		1,491.00	
						Check Total:	1,899.00	
2812	11/13/2015	986	SCHOOL LUNCH FUND					
		FJ16 2510.460	TRAVEL EXPENSES		6C		758.00	
						Check Total:	758.00	
2813	11/13/2015	2981	VJ'S RESTAURANT					
		FJ16 2510.460	TRAVEL EXPENSES		11/3/15 TEAM MEAL		192.80	
						Check Total:	192.80	
						Warrant Total:	2,849.80	
						Vendor Portion:	2,849.80	

Number of Transactions: 3

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

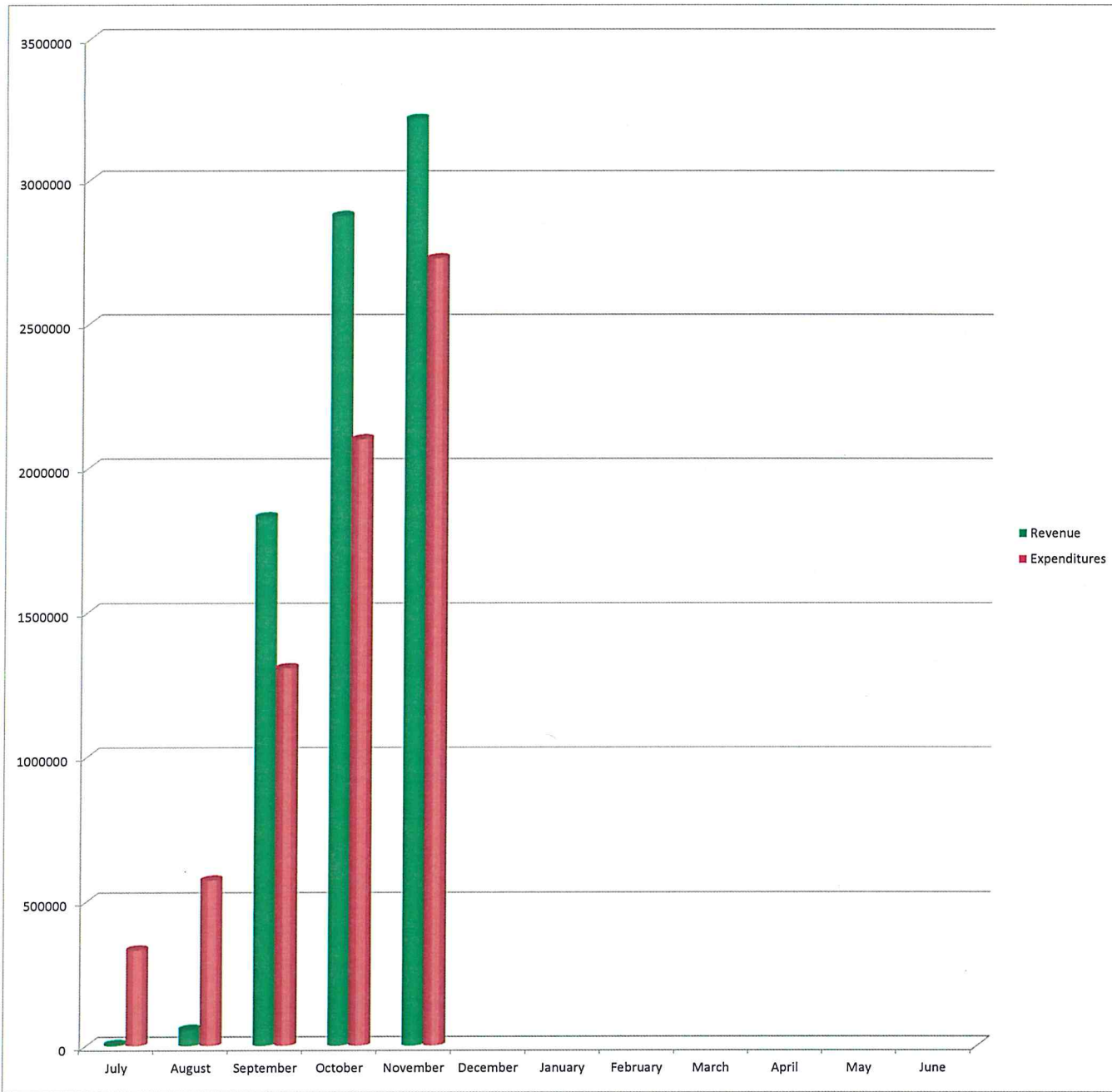
Expenditures

MAJOR BUDGET CATEGORIES =====	End Of Year 2014-2015	Adjusted Budget 2015-2016	Expected Fund Balance 6/30/2016
Board Of Education	8,813	9,030	1,576
Central Administration	152,847	153,684	(1,700)
Finance	169,807	166,643	6,937
Staff	31,005	51,155	18,605
Central Services	688,744	637,824	98,337
Special Items	112,435	121,945	4,465
GENERAL SUPPORT	1,163,651	1,140,281	128,220
Instruction, Admin. & Improv.	230,931	217,118	5,013
Teaching-Regular School	1,929,034	2,057,799	148,664
Special Programs	1,007,992	1,120,157	(20,960)
Occupational Education	319,216	328,931	3,152
Teaching-Special Schools	194,854	231,675	24,885
Instructional Media	173,302	171,917	30,148
Pupil Services	279,879	287,664	31,349
INSTRUCTION	4,135,208	4,415,261	222,250
PUPIL TRANSPORTATION	687,760	587,344	12,953
COMMUNITY SERVICE	-	-	-
Employee Benefits	2,459,153	2,655,375	1,833,526
Debt Service	802,844	983,093	-
Interfund Trx	91,406	-	(4,744)
UNDISTRIBUTED	3,353,403	3,638,468	1,828,782
TOTAL GENERAL FUND ===>>>>	9,340,022	9,781,354 #1	2,192,206 #2

#1 = Budget approval of \$9,615,371 + carry over purchase orders of \$165,983.42 from 2014-2015 school year (encumbrance)

#2 = Not all salaries and debt service are encumbered

Madison Central School District





School Boards Institute

“Children First”

Calendar as of 12/2/2015

Calendar – 2015-16

GENERAL MEMBERSHIP MEETINGS

(These meetings are open to all board members and superintendents)

- September 17, 2015
(Thursday)
- Topic: “Regent Bottar: SED Commissioner, Initiatives, APPR Update, Common Core Status”**
Time: Registration and Light Dinner 6:00 p.m.
Program starts at 6:30 p.m.
Site: Oneida BOCES
- November 12, 2015
(Thursday)
- Topic: “Regional Curricular Initiatives”**
Regent Bottar and SED Representatives
Time: Registration and Light Dinner 6:00 p.m.
Program starts at 6:30 p.m.
Site: Oneida BOCES
- January 28, 2016
(Thursday)
February 4, 2016
(Snow date)
- Topic: “Legislative Forum - Assembly & Senate Educational Forum”**
Time: Registration, Coffee and Dessert Reception 6:00 p.m.
Program starts at 6:30 p.m.
Site: Oneida BOCES
- March 24, 2016
(Thursday)
- Topic: “Legal Overview” – Ferrara Law Firm Attorneys**
Time: Registration and Dinner 6:15 p.m.
Program starts at 7:00 p.m.
Site: Twin Ponds, New York Mills
- May 12, 2016
(Thursday)
- Topic: Distinguished Service Awards & Student Achievement Awards**
Time: “Check in” 5:15 - 5:45 p.m.
Student Musical Group 5:45 p.m. - 6:00 p.m.
Dinner at 6:00 p.m.
Program begins immediately after dinner
Site: Twin Ponds, New York Mills



School Boards Institute

"Children First"

Calendar – 2015-16

EXECUTIVE COMMITTEE MEETINGS

(These meetings are for district representatives)

September 10, 2015
(Thursday)

Topic: Reorganization & Business Meeting
Site: Oneida BOCES

December 14, 2015
(Monday)

Topic: Business Meeting & Legislative Agenda & Draft Calendar
Site: Oneida BOCES

March 24, 2016
(Thursday)

Topic: Business Meeting & Nominations
Site: Twin Ponds, New York Mills
(This meeting will start @ 5:15 p.m. /Dinner will be served at the
"Legal Overview" workshop, if you choose to sign up and stay.)

June 2, 2016
(Thursday)

Topic: Business Meeting & Election of Officers
Site: Oneida BOCES

Light Dinner will be served beginning at 5:30 p.m.
Meetings start at 6:00 p.m.

OFFICER AND COMMITTEE CHAIRS MONTHLY MEETINGS TBD (Legislative, Program, Membership, Nominating) historically on the first Monday of each month with exceptions as dictated by calendar and conflicts

March 28, 2016 - 4:00 p.m. - 6:00 p.m. SAA / SDA Selection Committee
6:00 p.m. – 7:15 p.m. Officers Meeting
@ Delmonico's Restaurant



School Boards Institute

"Children First"

Calendar – 2015-16: BOARD MANDATED TRAINING WORKSHOPS

(This is a menu of services for board members and superintendents to choose from)

August 12, 2015 **Topic: Part 1: "New BOE Member Orientation & Required Training"**

(Wednesday)

Time: 5:30 p.m. "Check in" and dinner; Program 6:00 - 9:00 p.m.

Site: Oneida BOCES (Oneida Room)

August 26, 2015 **Topic: Part 2: "New BOE Member Orientation & Required Training"**

(Wednesday)

Time: 5:30 p.m. "Check in" and dinner; Program 6:00 - 9:00 p.m.

Site: Oneida BOCES (Oneida Room)

(NOTE: BOTH SESSIONS ARE REQUIRED FOR NEWLY ELECTED BOE MEMBERS)

October 15, 2015 **Topic: Fiscal Oversight Fundamentals Training (FOT)**

(Thursday - Part 1)

Time: 5:30 p.m. "Check in" and Light dinner; Program 6:00 - 9:00 p.m.

Site: Oneida BOCES

October 29, 2015 **Topic: Fiscal Oversight Fundamentals Training (FOT)**

(Thursday -Part 2)

Time: 5:30 p.m. "Check in" and Light dinner; Program 6:00 - 9:00 p.m.

Site: Oneida BOCES

***(NOTE: BOTH "FOT" SESSIONS ARE REQUIRED FOR NEWLY ELECTED BOE MEMBERS AND OTHER BOARD MEMBERS WHO HAVE NOT COMPLETED THE MODULES)**

2015-16 BOARD DEVELOPMENT / INFORMATION / RECOGNITION WORKSHOPS

August 17, 2015 **Topic: "Board of Education Leadership Development"**

(Monday)

NYSSBA Partnership Program open to current Superintendents, BOE officers and potential BOE officers

Time: 6:00 p.m. "Check In" and Light dinner

Site: Oneida BOCES

October 18 -20, 2015 NYSSBA Convention in New York City – *SBI will coordinate transportation to NYC on a charter bus if enough members indicate they will participate.*

(Sunday - Tuesday)

November 19, 2015 **Genesis "Honor Education Celebration"**

(Thursday)

This is not an SBI function but we usually have over 50% of our Member schools, individuals, programs or Board members receiving recognition.

Time: 6:00 p.m.

Site: Harts Hill Inn

December 7, 2015 **Topic: "Legislative Lobbying and Budget Strategies as you Prepare your 2016-17 School District Budget"**

(Monday)

Presenter(s): Julie Marlett, Director for Governmental Relations, NYS School Boards Association
Brian Fessler, Government Relations Specialist, NYS School Boards Association

Time: 6:00 p.m. "Check in" and Light dinner

Site: Oneida BOCES



School Boards Institute

"Children First"

2015-16 BOARD DEVELOPMENT / INFORMATION / RECOGNITION WORKSHOPS continued...

- January 11, 2016
(Monday)
- Topic: "Successful Board of Education Communication Initiatives with your School Community"**
NYSSBA partnership program
Time: 6:00 p.m. "Check in" and Light dinner
Site: Oneida BOCES
- March 7, 2016
(Monday)
- Topic: "How to be a School Board of Education Candidate"**
Time: 6:00 p.m.
Site: Oneida BOCES
- March 21, 2016
(Monday)
- Topic: NYSSBA Capital Conference Lobby Day**
Time: Appointments with Legislators/ (First meeting 9:30 am)
Site: State Legislative Offices, Albany, NY
OMH-SBI Legislative Committee will schedule times with Assembly and Senate Representatives
- March 24, 2016
(Thursday)
- Topic: "BOE Clerk Round Table & Legal Updates" Workshop**
Time: 9:00 a.m. - 3:00 p.m. – Continental Breakfast, snacks and lunch
Site: Oneida BOCES (Overlook Dining Room)
- April 30, 2016
(Saturday)
- Topic: "So you want to be a School Board Member"**
Time: 8:15 a.m. - 12:00 p.m. (light breakfast served)
Site: Oneida BOCES
Presenters: Board Member, Superintendent, District Superintendent & Business Administrator
- May/June/July 2016
- Local Legislative Lobbying Initiative**
Local Assembly and District Offices of NYS Representatives & Congressional Representatives for the OMH-SBI Region

Madison Central School District

Teacher Request Form for Educational Field Trip

Date of request 11/24

TRIP INFORMATION:

Teacher Mudynica Grade Level 7-12 Room -

Destination/Location Embassy Suites Hotel Phone _____
Syracuse

Date of trip 1/30-1/31

Explain how this trip will enrich and extend student learning: _____

212/3100 Leadership Conference

Time leaving school: 11am Return time to school: Sunday 1pm

Cost per student: \$ 90 Other costs to student: \$ -

Number of students: 20 Number of teachers: 20-30 @ conference

Number of chaperones: 20-30 @ conference

Attach a list of all participants

Attach permission slips, insurance certificates and other pertinent information

LUNCH PROVISIONS: If you will not be in school for lunch you must notify the cafeteria at least TWO WEEKS in advance. Also notify special teachers.

TRANSPORTATION:

School bus(es) – if so, how many: One - will drive

Contracted carried – specify company and # of buses _____

Private transportation: _____

Other transportation: _____

APPROVAL:

Principal: [Signature] Date: 12/1/15

Superintendent: [Signature] Date: _____

Transportation Department: [Signature] Date: _____

212/360 Leadership Conference

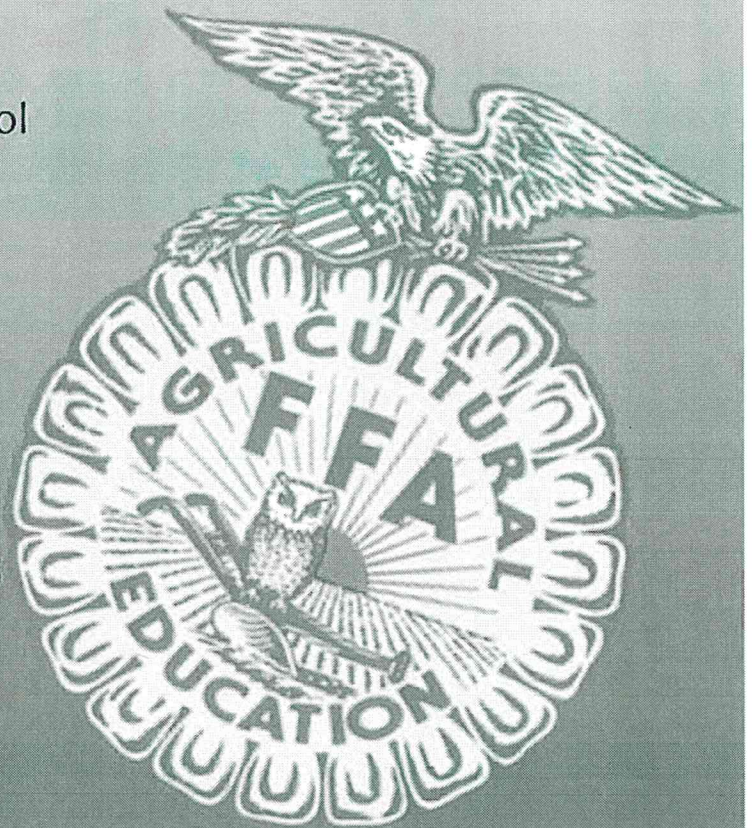
January 30-31, 2016
Embassy Suites Hotel
Syracuse NY

The 212 conference focuses on individual leadership and 360 is excellent for older members who want to impact their chapter, school and community around them.

Don't miss this exciting mid-year FFA leadership event with members from across NY State.

Registration Deadline: Dec 15.

Register Online at www.newyorkffa.org



NEW YORK FFA 360/212 CONFERENCE

**Schedule Subject to Change*

January 30-31, 2016

Saturday

12:30 pm	Arrival/registration for 360/212 begins	Embassy Suites Lobby
1:00pm	360/212 begins	Embassy Suites/Doubletree Ballrooms
1:50PM	Professional development for educators	Embassy Suites
3:30pm	Afternoon Break for 360/212 students and educators	Embassy Suites/Doubletree Ballrooms
3:35pm	360/212 workshop continues	Embassy Suites/Doubletree Ballrooms
3:40pm	Prof development for educators continues	Syracuse Room
5:10pm	Advisors announcements and hand out room keys	Syracuse Room
5:45pm	Dinner for teachers	Embassy Suites
5:45pm	Dinner for 212/360 students	Embassy Suites/Doubletree
7:00pm	Evening fun night	Embassy Suites
10:00pm	Fun night ends	
10:30pm	Student curfew	

Sunday

7:00am	Breakfast	Onondaga 1,2,3
8:00am	360/212 session begins	Embassy Suites/Doubletree Ballrooms
8:10am	Professional development for educators	Syracuse Room
11:00am	All confereces and professional dev. end	
11:15am	All check out of rooms	

NEW YORK FFA 212/360 CONFERENCE

January 30-31, 2016

Frequently Asked Questions (FAQ's)

Q. What does the registration cost include?

A. Registration cost includes the cost for the conference and trainers, housing for Saturday January 24, and meals beginning from an afternoon snack on Saturday through breakfast on Sunday.

Q. How long is the conference supposed to last?

A. The conference begins after lunch (1 pm) on Saturday and should finish no later than 11:30 on Sunday morning.

Q. What should I wear?

A. 360/212 is an active, fun and engaging conference – come dressed for fun! Because of the potential for games and activities that are physical, we are encouraging chapters to dress casually – it might not be comfortable for girls to participate in an official dress skirt. Remember that you are still representing FFA, though – exposed tummies, low-cut necklines or other questionable fashion choices are not appropriate. FFA apparel is encouraged.

Q. What else will I need?

A. Every room in the hotel has a fridge to keep juice and soda cold, so go ahead and take advantage of it! Finally, all students and teachers are encouraged to dress up for the fun night. The 2016 fun night theme will be “In Character” – and students and teachers are encouraged to start planning a costume as any character of their choice now!

Q. What if I don't want to stay the night in the hotel?

A. For chapters close enough to travel back and forth, you can do that. Register your students as advisor-assigned housing and you will receive the appropriate rate. However, if you are not staying at the hotel, you will not receive breakfast OR be able to swim during the pool party – sorry, hotel rules!

Q. How do I qualify for the special \$95 rate?

A. Only the first 350 students registered are guaranteed to receive the discounted \$95 registration rate, so act quickly! NY FFA will offer the conference at the subsidized rate to every student and adult up to the capacity of the ballroom (in order of registration and payment received) **as long as both online registration and payment are received on time**. If online registration is late or payment is received after the event (including on site during registration) your chapter will be re-invoiced for the unsubsidized rate. In order to receive the teacher/advisor subsidy, you must attend professional development sessions. Priority for professional development spaces will be given to advisors who bring students to the conference.

Q. What do teachers do?

A. There will be professional development offered for teachers bringing FFA members. This will help meet your required development hours and will also provide knowledge to help your classroom and chapter succeed.

Q. How do I guarantee spots for my students at the conference?

A. Participation in the 212/360 conference is limited by the capacity of the ballrooms and hotel availability. While the registration deadline isn't until December 16th, there is no guarantee that conference seats will be available on that date. We encourage FFA advisors and members to register early to save their spots.

NEW YORK FFA 212/360 CONFERENCE

Guide to Registration

Which Registration Type is Right for MY Chapter?

	Advisor-Assigned	State-Assigned
Cost/Student	\$75 PLUS additional hotel room cost. Students can be housed in groups of up to four. Hotel room costs are \$125/room. (Late registrations are \$100/student)	\$95/student. Students will be assigned to fit in hotel room as space is available. The state will try to assure students have another student from their school and will keep age levels in mind. Many of these rooms will hold 6 students in each room. (Late registrations are \$125/student).
Effort	Advisors will need to provide a rooming list for each of their rooms.	If students are state-assigned for housing, no additional effort is needed from advisors.
Advantages	You have the ability to request and guarantee student housing assignments.	This option gives the lowest cost/student option. Additionally, students will share rooms with members from other chapters which is a great opportunity to meet new people.
Disadvantages	This option is the more expensive option. The cost/student is dependent upon how many students you put in a room, ranging from \$106.25 to \$200. The priority of the State Office is to accommodate as many students as possible. If there is not enough room in the hotel to house state assigned AND advisor assigned students, all students will be state assigned to maximize student participation.	Specific roommate requests aren't possible with this registration type. We will do our best to guarantee all students have at least one roommate from their school if at all possible, but this may mean a group of four students from the same school will not share a room.

Registration Timeline

September 14	Registration Opens. <i>Advisors can make unlimited changes to their registration by going in and choosing to 'modify' their submitted registration. This includes adding students, dropping students or changing conference choices, genders and names.</i>
December 15	Online Registration due. <i>At this point, chapters are financially responsible for all selected registrations – regardless of attendance. It <u>may</u> be possible to add students after this date, but it is not possible to drop students. Advisors can continue to change student names through the registration system but it is not possible to change the total number of students, the number of students attending each conference, or the ratio of students of each gender. Any students added after the December 15th deadline will pay the late rate which is \$20 more per student or registrant. After December 15th it may not be possible to secure hotel rooms at the FFA rate and rooms needed for the night before or after the conference may need to be purchased at a higher rate.</i>
December 23	No further additions accepted.
January 13	Payment due to the State Executive Treasurer. <i>Payments made after the January 12th payment deadline will be subject to a \$30 late fee per student as students will no longer be eligible for the on-time registration rate.</i>
January 30	212/360 Begins!

The cornerstone conferences for personal growth are better than ever!!

360° takes students full circle through chapter leadership development. Attendees will learn how to develop action plans for their chapters from every angle. The 2016 theme for the 360 Conference is "INFLUENCE."

212 degrees is temperature at which water boils. At 211° water is extremely hot, but just one more degree takes it up another level and changes its state. The 212° conference challenges students to push past their limits to the boiling point of leadership. The 2016 theme for the 212 Conference is "GROWTH."



Conference Schedule

- Session 1: Influencers
- Session 2: Relationship Building
- Session 3: Problem Solving
- Session 4: Deliberate
- Session 5: Collaborating
- Session 6: Agents of Change

Conference Schedule

- Session 1: Growth & Personal Habits
- Session 2: Mental Growth
- Session 3: Emotional Growth
- Session 4: Physical Growth
- Session 5: Social Growth
- Session 6: Life-Long Growth

360 Conference Objectives:

In 2016, students will...

- Define influence and identify the influence process.
- Recognize relationship potential.
- Demonstrate logic when solving complex problems.
- Recognize the benefits of maintaining a positive image
- Review qualities of collaboration and demonstrate collaboration skills.
- Inspecting everyday influence.

212 Conference Objectives:

In 2016, students will...

- Identify four segments of personal growth.
- Determine the role personal habits play in personal growth.
- Develop a personal growth plan.
- Differentiate between personal and professional relationships.
- Understand social

To: Mr. Perry Dewey, Superintendent of Schools

From: Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal

Date: December 7, 2015

Re: Report to the Board of Education

During our report on December 16, 2015, we will be updating our BOE on our Strategic Plan immediate priorities:

Continue to implement and promote an effective 6-12 career and college ready program utilizing career goal-setting, mentors, local colleges, distance learning, Career Development and Occupational Standards (CDOS) and other community resources.

- Distance Learning – College Course Offerings
- NYS Conference All-State Presentation
- FFA Creed Speaking Presentation

Build a district-wide culture of innovation, risk taking and collaboration:

- Science Presentation
- Technology Integration
- Student Council Update

Implement strategies to build relationships with our parents and to increase their engagement in student success.

- PBIS Assemblies
- Academic Showcase update
- Kids Night Out
- Concerts

Best wishes and, as always, thank you for your support and guidance.

Policy

STUDENTS

Draft 10/01/2015
7405 Renumber 7040

STUDENT FREEDOM OF SPEECH

The Constitution's First Amendment guarantees the students the same rights as all Americans. It means that a student can express himself or herself openly without fear of reprisal from those who disagree. Student speech, however, must be responsible. This means the students can express themselves but not at the expense of the school program or others. Below are some guidelines for responsible speech:

- A. Speech must not malicious or untrue;
- B. It cannot be used to cause damage to property;
- C. Physical harm to others caused by speech is also wrong;
- D. Students cannot use their freedom of speech to interfere with the normal operation of school;
- E. Speech cannot be used to threaten, intimidate or harass another person.

Madison Central School District
Legal Ref: 1st Amendment, U.S. Constitution
Adopted: 1984
Readopted: 05/19/99
Revised: _____

Policy

STUDENTS

Draft 10/01/2015
7500 Replaces 7060

EDUCATION RECORDS

- I. The Board of Education recognizes its obligation to maintain the confidentiality of student education records and to grant parents and eligible student's access to those records in accordance with the *Family Educational Rights and Privacy Act*.
- II. The Superintendent will develop regulations to implement this Policy. The regulations may be promulgated by the Superintendent or adopted by the Board of Education.

Madison Central School District
Legal Ref: 20 USC 1232(g) & (h).
Adopted: 1984
Revised: 05/19/99, 05/13/04, _____



Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7500.1 Replaces 7060.1

EDUCATION RECORDS

I. Purpose:

The District implements this regulation to maintain the confidentiality of student records and to provide parents and eligible students with the opportunity to inspect and review education records, to seek to amend education records, and to consent to the disclosure of education records.

II. Definitions and Designations:

- A. Records Access Officer: The District's Records Access Officer is the Clerk of the Board:

Madison Central School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

- B. Parent: The term "Parent" includes natural parent, a guardian or an individual acting as parent or guardian in the absence of the student's parent or guardian.

- C. Eligible Student: The term "Eligible Student" means a student who has reached age 18 or is attending post-secondary school.

- D. Education Records: The term "Education Records" includes records, files, documents and other materials which contain information directly related to a student and are maintained by the District or a person acting on behalf of the District.

Education Records may exist in any form, including but not limited to print, computer media, video or audio tape, film, microfilm, microfiche and other materials which contain confidential information directly related to a student and which are maintained by the District or a party acting on behalf of the District. Education records do not include:

1. Certain Records in the Sole Possession of the Maker: Records made by instructional, supervisory, administrative personnel or ancillary educational personnel which are in the sole possession of the maker and which are not accessible or revealed to any other person except a substitute for the maker of the record;
2. Employee Records: Records maintained solely with respect to a person's status as an employee rather than as a student;

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STUDENTS

7500.1 Replaces 7060.1

EDUCATION RECORDS

3. Certain Medical & Psychological Records: Medical and psychological treatment records of an eligible student are not education records if they are maintained and used only in connection with treatment of the eligible student and disclosed only to individuals providing the treatment, including treatment providers in the student's school.
4. Post Enrollment Records: Records that only contain information about an individual after he/she is no longer a student at the District (for example, records of alumni activities);
- E. Directory Information: The District designates the following information as Directory Information: student's name, parent's name, address, date and place of birth, telephone number, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous educational agency attended by student, photograph, and video images of students engaged in routine activities when those images are not records of the district's law enforcement unit. Directory information will not be provided online.

III. Rights of Parents and Eligible Students:

- A. Each parent of a student has the rights described in this policy, unless the District has been provided with evidence that there is a court order, statute or legally binding document related to such matters as divorce, separation or custody that specifically revokes these rights.
- B. When a student becomes an eligible student (18 or attending a post-secondary school) all rights accorded to parents and consent required of parents, transfer from the parents to the eligible student. However, the District does not require the consent of the eligible student:
 1. To disclose the education record to the parent if the eligible student is claimed by the parent as a dependent for tax purposes.
 2. To disclose the education record to appropriate parties in connection with a health or safety emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.
 3. A school official may generally share with a parent information that is based on that official's personal knowledge or observation of the student.

IV. Confidentiality of Education Records:

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- A. The District will not release education records, including personally identifiable information contained in Education Records, except:
1. Written Consent: The District may release the information if prior to the release of information, the District receives written consent from the parent. The written consent must specify the information to be released, the reason for the release and to whom the information may be released. The District will give the parent or student a copy of the information released, if requested by the parent.
 2. Directory Information: The District may release Directory Information if the District has properly circulated its annual FERPA notification to parents of students in attendance and eligible students in attendance, unless the parent or eligible student has submitted Regulation 7500.5 restricting the District's ability to release this information.
 3. Military Recruiters: The District will disclose to requesting military recruiters the names, addresses and telephone numbers of juniors and seniors, unless the parent or eligible student has submitted Regulation 7500.5 prohibiting such release.
 4. School Officials with a legitimate educational interest: The District may release the information to other school officials, including teachers within the District who have a legitimate educational interest in the information. The District will use reasonable methods to ensure that school officials have access only to the education records in which the school officials have a legitimate educational interest.
 - A school official is: A person employed by the District as an administrator, supervisor, instructor, or support staff member, including health or medical staff; a person elected to the School Board; a person or company employed by or under contract to the District to perform a special task, such as an attorney, auditor, medical consultant, or therapist; a parent or student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks. A school official may be a contractor, consultant, volunteer or other party to whom the District has outsourced instructional services and functions if that individual or entity is performing services district employees otherwise perform (is not selling products or services), is under the direct control of the district with respect to the use and



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7500.1 Replaces 7060.1

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maintenance of the education records and is restricted from re-disclosing the education records except as permitted by FERPA.

- A school official has a legitimate educational interest if the official is: Performing a task that is specified in his or her position description or by a contract agreement; performing a task related to a student's education; performing a task related to the discipline of a student; providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid; or maintaining the safety and security of the campus.
 - The District receives services from the Madison Oneida BOCES Regional Information Center and its vendors in accordance with FERPA. A request for a complete list of current vendors may be submitted to the Records Access Officer.
5. Student seeks to enroll in a different school: The District may release student records to officials of other schools in which the student seeks or intends to enroll, provided that the student's parents are notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record.
 6. Certain State and Federal Officials: The District may release information to authorized officials of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education or certain State and Local Educational authorities.
 7. Financial Aid: The District may release information to appropriate parties in connection with a student's application for or receipt of financial aid.
 8. Authorized organizations performing studies: The District may release information to organizations conducting studies for or on behalf of the District to develop, validate or administer predictive tests, administer student aid programs or improve instruction, provided that appropriate safeguards are implemented in accordance with federal regulations.
 9. Accrediting Organizations: The District may release information to authorized accrediting organizations to carry out their accrediting functions.
 10. Court Order or Subpoena: The District may release information pursuant to a valid court order or subpoena, provided that the District makes a



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reasonable effort to notify the affected parent or eligible student of the court order or subpoena in advance of the release of the information (except that in certain cases, such as in the case of certain subpoenas issued under the U.S. Patriot Act, the court order or subpoena may require release of information without advance notice to the parents).

11. Victim of Specified Crimes: In certain instances, the District may release to the victim of a specified crime, the final results of a disciplinary proceeding commenced against the alleged perpetrator, provided that the release conforms to the requirements of 34 CFR 99.39. The final results may only include the name of the student, the offense committed and the sanction imposed by the District.
12. Information Concerning Registered Sex Offenders: The District may release information provided to it under 42 USC 14071 and the applicable Federal Guidelines.
13. Child Welfare Agencies: The District may release information to an agency caseworker or other representative of a State or local child welfare agency, or tribal organization who has the right to access a student's case plan and when the agency or organization is legally responsible for the child's care and protection to provide accurate information about a child's education history and needs to make informed placement recommendations to the court.
14. Release in connection with an emergency necessary to protect health or safety: The District may release information to appropriate parties in connection with an emergency if the release is necessary to protect the health or safety of the student or other persons. The District will consider the following criteria when determining whether the information should be disclosed:
 - The seriousness of the threat to the health of the student or other individuals;
 - The need for the information to meet the emergency;
 - Whether the parties to whom the information is disclosed are in a position to deal with the emergency;
 - The extent to which time is of the essence in dealing with the emergency.

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The District will record the articulable and significant threat that formed the basis for the disclosure and the parties to whom the information was disclosed

- B. If the District discloses student records to a third party as permitted by this policy, the District will:
1. Advise the third party of its duty to refrain from redisclosing the information and of its obligation to maintain the confidentiality of the information in accordance with the *Family Educational Rights and Privacy Act*.
 2. If possible, attach to the disclosed record the following statement: "This document contains personal information from a student's education records. It is protected by the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and may not be re-released without consent of the parent or eligible student."

V. Requests to Inspect Education Records:

- A. Request: A parent who is interested in inspecting the student's education record must submit his/her request to the Records Access Officer between the hours of 9:00 a.m. to noon and 1:00 p.m. to 4:00 p.m. on any school day. Requests should be submitted in writing, on a form provided by the District (Regulation 7500.2). Copies of the form are available in the office of the Records Access Officer. If a parent makes an oral request for access to the education record during a school conference, the District may provide the parent access to the education record even though it has not received the request in writing.
- B. Response: Within forty-five days of his/her receipt of a request for inspection, the Records Access Officer will determine and will advise the person making the request whether the records specified in the request are available for inspection.
1. Records Available: If the records are available for inspection, the Records Access Officer will advise the requestor when and where the record will be available for inspection. If the records contain information about more than one student, the Records Access Officer will remove from the copy of the records shown to the requester, any information which in his/her judgment would constitute an unwarranted invasion of personal privacy of any party (other than the student for whom the inspection has been requested).

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2. Records Not Available: If the records are not available for inspection, the Records Access Officer will note the reason for the unavailability on the request form and will return a copy of the request form to the requesting party.
3. Explanation of Records: The Records Access Officer will respond to reasonable requests for explanations and interpretations of the records.
4. Copying Fee: The fee for copies of records is twenty-five cents per page, which is required to be paid at the time the copy is requested. The District will waive the fee if the fee effectively denies the parent an opportunity to inspect and review the education record.
5. Maintaining a record of requests: The Records Access Officer shall keep with the education record of each student, a record of all individuals, agencies or organizations which have requested or obtained access to the student's record (Regulation 7500.3) and a record of all re-disclosures it has authorized.
 - The record will indicate the parties who requested or received the information and the legitimate interest the party had in the information.
 - The District does not have to keep this record if the requester is the parent or eligible student, a school official with a legitimate educational interest in the information, a party with written consent from the parent or eligible student, a party seeking directory information, or a party seeking information through certain subpoenas or court orders where the issuing court or agency has ordered that the existence or the contents of the subpoena or information not be disclosed.

VI. Request to Amend Education Records:

- A. If a Parent believes the education records relating to the student contain information that is inaccurate, misleading, or in violation of the student's rights of privacy, he or she may ask the educational agency or institution to amend the record.
 1. The request shall be directed to the Records Access Officer during regular business hours on the prescribed form. Copies of the form are available in the Superintendent's office or the office of the Records Access Officer. (See Regulation No. 7500.4).

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2. The request shall identify, in writing, the record or records which the parent believes to be inaccurate, misleading or otherwise in violation of the student's rights of privacy, with a statement of the reasons for the challenge to the record.
- B. The Records Access Officer will make a written response to the request to amend an education record within twenty days of his/her receipt of the request. The response will indicate whether the Records Access Officer:
1. Finds that the record in question is inaccurate, misleading or an invasion of the student's rights of privacy and that the record will be amended as requested, or
 2. Finds that there is an insufficient basis to amend the record in question. If the Records Access Officer finds that there is an insufficient basis to amend the record in question, he/she will notify in writing the requesting party of the opportunity for a hearing and will provide the requesting party with a form to request the hearing.
- C. Through informal meetings with the Parents, the settlement of a dispute regarding content of education records is encouraged.

VII. Request for Hearing:

- A. Request: If a parent disagrees with the Records Access Officer's finding that there is an insufficient basis to amend the education record the parent may request a hearing. The request must be submitted to the Superintendent within ten days of the parent's receipt of the Records Access Officer's decision, on a form provided by the District. The hearing will be conducted within ten days of the Superintendent's receipt of the request for a hearing.
- B. Notice: The District will mail a hearing notice to the requesting party reasonably in advance of the hearing. The hearing notice will include the date, time and place of the hearing.
- C. Hearing: The Hearing will be conducted by the Superintendent (or by another person designated by the Superintendent who does not have a direct interest in the outcome of the hearing). During the hearing, the requesting party may be represented by an individual or individuals (including an attorney) at his/her own expense. The requesting party will have a full and fair opportunity to present relevant evidence.

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- D. Decision: The Superintendent (or designee) will submit a written decision within ten days after completion of the hearing. The decision must be based solely on the evidence presented at the hearing, and must include a summary of the evidence and the reasons for the decision.
1. If the Superintendent (or designee) finds that the record should be amended, he/she will amend the record and will inform the parent of the amendment in writing.
 2. If the Superintendent (or designee) finds that the record should not be amended, he/she will inform the parent in writing of the right to place a statement in the record commenting on the contested information and/or stating why he/she disagrees with the decision of the District. The District will maintain the statement with the contested part of the record for as long as the record is maintained and will disclose the statement whenever it discloses the portion of the record to which the statement relates.

VIII. Notification of Rights:

- A. The District shall annually disseminate a notice to parents and eligible students of their rights relative to education records. The notice will allow parents at least thirty days to ask the District not to disclose some or all of the directory information. (See Regulation No. 7500.5).
- B. Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures to comply with FERPA. Written complaints may be filed with: The Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5920.

Approved by the Superintendent: _____

Legal Ref: The Federal Family Educational Rights and Privacy Act, 20 U.S.C. 1232; 34 CFR 99; October 9, 2002 Joint Memorandum from Secretary of Education Rod Paige and Secretary of Defense Donald H. Rumsfeld; February 7, 2003 Memorandum to Superintendent's from LeRoy S. Rooker, Director of the Family Policy Compliance Office, US Dept. of Education; Uninterrupted Scholars Act

Adopted: 1984

Revised: 05/19/99, 05/13/04, 04/26/11

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7500.3 Renumber 7060.3

STUDENT PRIVACY – RECORD OF FERPA REQUESTS

Name of Person, Agency or Organization Seeking Access	Date Requested	Records Requested	Reason for Request	Access Granted/ Denied	Disposition of Request	Remarks

Approved by the Superintendent: _____

Adopted: 05/19/99

Revised: 05/13/04

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

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7500.4 Renumber 7060.4

REQUEST TO CORRECT FERPA RECORDS

To: Student Records Access Officer

I request a correction of the following school records related to: _____
(Name of Student)

My grounds for requesting such correction are as follows:

Signature

Date

Representing

Mailing Address

Approved by the Superintendent: _____
Adopted: 05/19/99
Revised: 05/13/04



Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

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7500.5 Renumber/Revise 7060.5

STUDENT PRIVACY FERPA NOTICE

Date: _____

Dear Parent or Eligible Student:

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords parents or "eligible students" (students who are over 18 years of age or enter a postsecondary educational institution) certain rights with respect to the student's education records. The purpose of this letter is to inform you of some of those rights and to provide you with the following contact information for the District's Records Access Officer:

District Clerk
Madison School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

Examples of *FERPA* rights include:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Written requests for such access may be submitted to the Records Access Officer between **9:00 a.m. to 12 noon and 1:00 p.m. to 4:00 p.m.** on any school day. Such requests should be submitted on the District's *Application for Inspection of Student Records* form that is located in the Office of the Records Access Officer.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading or an invasion of the student's privacy rights. A request for an amendment may be submitted to the Records Access Officer during regular business hours. Such requests should be submitted on the District's *Request For Correction of Student Records* form that is located in the Office of the Records Access Officer. If the Records Access Officer denies a properly submitted request for an amendment, the person seeking the amendment will be advised of his/her right to a hearing regarding the requested amendment.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that *FERPA* authorizes disclosure without consent. For example, the District may, without consent, disclose:
 - a. Personally identifiable information to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff ~~and law enforcement unit personnel~~); a person elected to the School Board; a person or company with whom the School has contracted to perform a

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special task, (such as an attorney, auditor, medical consultant, or therapist and including entities that host and disseminate student information such as grades, homework and messages form teachers on the Internet); a parent or student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks. A school official may be a contractor, consultant, volunteer or other party to whom the District has outsourced instructional services and functions if that individual or entity is performing services district employees otherwise perform (is not selling products or services), is under the direct control of the district with respect to the use and maintenance of the education records and is restricted from re-disclosing the education records except as permitted by FERPA. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. – performing a task that is specified in his or her position description or by a contract agreement; performing a task related to a student's education; performing a task related to the discipline of a student; providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid; or maintaining the safety and security of the campus. The District receives services from the Madison Oneida BOCES Regional Information Center and it's vendors in accordance with FERPA. A request for a complete list of current vendors may be submitted to the Records Access Officer.

- b. Appropriately designated “directory information”, unless the parent or eligible student has advised the District to the contrary by filling out and returning the below attached *Request to Limit Disclosure of Directory Information* form. The primary purpose of directory information is to allow the District to include this type of information from the student’s education records in certain school publications such as a playbill (showing the student’s role in a drama production), an annual yearbook, an honor roll or other recognition list, a graduation program, or a sports activity sheet (such as a wrestling program that discloses participants height or weight), etc. Directory information may also be disclosed to outside organizations such as companies that manufacture class rings or publish yearbooks or other companies. Additionally, Federal Law requires Districts receiving certain federal assistance to provide requesting military recruiters with secondary school names, addresses, telephone listings and possibly other directory information, unless parents or eligible students have advised the District that they do not want their student’s information disclosed without prior written consent.
4. The right to know that the District has designated the following information as directory information: Directory Information: student’s name, parent’s name, address, date and place of birth, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic

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teams, dates of attendance, degrees and awards received, most recent previous educational agency attended by student, photograph, and video images of students and sound recordings of students ~~walking in the hallways, parking lots, on school buses, etc., engaged in~~ in routine normal activities when those images are not records of the District's law enforcement unit. ~~obtained from the video and/or audio recording devices.~~

5. If you do not want the District to disclose directory information without your prior written consent, you must complete and return to the District the below attached form by thirty (30) days from the date of this notice.
6. The right to file a complaint with the following office if you believe the District has violated your *FERPA* rights: Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Additionally, please be aware that:

- It is the District's policy to disclose education records without consent to officials of another school district in which a student seeks or intends to enroll, and;
- The District uses video surveillance cameras on school property and in school vehicles to maintain the physical security and safety of the campus. The District has designated its Security Office as its law enforcement unit and has assigned to them the responsibility of maintaining the video surveillance images.

Sincerely,

Madison Central School District

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STUDENT PRIVACY FERPA NOTICE

Request To Limit Disclosure of Directory Information

District Clerk
Madison School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

Dear Records Access Officer:

_____ Please secure my written consent before releasing my child's name, address, telephone number and directory information to military recruiters.

_____ Please secure my written consent before releasing the following directory information to anyone:

Parent Signature

Date of Request

For District Use Only

Request Received By

Date Request Received

Approved by the Superintendent: _____

Adopted: 1984

Revised: 05/19/99, 05/13/04, 04/26/11



PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS, THIRD PARTY SURVEYS
AND MARKETING SURVEYS

I. Introduction:

- A. This policy governs the District's use and disclosure of Instructional Materials, Protected Information Surveys, Third Party Surveys and Marketing Surveys.
- B. For the purposes of this regulation the term "parent" means parent or legal guardian or other person standing in loco parentis to a student.
- C. The District's Records Access Officer is:

District Clerk
Madison Central School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

II. Protected Information Surveys:

- A. A "Protected Information Survey" is any survey, analysis or evaluation of students that is required by the BOCES and concerns one or more of the following eight protected areas:
 - 1. Political affiliations or beliefs of the student or the student's parent;
 - 2. Mental or psychological problems of the student or the student's family;
 - 3. Sex behavior or attitudes;
 - 4. Illegal, anti-social, self-incriminating or demeaning behavior;
 - 5. Critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers;
 - 7. Religious practices, affiliations, or beliefs of the student or student's parent;



PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS, THIRD PARTY SURVEYS
AND MARKETING SURVEYS

8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
 - B. The District will not, without prior written consent, require as part of any applicable program, any student to submit to a Protected Information Survey if the survey is funded in whole or in part by the US Department of Education.
 - C. The District will provide parents and eligible students with notice and the opportunity to opt-out of any Protected Information Surveys regardless of funding.
 - D. In the event that the District administers a Protected Information Survey, the District will:
 1. Strictly safeguard all protected information.
 2. Not use the protected information for any improper purpose;
 3. Restrict the disclosure of the protected information to persons the BOCES deems essential to the purpose of the collection.
 4. Allow requesting parents an opportunity to inspect the Protected Information Survey.
- III. Instructional Materials:
- A. The term "Instructional Materials" means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.
 - B. The District will make available for inspection by parents all instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.
 - C. A parent may request the opportunity to inspect instructional materials according to the following procedure:
 1. Requests for inspection of instructional materials may be submitted during regular school hours to the District's Records Access Officer. The request



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7501 Renumber/Revise 7060.6

PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS, THIRD PARTY SURVEYS
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should be precise enough for the appropriate teacher to find the requested materials.

2. The District Access Officer will review the request with the appropriate teacher and will determine:
 - a. Whether the materials are instructional in nature, and
 - b. What steps, if any, must be taken to preserve the privacy of any student who is not the legal responsibility of the requesting parent.
3. The District will respond to a parent's request for inspection within a reasonable period of time after the District's receipt of the request.
 - a. If the Records Access Officer determines that the requested materials are not instructional in nature, the Records Access Officer will notify the requesting parent of his/her determination.
 - b. If the Records Access Officer determines that the requested materials are instructional in nature, the appropriate teacher:
 - i. Will take all steps that are necessary to preserve the privacy of any student who is not the legal responsibility of the requesting parent, and
 - ii. Will promptly contact and schedule a meeting with the requesting parent. The purpose of the meeting will be to provide the requesting parent the opportunity to inspect the instructional materials that he/she requested.

IV. Third Party Surveys:

- A. The term "Third Party Survey" means any survey created by a third party and administered or distributed by the school district.
- B. The BOCES will notify parents of its intent to administer or distribute a third party survey before it is administered or distributed to students. A parent who submits a timely request will be granted a reasonable opportunity to inspect the third party survey before the District administers it or distributes it to students.

V. Marketing Surveys:

- A. The term "Marketing Surveys" means any survey used to disclose or collect individually identifiable information (including a student or parent's first and last

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name, home or physical address (including street name and city/town name), telephone number or social security identification number) from students for the purpose of marketing or selling the collected information, or providing that information to others for the purpose of marketing or selling the collected information.

- B. The term “Marketing Surveys” does not include any instrument used to disclose or collect such information for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to students or institutions such as:
1. Colleges or other postsecondary educational recruiters or, military recruiters;
 2. Book clubs, magazines, and programs providing access to low-cost literary products;
 3. Curriculum and instructional materials used by elementary schools and secondary schools;
 4. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
 5. The sale by students of products or services to raise funds for school-related or education-related activities
 6. Student recognition programs.
- C. The District will notify parents of its intent to administer or distribute a marketing survey before it is administered or distributed to students. A parent who submits a timely request will be granted a reasonable opportunity to inspect the marketing survey before the District administers it or distributes it to students. Requests should be submitted to the District’s Records Access Officer during regular business hours.
- D. If the District uses a marketing survey to collect individually identifiable information from students, the District will:
1. Strictly safeguard all confidential student information that is collected;



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AND MARKETING SURVEYS

2. Not use such information for any improper purpose;
3. Restrict the disclosure of such information to persons the District deems essential to the purpose of the collection;
4. Allow requesting parents an opportunity to inspect the Marketing Survey.

VI. Parental Notification:

- A. The District will notify parents of the adoption or continued use of this policy at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy.
- B. The District will notify parents (or in the case of a student of an appropriate age, the student) annually of the specific or approximate dates when activities involving "Marketing Instruments (as defined by this regulation) are scheduled. The annual notice will offer parents the opportunity to opt their child out of such activities.
- C. The District will notify parents annually of the specific or approximate dates when activities involving Protected Information Surveys are scheduled. The annual notice will:
 1. Offer parents the opportunity to provide prior written consent for their child's participation in any Protected Information Survey that is funded in whole or in part by the US Department of Education,
 2. Offer parents the opportunity to opt their child out of participation in any Protected Information Survey regardless of funding.

VII. Parental Participation: The original policy was developed and adopted in consultation with parents.

Madison Central School District

Legal Ref: 20 USCA 1232(h); 34 CFR Part 98.

Cross Ref: Policy 7500, Education Records

Adopted: 05/13/04

Revised: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

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7501.1 Renumber 7060.8 Replaces 7060.7

STUDENT PRIVACY - PPRA OPT-OUT LETTER

Date: _____

Dear Parent or Eligible Student:

The *Protection of Pupil Rights Amendment (PPRA)* requires the Madison Central School District to notify you and obtain consent or allow you to opt your child out of participating in the following school activities:

1. Certain Protected Information Surveys: Any student survey, analysis or evaluation that is required by the District and concerns one or more of the following eight protected areas:
 - A. Political affiliations or beliefs of the student or student's parent;
 - B. Mental or psychological problems of the student or student's family;
 - C. Sex behavior or attitudes;
 - D. Illegal, anti-social, self-incriminating, or demeaning behavior;
 - E. Critical appraisals of others with whom respondents have close family relationships;
 - F. Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
 - G. Religious practices, affiliations, or beliefs of the student or parents; or
 - H. Income, other than as required by law to determine program eligibility.
2. Certain Marketing Surveys: In general, surveys that are used to disclose or collect individually identifiable information from students for the purpose of marketing or selling the collected information. Certain exceptions to this definition exist.
3. Certain Non-Emergency Invasive Physical Examinations and Screenings: Certain statutorily specified non-emergency invasive physical examinations or screenings.

The following schedule lists the activities that require parental notice and consent or opt-out for the upcoming school year. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 or older or is an emancipated minor under State law):

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

(Sample Protected Information Survey Notice)

- Date: On or about October 15, 20__.
- Grades: Five and Six
- Activity: ABC Survey of At-Risk Behaviors
- Summary: This is an anonymous survey that asks students questions about behaviors such as drug and alcohol use, sexual conduct, violence and other at-risk behaviors. The survey also asks questions of a demographic nature concerning family make-up, the relationship between parents and children, and use of alcohol and drugs at home.
- Consent: **(Use the following consent language only if the protected information survey is funded in whole or in part by US Department of Education):** A parent must sign and return the attached consent form no later than (insert date) so that your child may participate in this survey.
- Opt-Out: **(Use the following opt-out language only if the protected information survey is not funded in whole or in part by the US Department of Education):** Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.
-
-

(Sample Invasive Physical Exam Or Screening Notice)

- Date: November 22 - 24, 20__.
- Grades: One through Six
- Activity: Flu Shots
- Summary: The County Department of Public Health Services will administer flu shots for influenza types A and B.
- Opt-Out: Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.
-
-

(Sample Survey That Collects Only Directory Information)

- Date: 20__ – 20__ School Year.
- Grades: Nine through Twelve
- Activity: Student-Based Commercial Services
- Summary: The District collects, or allows businesses to collect, use, and disclose personal information on students, including names, addresses and telephone listings. These businesses provide student-based products and services, such as computer equipment, sports clothing, school jewelry, and entertainment products.

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

Opt-Out: Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.

Note to schools: This information (names, addresses, and telephone listings) may be designated and disclosed as “directory information” under the Family Educational Rights and Privacy Act (*FERPA*). Instead of using this model notice format, schools may meet PPRA notice requirements for specific marketing activities that involve only designated “directory information” by allowing parents to opt out of “directory information” disclosure at the start of each school year, which should include all marketing activities).

(Sample Survey That Collects More Than Directory Information)

Date: 20__ – 20__ School Year.

Grades: Nine through Twelve

Activity: Student-Based Commercial Services

Summary: The District collects, or allows businesses to collect, use, and disclose personal information on students, including names, addresses, telephone listings and social security numbers. These businesses provide student-based products and services, such as computer equipment, sports clothing, school jewelry, and entertainment products.

Consent: A parent must sign and return the attached consent form no later than (insert date) so that your child may participate in this survey

Note to schools: While some of the information – names, addresses, and telephone listings may be designated and disclosed as “directory information” under the Family Educational Rights and Privacy Act (*FERPA*), schools that permit marketing activities that involve the collection, use, and disclosure of the students’ social security numbers may not use an opt-out procedure and must obtain prior written consent in accordance with Section 99.30 of the *FERPA* regulations.).

Request To Review Certain Surveys Or Instructional Materials

If you wish to review any survey instrument or instructional material used in connection with any protected information or marketing survey, please submit a request to (District Official) at (District Address). (District Official) will notify you of the time and place where you may review these materials. You have the right to review a survey and /or instructional materials before the survey is administered to a student.

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

Consent Form

I _____ (parent's name) give my consent for _____ (student's name) to take the _____ (specify the name and date of the activity).

Date: _____

(Parent's signature)

Please return this form no later than (insert date) to the following school official:

Name: _____

Address: _____

Telephone: _____

Approved by the Superintendent: _____

Adopted: 05/13/04



UNIFORM VIOLENT INCIDENT REPORTING

I. PURPOSE

- A. The 2000 Project SAVE (Safe Schools Against Violence in Education) legislation and 8NYCRR Section 100.2(gg) of the Regulations of the Commissioner of Education require school districts to record information on “violent or disruptive incidents.”
- B. Pursuant to the provisions of N.Y.S. Education Law, Section 2802, entitled “Uniform Violent Incident Reporting System,” the Commissioner of Education has been directed by the State Legislature to establish a statewide uniform violent incident reporting system, as well as promulgate regulations defining “violent or disruptive incidents.”
- C. The Violent and Disruptive Incident Report (VADIR) Form implemented by the Department of Education serves two purposes:
 - 1. To provide documentation of each incident to be used by school administrators and Department staff, and
 - 2. To assist schools in compiling the summary data that must be reported on the BEDS School Data Form.

II. DEFINITIONS

- A. “Violent or disruptive incident” shall mean one or more of the categories of incidents listed on the Violent and Disruptive Incident Report (VADIR) form that occurs on the property of the District. (Regulation #7502.1)
- B. School “property,” as set forth in N.Y.S. Education Law Section 2801(1), entitled “Codes of Conduct on school property,” shall be defined to mean “...in or within any building, structure, athletic playing field, playground, parking lot and land contained within the real property line of a public elementary or secondary school; or in or on a school bus as defined in Section 142 or the N.Y.S. Vehicle and Traffic Law; and a school function which shall include a school-sponsored or school-authorized extracurricular event or activity, regardless of where such activity or event takes place.(see also: 8 NYCRR Section 100.2 (gg))

UNIFORM VIOLENT INCIDENT REPORTING**III. VIOLENT & DISRUPTIVE BEHAVIORS**

- A. An incident must be reported if it meets the following criteria; (1) it involved physical injury or the threat of physical injury, or (2) it disrupts the educational process and is serious enough to lead to disciplinary or referral action.
- B. Incidents involving physical injury, with or without the use of a weapon; the “use or possession of drugs or alcohol,” and/or bomb threats or false alarms must all be reported regardless of the type of disciplinary or referral action that results. Incidents must also be reported regardless of whether or not the perpetrator(s) is identified.
- C. Alleged incidents of Intimidation, Harassment, Menacing or Bullying that are reported to a building principal or other school administrator responsible for school discipline must be reported, regardless of whether the complaint is subsequently determined to be deemed unfounded.
- D. Incidents defined I Categories 1-8, 14-15, and 17-19 of the VADIR Form that occur on school property (or during school-sponsored or school-authorized extracurricular events or activities,) are reportable in all circumstances, regardless of both the time when they occurred, and whether or not the person committing the act was an enrolled student.

Incidents in categories 9-13, 16 and 20 of the VADIR Form that occur on school property (or during school-sponsored or school-authorized extracurricular events or activities,) are reportable if the incident resulted in one or more of the disciplinary responses listed on the Summary Form, or would have resulted in one or more of the disciplinary response listed on the Summary form, in the case of an unknown perpetrator, regardless of the time when the incident occurred and whether or not the person committing the act was an enrolled student.

IV. STATE REPORTING AND RECORD KEEPING

- A. The district is required to submit the data to the Department for each reportable violent or disruptive incident using the NYSED application business portal.
- B. The district must report incidents that occur in common areas or on school property that are under the control of the school district or on school buses that the school district operates or provides by contract.
- C. In addition, each the district must provide a summary of all reportable incidents on the Basic Educational Data System (BEDS) School Data Form the following school year.



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UNIFORM VIOLENT INCIDENT REPORTING

- D. Violent and Disruptive Incident Report Forms must be kept on file in the School District until the youngest person involved in an incident reaches the age of 27, and must be made available to State Education Department staff on request.

Madison Central School District

Legal Ref: Education Law §2801, 2802; Chapter 425 of the Laws of 2002 relevant to Unsafe School Choice, Provisions of Part 120 of the Commissioner's Regulations relevant to Unsafe School Choice; 8 NYCRR 100(ss)

Adopted: _____

VIOLENT AND DISRUPTIVE INCIDENT REPORT (VADIR) FORM

Last Revised, October 2006

Make additional copies of this form as needed. Do not send copies of this form to SED. Annual summary results for all reportable incidents occurring during the school year, between July 1 and June 30, should be reported on the SED Electronic VADIR System.

SCHOOL NAME _____

DESCRIPTION OF INCIDENT:

1. **CATEGORY OF INCIDENT** - If the incident involves multiple categories, one category choice is determined by the building official(s)/police handling the matter. The bold characters to the right of each item indicate the sections for annual reporting on the *Summary of Violent and Disruptive Incidents Report* where tallies of the corresponding incidents will be entered. (Check (✓) all columns that apply.) Category definitions are summarized in this document and detailed in the *Glossary of Terms*.

	With Weapon	Without Weapon	Involving Alcohol or Drugs	On School Transportation
1. Homicide (1a): conduct that results in the death of another person.				
2.1 Forcible Sex Offenses (2.1a): involving forcible compulsion.				
2.2 Other Sex Offenses (2.2a): involving inappropriate sexual contact (no forcible compulsion.)				
3. Robbery (3a): forcible stealing of property from a person by threatening the immediate use of physical force.				
4. Assault with Serious Physical Injury (4a): intentionally or recklessly causing physical injury which creates substantial risk of death or serious or protracted disfigurement or protracted impairment of health or protracted loss or impairment of the function of any bodily organ.				
5. Arson (5a): deliberately starting a fire with intent to damage or destroy property.				
6. Kidnapping (6a): to abduct a person or restrain a person with intent to prevent his or her liberation.				
7. Assault with Physical Injury (7a): intentional or reckless act causing impairment of physical condition or substantial pain. (In violation of the school district code of conduct).				
8. Reckless Endangerment (8a): subjecting individuals to danger by recklessly engaging in conduct that creates a grave risk of death or serious injury but no actual physical injury.				
9. Minor Altercations (9a): involving physical contact and no physical injury.				
10. Intimidation, Harassment, Menacing or Bullying (10a): no physical contact - intentionally placing another person in fear of imminent physical injury. Incidents that do not result in a consequence (j-o) are reported in Item 2 page 3.				
11. Burglary (11a): entering or remaining unlawfully on school property with intent to commit a crime.				
12. Criminal Mischief (12a): Intentional or reckless damaging of school property or the property of another person, including but not limited to vandalism and the defacing of property with graffiti.				



	With Weapon	Without Weapon	Involving Alcohol or Drugs	On School Transportation
13. Larceny, or Other Theft Offenses (13a): unlawful taking and carrying away of personal property with intent to deprive the rightful owner of property. Permanently or unlawfully withholding property from another.				
14. Bomb Threat (14a): a telephoned, written or electronic message that a bomb, explosive or chemical or biological weapon has been or will be placed on school property.				
15. False Alarm (15a): falsely activating a fire alarm or other disaster alarm.				
16. Riot (16a): four or more persons simultaneously engaging in tumultuous and violent conduct and thereby intentionally or recklessly causing or creating a grave risk of physical injury or substantial property damage or causing public alarm.				
*17.1 Weapons Possession: Weapons Confiscated through Routine Security Checks at Building Entrances (17a)				
*17.2 Weapons Possession Only: Weapons Found through other Means (17a) (Incidents where weapons were found other than through a routine security check at a building entrance.)				
18. Use, Possession, or Sale of Drugs Only (18a)				
19. Use, Possession, or Sale of Alcohol Only (19a)				
20. Other Disruptive Incidents (20a): incidents involving disruption to the educational process serious enough to lead to one or more consequences listed in (j-o).				

* For the 2005-06 reporting cycle, the combined totals of 17.1 and 17.2 must be reported in the 2005-06 VADIR Summary Form. In 2006-07, however, weapons possession incidents where weapons were confiscated through security checks at the building entrance will be reported separately from other weapons possession incidents.

2. Incident involved intimidation, harassment menacing or bullying of students or staff reported to the school principal or other school administrator responsible for student discipline by any source, such as a staff member, student, parent or other concerned citizen. Incident was not reported in Category 10 and did not result in a disciplinary action listed in the summary form (Columns j-o).

3. DATE AND TIME OF INCIDENT _____

4. LOCATION OF INCIDENT _____

5. INCIDENT OCCURRED (Check one item under each column)

Location

- ___ (a) On school property 4(a)
- ___ (b) At school-sponsored function off school grounds 4(b)

Time

- ___ (c) During regular school hours 4(c)
- ___ (d) Before or after regular school hours, or on a day when school is not in session. 4(d)

6. INCIDENT WAS (Check all that apply)

- ___ (a) Gang related 4(e)
- ___ (b) Bias Related 4(f)



7. VICTIMS (Duplicate this page as necessary)

Enrolled Students 1(e)

	Name	Grade	Age
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

School Personnel 1(f)

	Name	Position
1		
2		
3		
4		
5		
6		
7		
8		

Others (Include Unknown) 1(g)

	Name	Position
1		
2		
3		
4		
5		
6		
7		
8		

8. OFFENDERS (Duplicate this page as necessary)

Enrolled Student 1(b)

Name: _____ Grade _____ Age _____

Check all that apply. Report duration in school days.

	(√)	Duration
Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from class or activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

Enrolled Student 1(b)

Name: _____ Grade _____ Age _____

Check all that apply. Report duration in school days. (√) Duration

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from Class or Activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

Enrolled Student 1(b)

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from class or activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

Enrolled Student 1(b)

Name: _____ Grade _____ Age _____

Check all that apply. Report duration in school days. (√) Duration

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from Class or Activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

OFFENDERS (Duplicate this page as necessary) (Continued)

School Personnel 1(c)

Name: _____ Position _____

Check all that apply:

Referred to law enforcement or criminal justice system 3(a)	
Other disciplinary action 3(a)	

School Personnel 1(c)

Name: _____ Position _____

Check all that apply:

Referred to law enforcement or criminal justice system 3(a)	
Other disciplinary action 3(a)	

Other (Include Unknown) 3(b)

Name: _____ Age (if student) ___ Position _____

Check all that apply:

Referred to school of enrollment 3(b)	
Referred to law enforcement or criminal justice 3(b)	
Other disciplinary action (3(b))	

Other (Include Unknown) 3(b)

Name: _____ Age (if student) ___ Position _____

Check all that apply:

Referred to school of enrollment 3(b)	
Referred to law enforcement or criminal justice 3(b)	
Other disciplinary action 3(b)	

9. If the incident involved the use of one or more weapons, indicate the number of weapons used in each weapon type listed below.

- ___ (a) Handguns 5A(1)
- ___ (b) Rifles/shotguns 5A(2)
- ___ (c) Other firearms 5A(3) (specify _____)
- ___ (d) Knives 5A(4)
- ___ (e) Chemical or Biological Agents 5A(5)
- ___ (f) Other weapons 5A(6) (specify: _____)

10. If the incident involved bringing a firearm to or possessing a firearm at a public school, indicate the number of students suspended and the number transferred to alternative education programs.

Discipline	Number of	
	General Education Students	Students with Disabilities
(a)Suspended for one year from the date of suspension (5b)		
(b)Suspension shortened to less than one year (5c)		
(c)How many students reported in Item 10(a) were transferred to an alternative education program? (5d)		
(d)How many students reported in Item 10(b) were transferred to an alternative education program? (5e)		

Report prepared by _____

Date _____

Retain this form in the school. (Do not send to SED).

APPROVED BY THE SUPERINTENDENT: _____



STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
VICTIMS OF A VIOLENT CRIMINAL OFFENSE

I. Introduction

The Unsafe School Choice Option (Section 9532 of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind (NCLB) Act of 2001) requires that students attending a persistently dangerous public school, or students who become victims of a violent criminal offense while in or on the grounds of a public school that they attend, be allowed to attend a safe public school within the District (including public charter schools) if such choice is available in that public school.

Pursuant to the Unsafe School Choice Option, New York State law and Commissioner's Regulations, the option of a safe public school will not be available in districts where there are no other safe public schools within the district at the same grade level.

II. Notification Of Parents That A Student Has Been Determined To Be The Victim Of A Violent Criminal Offense:

A. The Superintendent has the responsibility to determine if a student has been the victim of a violent criminal offense.

1. Violent criminal offense means a crime that:

- a. Involves infliction of a serious physical injury¹ upon another as defined in the State Penal Law;
- b. A sex offense that involves forcible compulsion; or
- c. Any other offense defined in the Penal Law that involves the use or threatened use of a deadly weapon².

2. Before the Superintendent determines that a student is the victim of a violent criminal offense, he or she must consult with any law enforcement agency investigating the alleged violent criminal incident and consider any reports or records provided by such agency. However, the Superintendent may determine that a student is the victim of a violent criminal offense

¹ Penal Law §10.00(10) defines "serious physical injury" as a "physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health or protracted loss or impairment of the function of any bodily organ."

² Penal Law §10.00(12) defines "deadly weapon" as "any loaded weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged, or a switchblade knife, gravity knife, pilum ballistic knife, metal knuckles knife, dagger, billy, blackjack, or metal knuckles."



STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN VICTIMS OF A VIOLENT CRIMINAL OFFENSE

whether or not the perpetrator is charged, convicted or acquitted by a court of law.

3. The Superintendent may also consult with the school district's attorney prior to making a determination that a student has been the victim of a violent criminal offense.
 4. The District is also required to complete and maintain a Violent and Disruptive Incident Report (VADIR) for each violent or disruptive incident that occurs.
- B.
1. Where the Superintendent determines that the student is not the victim of a violent criminal offense, the parent of, or persons in parental relation to, such student shall be notified of such determination.
 2. If the parent of, or persons in parental relation to, the student wish to challenge such determination, they may file a timely appeal with the Commissioner of Education (copy to the Superintendent).
- C.
1. Where the Superintendent determines that the student is a victim of a violent criminal offense, as defined above, the District shall notify the parents of, or persons in parental relation to, such student of his or her right to transfer to a public school within the District (including public charter schools) and the procedures for such transfer, if such transfer is not otherwise precluded by the NCLB Act.
 2. Notification of the right to transfer shall not be required when:
 - a. there are no other public schools within the District at the same grade level; or
 - b. such transfer to a safe school is otherwise impossible.
 3. Such notice shall occur within twenty-four hours of the Superintendent's determination.
 4. Such notice shall be, to the extent practicable, provided in the dominant language or mode of communication used by the parents or persons in parental relationship to such student.
- D. The District's Code of Conduct has established procedures governing the notification of law enforcement officials of code violations that constitute crimes.



STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
VICTIMS OF A VIOLENT CRIMINAL OFFENSE

- E. Notwithstanding any other provision of law to the contrary, the determination of the Superintendent shall not have collateral estoppel effect in any student disciplinary proceeding brought against the alleged victim or perpetrator of the alleged offense.
- III. Designating a Safe Public School or Schools
- A. When a student has been determined to be a victim of a violent criminal offense that occurred on the grounds of a public elementary or secondary school that the student attends, it shall be the responsibility of the District to designate a safe public school or schools within the District (including public charter schools) to which such student may transfer.
- B. However, a District is not required to designate a safe public school where there are no other public schools within the District at the same grade level or such transfer to a safe public school within the District is otherwise impossible; or if the District has only one public school within the District or only one public school at each grade level.
- C. A safe public school is defined as a public school that has not been designated by the Commissioner of Education as a persistently dangerous public elementary or secondary school.
- D. 1. In designating a safe public school or schools the district shall utilize objective criteria. The District may also take into account the needs and preferences of the affected student and parents/persons in parental relation.
2. Such school or schools must be at the same grade level as the school from which the student is transferring. To the extent possible, students should be transferred to schools that are making adequate yearly progress and have not been identified as requiring school improvement, corrective action or restructuring.
- E. The District shall make every reasonable effort to offer the parents of, or persons in parental relation to, a student who has been determined to be a victim of a violent criminal offense an opportunity to transfer the child to a safe public school within the District within ten (10) calendar days of such determination.
- F. The parent of, or persons in parental relation to, the student who has been determined to be the victim of a violent criminal offense and who has been offered the choice to transfer to a safe public school within the District may



POLICY

Draft 10/01/2015
7600

STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
VICTIMS OF A VIOLENT CRIMINAL OFFENSE

accept such transfer or elect to have the student continue at his or her present school.

- G. A student who transfers to a safe public school pursuant to this policy shall be enrolled in the classes and other activities of the public school in the same manner as all other children at such school.
- H. Any student who transfers to a safe public school pursuant to this policy shall be permitted to remain in such safe public school until the student has completed the highest grade level in such school, or for such other period prescribed by the United States Department of Education, whichever is less.
- I. The District shall provide transportation for any student permitted to transfer to the safe public school with the District it has designated, within the transportation limits established pursuant to Section 3635 of the Education Law.

IV. Documentation

The Superintendent shall maintain appropriate documentation regarding consultations with law enforcement officials and procedures utilized for parental notification and student transfer.

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Madison Central School District

Legal Ref: Chapter 425 of the Laws of 2002 relevant to Unsafe School Choice, Provisions of Part 120 of the Commissioner's Regulations relevant to Unsafe School Choice

Adopted: _____



STUDENT DRUG AND ALCOHOL ABUSE POLICY

I. Philosophy

- A. The Board of Education is committed to the prevention of alcohol and other substance use/abuse. The Madison Central School District recognizes that education systems are taking an increasingly active role in both identifying student's alcohol and substance abuse problems and preventing those problems through education. The District is committed to implementing a comprehensive, purposeful and systematic curriculum targeted at stressing the harmful effects of alcohol and other drug abuse and building strong individuals which is the best defense against alcohol and other drug abuse.
- B. For the purpose of this policy, the term "alcohol and other drug abuse" shall include, but not be limited to, alcohol, marijuana, cocaine, tobacco, inhalants, hallucinogens, amphetamines, heroin, steroids, or substances commonly referred to as designer drugs. In addition, abuse and/or misuse of prescription or over the counter drugs are ~~is~~ also considered to be drug abuse.
- C. The District shall strictly enforce policy regarding the presence of alcohol or other drugs on school grounds. No one in the employ of, or anywhere on the premises of any properties owned by, the Madison Central School District shall use, possess, sell or distribute alcohol or other drugs, nor use or possess drug related paraphernalia; except prescription drugs prescribed by a physician, with written notification from the parent or guardian to the District. This policy shall apply also to any school related event or activity such as sports events, dances, school trips, etc.
- D. The district will use the following principles as guides for the development of its substance use/abuse prevention efforts and for any disciplinary measures related to alcohol and other substances:
 1. Alcohol and/or other substance use/abuse are preventable and treatable.
 2. Alcohol and/or other substance use/abuse inhibit the district from carrying out its central mission of educating students.

II. Primary Prevention

The District's comprehensive approach includes elements of health promotion, prevention and response. Health promotion is the process by which student's self worth is nurtured and support networks are developed. Prevention is an intervention which is implemented as a comprehensive drug prevention curriculum for Kindergarten through Grade 12. Effective drug education is cumulative, and students learn about alcohol and other drugs through our district's Health Education Curriculum. This curriculum is being



POLICY

Draft 10/01/2015

7601 Revivse/Renumber 7033

STUDENTS

STUDENT DRUG AND ALOCHOL POLICY

reinforced with appropriate materials in other classes. The main objectives of prevention include the students valuing their personal health and choosing healthy alternatives to alcohol and other drug abuse. The response component involves providing assistance for students who are experiencing drug abuse problems and will be described in the following section.

III. Pupil Services Intervention

- A. Students in the District will benefit from members of the Pupil Personnel Team who are skilled in the identification of chemical abuse problems. The team consists of the School Social Worker(s), Psychologist, Guidance Personnel, Teachers, Nurse, and Administration. The team will respond to referrals received from teachers, students, parents/guardians and other school personnel, and will assess the nature and extent of the problem.
- B. A student in the district may approach any staff member with their concerns regarding a peer's use of alcohol or drugs and expect that such staff member will relay this information to a member of the Pupil Service Team for evaluation. The student is guaranteed that any information shared will remain in strictest confidence. The student is also assured that the information is being used to seek help for said student, not to institute disciplinary measures.
- C. If needed, the team will facilitate a diagnostic evaluation for chemical dependency/substance abuse and assist in assessing the appropriate treatment. During and subsequent to participation in rehabilitation, the team will respond and communicate if necessary to teachers, parents and administrators the progress of the student, while respecting federal and state confidentiality laws. The team will monitor referrals and review individual cases to insure the program best serves the needs of the students.

IV. Consequences

Unauthorized or illegal custody, possession, use or distribution of illegal drugs by a student while on school property or while under school supervision will cause immediate suspension from school. Parents and police will be notified. A re-entry meeting will be held before the student may be re-admitted back to school.

A student re-admitted to school may nevertheless lose the privilege of participating in co-curricular activities, including athletes.

Madison Central School District

Adopted: 05/13/08

Revised: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7601.1 Renumber/Revise 7033.1

STUDENT DRUGS AND ALCOHOL DETECTION

1. If a student is found consuming, using and/or possessing alcoholic beverages, illegal drugs or paraphernalia for the use of such drugs, prescribed medication that are not his/her own, on any school property, at any school function, or on any school vehicle, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended for up to 5 days and may be sent to a Superintendent's Hearing.

If a staff member has reasonable suspicion that a student is consuming, using alcoholic beverages, illegal drugs, prescribed medication that is not his/her own, or possessing any drug paraphernalia on any school property, at any school function or on any school vehicle, the staff member has the right to request that the student take a saliva-based drug test, Breathalyzer, or Alco-sensor test, or to smell the student's breath. The building administrator will make the final determination of the need to administer such test. The building administrator or designee will administer the test. If a student refuses to submit to the request, disciplinary action will be the same as if the student was found guilty.

2. If a student repeats this violation, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to a Superintendent's Hearing.

If a staff member has reasonable suspicion that a student is consuming, using alcoholic beverages, illegal drugs, prescribed medication that is not his/her own, or possessing any drug paraphernalia on any school property, at any school function or on any school vehicle, the staff member has the right to request that the student take a saliva-based drug test, Breathalyzer, or Alco-sensor test, or to smell the student's breath. The building administrator will make the final determination of the need to administer such test. The building administrator or designee will administer the test. If a student refuses to submit to the request, disciplinary action will be the same as if the student was found guilty. .

3. If a student is found to be selling or distributing alcohol, an illegal drug, or prescribed medication on any school property, at any school function, or on any school vehicle, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to Superintendent's Hearing.



Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

STUDENTS

7601.1 Renumber/Revise 7033.1

STUDENT DRUGS AND ALCOHOL DETECTION

If a student repeats this violation, the following actions will occur:

- a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to Superintendent's Hearing.
4. Each student is required to keep prescribed medication in the health office during the academic day unless otherwise authorized by a physician. Medication is to be taken under the supervision of the health office personnel. Proof of medical authorization is required. If a student does not adhere to the above, he or she will be considered insubordinate.

Any staff member having reasonable cause to suspect that a student under twenty-one (21) years of age is addicted to a narcotic drug or under the influence of a dangerous drug, who reports such information to the appropriate secondary or elementary school officials pursuant to the school's drug policy, shall have immunity from any civil liability that might otherwise be incurred or imposed as a result of the making such a report.

In addition, employees are prohibited from consumption of alcohol or illegal drug use while supervising students, including any school-sponsored functions.

Approved by the Superintendent: _____
Adopted: 05/13/08

Tracey Lewis

From: Amanda Tomaino
Sent: Wednesday, December 02, 2015 10:47 AM
To: Melanie Brouillette; Tracey Lewis
Cc: Perry Dewey; Larry Nichols
Subject: Student Council Resignation

Madison Central School Board of Education,

I am writing to formally notify you of my resignation as Student Council Advisor effective December 31, 2015. I am unable to fulfill my duties due to medical leave of absence and hope this allows an easy transition to the appointment of a new advisor.

Thank you for your understanding,

Amanda Tomaino

Elementary Special Education Teacher

Madison Central School

Tracey Lewis

From: Perry Dewey
Sent: Monday, December 07, 2015 10:15 AM
To: Board of Education
Cc: Tracey Lewis; Melanie Brouillette
Subject: FW: Madison CSD
Attachments: Voting-Ed Law-2034.docx; Voting-Ed Law-2034.docx

FYI.....Tracey can you please give this information to the BOE for our next BOE meeting. Thank you.

Sincerely,

Perry Dewey

Superintendent, Madison Central School District
Phone: 315-893-1878
Cell: 607-229-2779

Success is not a matter of chance but of choice

From: George Mead [mailto:gmead@moboces.org]
Sent: Friday, December 04, 2015 4:16 PM
To: Perry Dewey
Cc: Andrew LaLonde
Subject: FW: Madison CSD

Hi Perry,

No. There is no County involvement unless:

- 1) you are using their machines, or
- 2) you have nursing homes or adult care facilities from which they have received 25 or more applications for absentee ballots, or
- 3) you have some other sort of agreement with the County.

Your district is responsible for the election. You must:

- have ballot box(es), at least one for each district (if you have more than one district)
- have appointed at least two (2) election inspectors for each ballot box
- have "election booths" (yes, the tables with the privacy screens/dividers qualify)
- provide all ballots
- provide for absentee ballots, their automatic mailing to any voters for which you have a "permanently disabled" listing, and all others who timely apply (whether by letter or application form)
- record the name and address of everyone who votes at the election
- count/process the ballots in the manner provided by Education Law §2034 (attached).

Call me anytime, and call my cell in an emergency during the election. Andy and I have helped at paper ballot elections before, so if you need me to be there on the 10th to help, or answer questions.

George
(315) 361-5525

Education Law

§ 2034. Canvass of votes; declaration of result.

1. Immediately upon the close of the polls the inspectors of election shall count the ballots found in the ballot box without unfolding them, except so far as is necessary to ascertain that each ballot is single. They shall compare the number of ballots found in the ballot box with the number of person recorded on the poll list as having voted at the meeting or election. If the number of ballots found in the ballot box shall exceed the number of names on such poll list, such ballots shall be replaced without being unfolded in the box from which they were taken and shall be thoroughly mingled in such box and the chief inspector of election shall then publicly draw out as many ballots as shall be equal to the number of excess ballots. The ballots so drawn out shall be enclosed without unfolding in an envelope which shall be sealed and endorsed with a statement of the number of such excess ballots withdrawn from the box and shall be signed by the chief inspector. Such envelope with the excess ballots therein shall be placed in the ballot box as provided in subdivision six of this section.

2. The ballots shall be counted or canvassed by the inspectors of election and the votes cast for each candidate shall be tallied and counted by the inspectors of election.

3. The whole ballot is void if the voter

- a. does any act extrinsic to the ballot such as enclosing any paper or other article in the folded ballot, or
- b. defaces or tears the ballot, or
- c. makes an erasure thereon, or
- d. in a union free school district meeting or election, makes any mark thereon other than a single cross X mark in pen or pencil, or a single check ✓ mark, in pen or pencil, in a voting square, or other than the writing in a name for the purpose of voting; provided, however, that an erasure or a mark other than a single cross X mark in pen or pencil, or a single check ✓ mark, in pen or pencil, made in a voting square shall not make the ballot void, but shall render it blank as to the office in connection with which it is made. No ballot shall be declared void or partially blank because a cross X mark or check ✓ mark thereon is irregular in form.

4. In a union free school district meeting or election, if the voter marks more than one name in a group for a separate specific office or if for any reason it is impossible to determine the voter's choice of candidate for an office his vote shall not be counted for such office but shall be returned as a blank vote thereon.

5. The inspectors of election shall announce to the chairman the results of the ballot. The ballots that were declared void or wholly blank shall be sealed in an envelope and so endorsed by the inspectors of election. Such envelope shall be placed in the ballot box as provided in subdivision six of this section.

6. After the ballots are counted and the statements have been made as required in this section, the ballots, together with the envelopes containing the defective or spoiled ballots, the excess ballots and the void or wholly blank ballots, shall be placed in the ballot box or boxes. Each box shall be securely locked and sealed by the inspectors of election and deposited by the chief inspector with the clerk of the district. The unused ballots shall be placed in a sealed package by the inspectors of election and returned to such clerk by the chief inspector at the same time that such ballot box, or boxes, are

delivered to him. The ballot box, or boxes, and the package of unused ballots, after being sealed by the inspectors of election, shall not thereafter be opened, except:

- a. upon the order of the commissioner of education in the manner specified in such order, or
- b. when a period of six months from the date of the meeting or election has elapsed without any proceeding being commenced in regard to such meeting or election, the board of education may, notwithstanding any provision of this chapter or of the public officers law to the contrary, by written resolution order the unsealing and opening of the ballot box, or boxes, and the destruction of all ballots contained therein, together with the unused ballots.

7. a. Except as provided in paragraph c of this subdivision, the chairman shall declare to the meeting or election the result of each ballot, as announced to him by the inspectors of election, and the persons having a plurality of the votes cast, respectively, for the several offices shall be elected except as provided in paragraphs b and d of this subdivision.

b. If the school district shall have been divided into election districts pursuant to section two thousand seventeen of this chapter the inspectors of election shall make a written report of the results of the ballot, signed by all such inspectors, to the chief inspector of election of each election district. The chief inspector of election of each election district shall within twenty-four hours file such written report with the clerk of the district. The board of education shall thereupon within twenty-four hours tabulate and declare the result of the ballot.

c. If the school district shall have adopted a proposition pursuant to paragraph b of section two thousand eighteen, the candidates receiving a plurality of the votes cast respectively for the several offices shall be declared elected. Where more than one office is to be filled by such election and there is a variance in the length of the terms for which such offices are to be filled as authorized by this chapter, or where one or more persons are to be elected for a full term or terms and one or more persons are to be elected for the unexpired portion of a term or terms, or both, the candidate receiving the largest number of votes shall be entitled to the longest term and the candidates receiving the next highest number of votes shall be entitled, in decreasing order of the respective numbers of votes, to the several offices, in decreasing order of the length of such terms or unexpired portions of terms.

8. The clerk of the meeting or election shall record the result of each ballot as declared by the chairman.

9. The clerk of the district shall serve a written notice either personally or by mail upon each person declared elected as provided in subdivision five of section twenty-one hundred twenty-one of this chapter.

10. In the event that more eligible persons than the number remaining to be elected receive, for the same office or offices, an equal number of votes sufficient that fewer persons receiving such number of votes would be elected, the board of education shall call a special run-off election to be held within forty-five days following the general or special election at which such tie vote was cast to determine which of such candidates shall be elected to such office. The only persons who shall be deemed nominated for such run-off election shall be the candidates who have received such equal number of votes.

FYI

FROM OUR BOARD TO YOURS

A Report from the
MADISON-ONEIDA
Board of Cooperative Educational Services

From: Richard Engelbrecht
To: Perry Dewey

Madison Board of Education
December 2015

Staff and Curriculum Development

AREA EDUCATORS JOIN POVERTY SIMULATION

More than 75 people from throughout the region, many of them educators, spent a day learning what families in poverty face as they took part in an interactive poverty simulation in the Rossetti Courtyard.

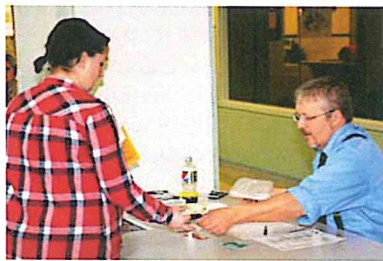
The simulation, based on the book "Turning High Poverty Schools into High Performing Schools" by Dr. Kathleen Budge, is a way for participants to gain a better understanding of what living in a low-income family is like. Each participant was assigned to a family and given a specific economic situation for the workshop. Some were senior citizens receiving disability or retirement benefits, some were homeless, and others were newly unemployed.

Facilitator Dietra Harvey, of the Mohawk Valley Community Action Agency, explained to the participants that there would be a cost to everything they did for their "families." Each 15-minute interval represented one week, and participants were expected to return to their family group at the end of each week.

More than 15 volunteers joined the simulation to authenticate the experience for participants by taking on the roles of banker/loan collector, pawnbroker, utility bill collector, social service receptionist and caseworkers, a mortgage/rent collector, a police officer and representatives of community services agencies.

At the end of week one, most of the participants admitted to Ms. Harvey that they were behind in a number of areas. By week three, a number of families were homeless. The simulation ended after one hour (four weeks), at which time participants shared their feelings about their experiences.

The afternoon portion of the poverty simulation featured a presentation by Dr. Budge of Boise State University. She spoke about "Disrupting Poverty: Where to Start, What to Stop" and shared examples of high poverty schools that had seen sustained improvement in both English Language Arts and Mathematics. Participants also learned about the importance of cultivating trusting, caring relationships with their students and received guidance on how to confront common myths about poverty.



Career and Technical Education

ECE HIGH SCHOOL STUDENTS VISIT NYSSD

Seniors in the secondary Early Childhood Education program visited the New York State School for the Deaf campus in Rome on November 9 to learn more about the school and its programs. This is the first time the ECE students have visited NYSSD. NYSSD Superintendent David Hubman led the students on a tour of his facility.

As a follow up to the visit, the ECE classes invited a MOBOCES Criminal Justice student to speak about her personal experiences with hearing impairment and with using a deaf interpreter. ECE students were so interested in her presentation that several have said they are now interested in pursuing careers as interpreters or teachers of the deaf. Two students are interning at NYSSD this fall and another students may be interning there in the spring.

Management Services

MOBOCES, ARC CELEBRATE TRANSPORTATION BILL

Leaders of Madison-Oneida BOCES and The Arc of Madison Cortland held a celebration on November 19 to recognize three area representatives instrumental in securing special legislation on behalf of both agencies.

The bill allows the MOBOCES Bus Maintenance Service, housed at the Costello Transportation Center in Oneida, to repair vehicles from the Oneida-based Arc center on a permanent basis. This collaboration is a long-term continuation of a partnership that has existed since 2005. With legislators' support, this arrangement will no longer have to be re-approved every two years.

District Superintendent Jackie Starks and The Arc Executive Director Jack Campbell offered their thanks to Senator Joseph Griffo, Senator David Valesky and Assemblyman William Magee during Thursday's breakfast reception. Several area school superintendents, business officials and transportation directors attended the event to help celebrate the partnership.



December FYI continued on back...

Center for Instructional Support

CONFERENCE FOCUSES ON LIBRARIANS AS LEADERS

The School Library Systems from the Madison-Oneida, Jefferson-Lewis and Oneida-Herkimer regions, along with the Mohawk Regional Information Center's Model Schools Program, co-sponsored the 30th annual Leatherstocking



Conference and Technology Showcase on November 19 at Vernon Downs Hotel.

This year's theme was "School Librarians as Leaders," and school librarians and educators from **Stockbridge Valley, Vernon-Verona-Sherrill, MOBOCES** and MORIC were among those who led breakout sessions.

Shannon McClintock Miller, a teacher librarian and technology integration specialist from Iowa, delivered the keynote on the theme of "Be The Change." She spoke about ways to



foster changes in the library and in education.

The two other featured speakers were Stephen Abram and Starr LaTronica. Abram is a renowned library trend watcher and authors one of the most popular blogs in the library industry. LaTronica is the Youth Services/Outreach Manager for the Four County Library System in Vestal.

The 13 breakout session topics included Digital Tools and Projects, Leadership Communication, Future Learning Technologies, New Books, Primary Sources, Augmented Reality, Graphic Novels and Project Based Learning.

Early Childhood Education

ONEIDA STUDENTS LEARN THROUGH BOWLING EVENT

Willard Prior pre-kindergarten students and their parents were invited to the Sherrill Community Activity Center for a morning of bowling on two recent half-days. The students



were able to use bowling to practice turn taking, counting and listening skills and work on large muscle movement. Parents helped keep score and had the opportunity to network with other pre-k parents and talk with pre-k staff.

Alternative and Special Education

TEACHERS LEARN ABOUT NEW ELL REGULATIONS

Two English as a Second Language teachers and two special education teachers attended the New York State Teachers of English as a Second Language (NYSTESOL) Annual Conference in White Plains on November 13-14. This year's conference theme was Emerging Global Literacies in Language and Technology. In addition to discussions and presentations on technology, language and literacy education, participants learned more about the new and changing regulations regarding English Language Learners.

The four staff members – Roseann Grotevant, Irena Miller, Mark Maina and Paul Mancarella – are itinerant teachers who work directly with ELL students of different ages in multiple districts.

Mohawk Regional Information Center

MORIC STAFF PRESENTS ON BEST PRACTICES AND TECHNOLOGY INNOVATION AT REGIONAL CONFERENCE

Nearly 200 area educators, administrators and technology leaders from the region attended the Mohawk Regional Information Center's 7th annual Technology Showcase on October 28 at Vernon Downs Conference Center.

Award-winning educator Kim Bearden, co-founder of the Ron Clark Academy, delivered the keynote address. She spoke about the importance of combining instructional technology with good teaching practices and developing relationships with students to create an engaging learning environment. Following her talk, she signed copies of her book, "Crash Course: The Life Lessons My Students Taught Me," which was released this summer.

During the conference, participants selected from 15 breakout sessions led by MORIC staff on a variety of current educational technology topics, including STEAM, Wireless, Windows 10, Google, Secure File Sharing and Smart Schools. Participants could also talk with 39 technology vendors on site, the highest number of vendors the Tech Showcase has had.

To conclude the day, conference organizers recognized outstanding students, teachers and administrators from each of the four BOCES regions served by MORIC for excellence in instructional technology. From the MOBOCES region, the winners were: Brendan Hatzinger, 11th grade, **Rome**; Katie Jacobsen, 3rd Grade Teacher, **Hamilton**; and Pam Mazzaferro, Director of Information Technology, **Rome**.



Adult and Continuing Education

PILOT INTEGRATES LITERACY, VOCATIONAL TRAINING

The Rome ACCESS Site recently began piloting a new Medical Office Assistant program that allows students to concurrently earn their high school equivalency diplomas. Interested students without the high school diploma typically required for such a course had to show 11th grade levels of reading and math and participate in one of BCCE's literacy programs.

The program opened October 5 with 10 students, three of whom are part of the External Diploma Program at RAS. Students attend 12 hours a week of Medical Assistant courses and must remain up-to-date on their diploma work and progress. Students who complete the program's 290 hours will be receiving a high school diploma and will be eligible to sit for both the Certified Clinical Medical Assistant and the Medical Administrative Assistant Certification exams.

The pilot is a collaboration between BCCE, the Oneida County Department of Social Services, Oneida County Working Solutions and Oneida County Workforce Investment Board. Those agencies looked closely at the existing Employment Preparation Education funding streams and guidelines to determine student eligibility and suitability for the program.

End of life is never pretty

As it turns out, the wind-power shell game has nabbed its first municipal victim, in a big way.

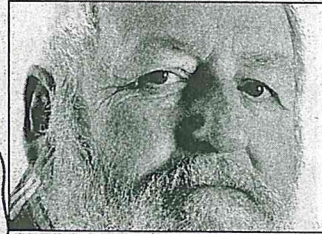
The Madison Wind Farm, town of Madison, county of Madison (kind of a trend here), has told town and county officials that come Jan. 1, when its 15-year payment-in-lieu-of-tax agreement expires, it simply won't be able to pay any more than it has over the past 15 years. That princely sum? A paltry \$60,000 a year split between the school district and the town. The county generously agreed to forgo any payments, figuring it would get its reward when the PILOT was done.

Well, in a way it will. There is a very good chance Madison County will end up owning seven aging, obsolete wind towers that developers have made very good money on at taxpayers' expense. If that happens, the county, yet to see a dime, might be the first decommissioners of an old wind farm in this state. I am guessing it is ill equipped to do that.

There are wind farms in California that have reached this end stage of their lives, and most of them are sitting silently in the desert, blades permanently stilled, nacelles rusting and choked with sand and towers aged out of use. Nobody is taking them down probably because, like Madison County, some slicked-back corporate con man skinned local officials right out of their shorts with promises of revenue and green power.

Revenue went to the developers, much of it in the form of production tax credits and property tax exemptions, and green power at less than 30 percent of the nameplate rating went out when the wind

OUTSIDE LOOKING IN



PERRY WHITE

was blowing hard enough (while coal, gas and nuclear plants were forced to keep their turbines spinning because wind, you know, isn't steady). It was a good deal for some, but for the people it was the Big Con.

Now, next up in New York to reach that magic old age of 20 will be Maple Ridge Wind Farm in Lewis County. That is no Madison Wind Farm. Maple Ridge is the granddaddy of the eastern half of the country, with more than a hundred windmills scattered across the Tug Hill plateau, their towers and blades visible from the town of Rutland to well below Martinsburg. And these are the short towers; the new towers are about twice as tall.

Liz Swearingen, Lewis County's savvy county manager, understands the ramifications. Through the Maple Ridge PILOT, the municipalities, Lowville Academy and Central School, and the county have realized big payouts over the 15 or so years of the PILOT so far, and those payments will continue until 2021. She acknowledges, however, that no one knows what will happen then.

Technology has passed Maple Ridge by just as it has every wind farm built in the early part of this century. Bigger, more efficient, more reliable wind mills allow de-

velopers to generate more power with less wind and to achieve a larger percentage of their nameplate power.

And still, these wind farms are simply not viable without massive subsidies, including a singular commitment from local taxpayers. For towns, and counties and school districts, these projects are all gamble and no payout.

The only reason Maple Ridge hasn't pinched Lewis County is that its PILOT is subsidized by an old program through Empire State Development that allowed businesses in the now defunct Empire Zones to pay local taxes and be reimbursed by the state. That long-gone program won't help anyone anymore, so what will happen with Maple Ridge after all the Monopoly money is gone is anyone's guess.

Ms. Swearingen said that Lewis County has a strong decommissioning agreement in place with the owners of Maple Ridge. But these owners are not the ones who signed the document, and no one ever went broke being skeptical about agreements with wind developers. It may be difficult for Lewis County to impose an agreement on a giant corporation headquartered in Spain.

Lewis County is at least aware of the risks it faces. Ms. Swearingen is working hard to tighten the county's budget so that it relies less on fund balance to save the tax levy, which may give it the wherewithal to weather any storm the end of Maple Ridge's PILOT kicks up. End of life is never pretty, and it is particularly ugly for wind farms.

Perry White is managing editor of the Watertown Daily Times. Reach him at pwhite@wdt.net.

Madison District Proposes \$10 Million Building Project

By PAT LOUISE

Madison Central School District residents next week will vote on spending \$10 million to upgrade every facet of the school building and property.

With 89 percent of the cost covered through State Building Aid, and utilizing the district's capital reserve and windmill reserve funds, the renovations would avoid any increase in property tax bills to pay for the work.

Voters will decide the ques-

tion Thursday, Dec. 10 with a vote at the school from 12 to 8 p.m.

The bulk of the work, \$6.1 million, would renovate the kindergarten through twelfth grade building. Outside work, including upgrades to the athletic fields, would cost another \$1 million, while operating costs are estimated at \$2.85 million. Work on the bus garage is estimated at \$23,000.

Madison School Board President Jona Snyder said

overall, the reaction from residents has been positive.

"Some people question why does Madison need this," Snyder said, "but most understand this is a one time opportunity to fix needed areas correctly without raising taxes. People with the correct information understand there is a need educationally and financially."

Madison students attend the school built in 1932, which has had some changes over the years, but the origi-

nal structure remains very much in use. Age has caused a number of safety and structural issues, such as:

*The upper gymnasium and locker rooms are beginning to crack.

*Rigging on the back stage of the cafetorium is becoming dangerous.

*The motor that powers the retractable seating in the cafetorium needs regular repairs.

*Plumbing and plaster in

Continued on Page 11

Clinton Cl...

Improvement Project

Continued from Page 1

bathrooms in the oldest part of the building are in poor condition.

*Athletic fields last were regraded almost 40 years ago.

Snyder said the work proposed would jump Madison's facilities into a much more modern and safe environment.

"For students, it would provide modern educational and athletic facilities, promote a safe constructive learning environment for the 21st Century and ensure students are career and college ready," Snyder said.

Renovations would provide students and teachers with spaces that will allow them to experience real world scenarios in culinary arts, fine arts, physical education and STEM, he said.

Reconfiguration of the building would put grade and age level groupings around centrally located office and special resource centers, Snyder said. "Staff would also have physical spaces that are educationally sound, not storage closets and conference rooms," he said.

Space would be available for growth in all programs. "Currently our chorus has grown from 20 to 55 and rehearses in the small gym," Snyder said.

Specifically, the project would:

*Convert the cafeteria with 265 movable seats into an auditorium for performing arts programs with balcony seating and 385 permanent seats.

*The cafeteria portion would relocate to larger space with seating for 254, with a new kitchen and multi-purpose room for Home and Careers programs.

*Under the classroom relocations, sixth grade would move to create a Middle School wing with grades 7 and 8.

*The gym would add 186 bleacher seats to increase seating to 543. Locker rooms would be renovated and the weight/fitness room would relocate to the new athletic wing.

*Outdoor work includes a new flagpole and an LED sign at the school's entrance.

Snyder said the project takes a long-term outlook. "This will address all major areas at one time instead of fixing items in small amounts which will cost more and give us more issues over the next five years," he said.

The project would stabilize the district's debt. "It would provide more for students, teachers and all taxpayers. This is an investment in our community and will provide our local area with a much better asset," he said.

Madison would be following what Stockbridge Valley, Waterville, Chittanooga and Hamilton districts have all done recently, he said.

"They have been able to provide their districts with outstanding learning communities," Snyder said. "We want to offer the Madison community that same opportunity. If we don't do this it will severely hurt us in the long run."

If approved next week, construction would begin in May 2017 and be completed by December 2018. The State Education Department would receive plans next April for review.

Letters to the Editor

MCS renovation project questioned

To the editor:

I was a member of the Madison Central School Board of Education since the early 1970s and I've proposed and supported many building projects.

I have some questions regarding the proposed \$9.9 million renovation project.

Weren't renovations recently made to the boys locker room and the secondary offices? Wasn't the fitness room just moved into the bus garage last year? Weren't a new security and entrance system, as well as a new energy and heating system, just completed?

The auditorium is not big enough, I agree. But with what is proposed we still can't have graduation in it and it will still be standing room only at some concerts. If we're going to do this, make it big enough.

In the past 10 years, how many times was the seating in the gym not adequate? Do we need an LED sign by the road? A new flagpole? Repair the entrance? We have to pay the contractors on completion of the project. The state money comes back over 15 years. Is the interest expense included on the project cost? We have been doing \$100,000 projects on the outside of the building for the last few years and \$1 million on the athletic field. Are we getting AstroTurf?

I have mixed emotions about this project. Some renovation is needed. But are we considering the follow up cost, maintenance, interest on loans, with no reserves left?

NOTE TO READERS

The Mid-York Weekly welcomes Letters to the Editor from the readership. However, we request that all letters be as brief as possible (approximately 300 words, 200 for political letters) and in good taste. All submissions MUST contain a signature, address and phone number. The name of the person submitting the letter will be published; the address and phone number will not appear but will be used for verification and/or clarification purposes only. In addition, as with any and all submissions, the editorial staff reserves the right to edit, accept or refuse any article prior to publication. Letters to the Editor are not to be considered as the opinion of the paper or any of its employees.

Do all of our students have passing grades? Should we not first be adding quality of education before facility upgrades? If the teachers and non-teaching staff get as big a raise as the administration got last year, when their contracts are up for negotiation, it would cost approximately a five percent increase in taxes.

Also, other fixed costs like oil and electric, will go up. How can you say there will be no tax increase? The state gets their money from taxes.

Please ask questions, and then vote as you see fit.

**Thank you,
Bill Langbein**

Letter To The Editor

To the editor:

It is my pleasure to write this letter of support for the proposed Madison Central School renovation project.

The school is often the focal point of a small community. Such is the case with MCS.

Not only is the school a place where our students are educated in the classroom, but it is also the hub for sporting, cultural, and social activities.

While attending MCS during the 1950's and 60's, the Board of Education and the faculty displayed a great concern for our overall education. The elementary wing and the gymnasium were built during my junior high school years. Over the ensuing decades, the school has been enlarged and numerous renovations completed in the original 1932 structure.

However, as with any building, there are items that now need to be addressed, such as plumbing, electrical, and flooring, especially in the original portion of the school. These items are not in line with current state specifications. The corrections will be costly.

The Board of Education and administration have taken a different direction. The proposed building renovation project will bring the facilities of our school to the highest standards.

Our Pre-K through Grade 5 academic programs will benefit by the rearrangement of classrooms. A Junior High concept will be implemented for grades 7, 8, 9.

A remodeled Auditorium for the Arts will be constructed, as well as a modern cafeteria and kitchen. The gymnasium and locker rooms

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Letter To The Editor

Continued from Page 3

will be reconfigured and our athletic fields renovated, all within our current building structure and acreage.

This is a bold proposal. The price tag is nearly \$10 million. However, by obtaining aid from the State of New York, plus shifting expiring debt service, using reserve funds and obtaining money from a state program known as EXCEL, the cost to the taxpayers will be zero.

Even in retirement, I continue to know many of the wonderful young students at the school. They deserve the finest education possible.

I compliment the board and administration on this aggressive approach to renovate our school building and to their dedication to the children of the district.

I strongly urge your support for the project and your vote Dec. 10.

**Jim Ford,
MCS Class of 1965**

Madison Central School Library Media Center November Monthly Report

November 2015

Total number of materials borrowed or renewed: 1147
Number of instructional days: 16

High School:

Total number of JH/HS study hall students utilizing the library: 564

Mr. Merkt's 8th grade Social Studies (2 class pds): U.S. Presidents
Mrs. Dodge's 10th grade Social Studies (2 class pds): World History narrative
book selection

Books and reference materials for these projects were placed on reserve for students to use during study halls in addition to their class library visit.

Elementary:

Pre-K

Book selection and short story introducing some classic children's book characters

Kindergarten

Library stories about owls, then pilgrims and feasts
Vocabulary: author, title, illustrator

1st Grade

Author study: Mo Willems Highlighted easy non-fiction books and the text features included
Vocabulary: author, title, illustrator, character, non-fiction

2nd grade

Completed folktale unit on China
Other resources: Maps, globes, easy non-fiction, DVD country series

Grades 3rd-6th

Reminders each week regarding our changed passwords for the databases:

We finally have gotten all of our accounts switched.

We now have one user name: mcsblue

And one password: info4u

3rd grade

Using the easiest Discovery Encyclopedia to practice locating desired subjects as well as our database choices

Continued our Cam Jansen read-aloud

4th grade

Parts of books....and modern day pilgrims

5th grade

Local history resources and folklore

6th grade

In collaboration with 6th grade teachers students searched for Greek myths and information about 'their' god or goddess

Library Upkeep

- Thanks to a grant, I attended the national American Association of School Librarians' conference in Ohio, November 4th-8th (It was great!!)
- Completed book order with Garrett Books
- Assisted faculty members with resource searches and interlibrary loans
- Began preparing book orders for the School Library System's Cooperative Collection Co-ser
- Attended the regional Leatherstocking Conference on Nov. 19th
- Added 12 new titles
- The library continues to heavily utilize interlibrary loan for supplementing the Common Core learning.
- Attended the Fall Saturday morning Sharing Session on Nov. 14th sponsored by the Madison-Oneida School Library System
- Technology Committee Meeting on 11/19
- Met with the Children's Plus Sales Rep after school on Nov 30th

Our most circulated title was Harry Potter and the Prisoner of Azkaban
Laura Winchester---Madison Library-Media Specialist

MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

"Enabling Learners to Excel"

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TO: Sara Quenneville Tami Patane
Debbie Kirley Linda Wood
Jodi Shantal Melanie Fountain
Patti Brement Pam Mennig
Tami Whooten

FROM: Cathy Quinn

DATE: December 10, 2015

RE: 2016-17 Service Directory

Enclosed are copies of the Madison-Oneida BOCES 2016-17 Service Directory along with a letter for distribution to your board of education members. Copies have been distributed to your administrative staff and principals.

If you have any questions or would like additional copies, please give me a call. As always, thank you for your help with this.

Happy Holidays to you and yours!!

